



Emergency Services Council

Finance Committee

Meeting Minutes



March 21st, 2024

Meeting commenced at 4:01 PM

I. Roll Call

Daly City	Glenn Sylvester	Present
Hillsborough	Marie Chuang	Present
San Bruno	Rico Medina	Present
County of San Mateo	Supervisor Slocum	Present

II. Approval of Agenda

- Approved without objection

III. Approval of Minutes (June Meeting)

- Approved without objection

IV. Public Comments, Correspondence (Clerk), Announcements

- Public Comments
 - No public comments
- Correspondence
 - No correspondence received
- Announcements
 - No new announcements

V. Discussion of DEM Staffing Needs

- The discussions centered around funding requests for two positions within DEM: a community outreach coordinator and an alert and warning coordinator. The total cost for these positions would be \$383,000 per year. Some concerns were raised about the financial implications and where the funding would come from, particularly given previous reliance on reserves.
- Various options were discussed for funding, including potential support from San Francisco International Airport (SFO) or reallocating funds from existing personnel.
- Members expressed support for the positions but suggested exploring alternative funding sources such as Measure K allocations to minimize the financial impact on cities. Concerns were also raised about the continuous use of reserves.

VI. Discussion of Developing Community Resiliency Centers with Generators and Required Infrastructure

- The discussion centered on establishing Community Resiliency Centers (CRCs)

equipped with generators and essential infrastructure to