



Ag ID (Agricultural Identification) Program for Livestock Application Checklist, Program Procedures and Terms/Conditions

Please note that Ag IDs will only be issued to Owners/Operators and managerial employees of Commercial Livestock Operations. For additional information on eligibility criteria and approved activities, please consult the San Mateo County AG ID Program Eligibility Guide. After confirming program eligibility, please complete the following application forms and waivers to be considered for Ag ID issuance after completion of the required CAL FIRE Training. After the CAL FIRE Training, certificates of completion will be issued to all qualifying participants. If applying for An Ag ID after the event, this certificate of completion can be furnished along with the below required documentation:

Ag ID Application Process:

1. **Confirm Program Eligibility:** are you an Owner/Operator or Managerial Employee of a Commercial Livestock Operation?
2. **Submit An Ag ID Application Packet, including:**
 - A. Ag ID Program Application Form
 - B. Ag ID Program Indemnification and Hold Harmless Agreement
 - C. Disaster Livestock Plan Emergency Checklist
 - D. Maps of all production agricultural properties that access is being requested for
 - E. **If the applicant is a managerial employee, an additional Employee Attestation and Worker Protection Statement signed by both the business owner and managerial employee will be required.**
3. **Mandatory CAL FIRE In-Person Training.** Ag Commissioner's staff will register AG ID Applicants at training and verify completion of 4-hour training.
4. **ID Issuance:** Once application materials have been submitted and training is completed, the San Mateo County Department of Agriculture/Weights and Measures will review the materials, confirm program eligibility, and contact the applicant to schedule an appointment to issue the photo Ag ID Card. Ag ID Cards will be valid for three years, expiring on December 31st of the third calendar year after the ID is issued.

(Continued on Page 2: Administration Details, Ag ID Terms and Conditions)

Administration of the Ag ID Program and Ag ID Terms and Conditions:

As the administrators of the Ag ID Program, the Agricultural Commissioner's Office will have the responsibility of verifying eligibility, coordinating, and verifying completion of fire and safety training, printing and distributing of Ag ID cards, record keeping, and renewal notifications.

The Agricultural Commissioner's Office reserves the right to revoke an Ag ID if the following terms and conditions are not adhered to:

1. The protection of life is at all times the priority. Ag ID holders are not exempt from mandatory evacuation orders. Only emergency personnel and law enforcement are allowed access to an area during a hard closure. Reports from law enforcement or other agency officials regarding unauthorized access to areas under evacuation orders may result in Ag ID revocation.
2. Failure to follow property access restrictions including date, time, length of access and other restrictions imposed by emergency personnel, law enforcement, incident command or their representatives may result in Ag ID revocation.
3. Reports of activities otherwise not authorized under the Ag ID Program may result in Ag ID revocation.
4. Failure to follow orders and directions from emergency personnel, law enforcement, public works and other personnel managing access to areas under closure may result in Ag ID revocation.
5. Failure to follow orders and directions from emergency personnel, law enforcement, public works and other personnel regarding entry and exit requirements to the property listed on the Ag ID may result in Ag ID revocation.
6. The Agricultural Commissioner's Office reserves the right to revoke the Ag ID for other reasons as designated by the Agricultural Commissioner.



San Mateo County Agricultural ID (Ag ID) Program Eligibility Criteria

For the purposes of the Ag ID Program, The San Mateo County Department of Agriculture/Weights and Measures (AWM) defines commercial agriculture as the cultivation of arable land by the raising of agricultural or horticultural crops and livestock and their products as a principal or supplemental source of income and intended for sale off the farm, and distribution to wholesalers or retail outlets. Beginning in April 2024, the county will include commercial equestrian boarding operations in its eligibility criteria for the Ag ID program.

Please refer to the schedule below for minimum numbers of livestock required: In the case of specialty livestock or other situations not addressed by the chart, please contact AWM at (650) 363-4700

Type of Livestock	Minimum number of each type of livestock to qualify as commercial production
Cattle	Eligible- 20 head of cattle minimum
Horses	Horse breeding operations with 20 or more broodmares are eligible. Commercial horse boarding facilities with 20 or more horses are also eligible.
Honeybees	Eligible- 100 hives min. Registration with State’s BeeWhere database required
Goats and Sheep	Eligible- 20 animals minimum
Pigs	Eligible- 20 animals minimum
Poultry, fowl or Rabbits	Eligible- 50 animals of each type minimum

One or more of the following documents will also be required, to establish program eligibility:

1. A valid Operator Identification Number or Restricted Material Permit issued by AWM.
2. A valid Certified Producer Certificate for agricultural produce sales at Farmers’ Markets.
3. A current State Organic Certificate
4. Current registration of a livestock brand (CDFA Bureau of Livestock Identification), or documentation from the USDA Farm Service Agency attesting that the applicant is a commercial agricultural producer
5. Annual Apiary Registration Certificate (for commercial beekeepers only) – Must be the current year’s registration and include an address for each apiary location
6. Registration as an Egg Producer with the California Department of Food and Agriculture (CDFA)
7. For commercial equestrian boarding operations:
 - a. If operating in the county’s unincorporated area, a valid confined animal permit issued by the San Mateo County Department of Building and Planning
 - b. If operating within a city’s limits, a valid horse stable permit, business license or other applicable use permit issued by the city’s Department of Planning and Building



San Mateo County Agricultural ID (Ag ID) Program Application

Livestock Operation and Requester Information	
Applicant Name	Owner-Operator/Manager (Circle One)
Name of Livestock Operation	
Name of Property Owner/Operator (if Managerial Employee)	
Type of Livestock Operation	Number of Animals/Hives
Mailing Address	
Property Address for Access Request:	
Additional Property Address(es) for Access Request	
E-mail Address	Phone Number
Critical & Essential Activities to be Performed	
Proof of Eligibility Provided	
Signature	Date
(For County Use Only)	Livestock Plan Completed
Indemnification/Hold Harmless Agreement	Managerial Employee Attestation
County Agricultural Commissioner/Sealer	Date

**San Mateo County Agricultural ID (Ag ID) Program for Livestock
Indemnification and Hold Harmless Agreement**

Certification and Acknowledgment

I am the Person Requesting San Mateo County Agricultural Identification (Ag ID) (Requester).

I certify that the information provided in this form is true and correct, to the best of my knowledge. I certify that I am authorized on behalf of the property owner to submit this form. I acknowledge and understand that the Department of Agriculture / Weights and Measures has the authority to verify whether a commercial agricultural operation exists at the described location. **I acknowledge and understand that the San Mateo County Department of Agriculture/Weights and Measures does not have authority to grant or deny access to restricted areas.** I acknowledge and understand that access to restricted areas is subject to the jurisdiction and orders of law enforcement, fire services, emergency services, and the California National Guard. I acknowledge and agree that I and any persons who access restricted areas will follow all orders of those agencies regarding entry and exit from the property, and all other laws and regulations applicable to the commercial agricultural operation, including workplace safety laws and regulations. **I acknowledge and understand that a San Mateo County Ag ID does not certify compliance with any applicable laws or regulations, including work place safety laws or regulations, nor does it guarantee access to any location.**

Worker Protection Statement

I am aware of and will comply with OSHA regulations for protecting outdoor workers from wildfire smoke exposure including 8 Cal. Code Regs. Section 5141.1.

Indemnification and Hold Harmless Agreement

I acknowledge and understand the inherent risks and hazards associated with accessing restricted areas subject to official road closure as the result of a local emergency. I agree to hold harmless and indemnify the County of San Mateo and its officers, agents, employees, volunteers, or representatives from and against any liability, claims, actions, proceedings, losses, injuries, damages, or expenses, including associated litigation costs and reasonable attorney's fees, brought for or on account of personal injury (including death) or damage to equipment or property arising from the issuance or denial of an Ag ID and/or the granting or denial of access by the authorities in charge of the restricted areas. Further, I agree that I am solely responsible and must hold harmless and indemnify the County of San Mateo from any acts or omissions of the Requester, his/her officers, agents, employees, volunteers, contractors and subcontractors in accessing the above listed location. I further understand that if access is granted by those in charge, then it is only to the location and for the activities identified, and the direct access route to/from that location; stopping along access routes, wandering, loitering, or otherwise meandering from the above location, or performing activities other than those approved is strictly prohibited.

Requester certifies that he/she has carefully read the above Certification and Acknowledgement. Requester further certifies that he/she has read and agrees with the Worker Protection Statement. Requester further certifies that he/she has carefully read the Indemnification and Hold Harmless Agreement, and agrees to be bound by it.

<hr/> Requester Name (please print)	<hr/> Signature of Requester	<hr/> Date				
<table style="width: 100%;"><tr><td style="width: 60%;">County Verification</td><td style="width: 40%;">Verification Number</td></tr><tr><td style="border-top: 1px solid black;">Agricultural Commissioner Approval</td><td style="text-align: center;">20 _____ - _____</td></tr></table>			County Verification	Verification Number	Agricultural Commissioner Approval	20 _____ - _____
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Agricultural Commissioner Approval	20 _____ - _____					

**San Mateo County Agricultural ID (Ag ID) Program for Livestock
Managerial Employee Attestation and Worker Protection Statement**

I, Business Owner, hereby attest and affirm that Managerial Employee is a managerial employee for my business Business Name, and meets all of the following criteria:

1. Has management authority with responsibility to oversee the care and well-being of livestock.
2. Primarily engages in managerial job duties and customarily and regularly exercises discretion and independent judgment in these duties. These duties are specified in a written job description that has been issued no later than 90 days before the date of the flood, storm, fire, earthquake, or other disaster.
3. Earns a monthly salary equivalent to no less than two times the state minimum wage for full-time employment at the time of the flood, storm, fire, earthquake, or other disaster.

Additionally, I hereby attest that I am aware of and will comply with OSHA regulations for protecting employees from wildfire smoke exposure including 8 Cal. Code Regs. Section 5141.1.

In accordance with state law, managerial employees of qualifying agricultural producers shall not be required by the qualifying agricultural producers to obtain an Ag ID. Access to a qualifying livestock producer’s ranch by a managerial employee shall be fully voluntary on the part of the managerial employee.

I also hereby acknowledge that in accordance with the provisions of California Food and Agricultural Code § 2350, a person shall not require any employee to obtain or use an Ag ID or to enter or be present on an evacuated property during or following a flood, storm, fire, earthquake, or other disaster. It is a violation of state law to in any manner discriminate, retaliate, or take any adverse action against an employee for refusing to obtain or use an Ag ID or to enter or be present on the evacuated property during or following a flood, storm, fire, earthquake, or other disaster. Any person who believes that they have been discriminated or retaliated against in violation of this section may, in addition to any other available remedy, file a complaint pursuant to Section 98.7 of the Labor Code for remedies available under Section 98.6 of the Labor Code.

Name of Business Owner/Operator (print)	Signature of Business Owner/Operator	Date
Name of Managerial Employee (print)	Signature of Managerial Employee	Date

County Verification	Verification Number
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Agricultural Commissioner Approval	



COUNTY OF SAN MATEO

Ag ID (Agricultural Identification) Program for Livestock SMCLAEG Introduction and Disaster Livestock Plan Checklist

The San Mateo County Large Animal Evacuation Group (SMCLAEG) is a volunteer organization within San Mateo County, whose mission is to provide evacuation services and shelter for large/farm animals in the event of disaster. SMCLAEG is activated by the San Mateo County Department of Emergency Management or other first responders, and its efforts are staffed by SMCLAEG's core team members and volunteers.

Preparation is an important element of withstanding a disaster successfully: please review this disaster plan checklist and indicate how your ranch or farm has addressed the following important preparation elements for a disaster livestock evacuation. **If you check “No” on any of these items, please contact the SMCLAEG at www.smclaeg.org to obtain free assistance with the creation of your disaster livestock plan.**

Company Name:	Yes	No	Other/Notes
I have an evacuation plan for my livestock, that includes how to get animals off my property and a list of pre-arranged locations to take them in the event of a disaster			
Food: my ranch has 10-14 days food supply for each animal on hand			
Potable water storage: I have enough water on hand to water my livestock for 10 days			
I have created a medical plan and have a list of veterinarian and emergency response agency contacts			
I have basic animal first aid supplies available			
I know the location of all utility shut-offs on my property			
I have a list of livestock ear tags, and an updated list of all livestock on my property			
I have a repopulation plan for after the disaster			
I have a list of alternate emergency numbers for staff and managers of my livestock business			
I have a site plan for my property			
I have trailers available that can be used to evacuate livestock			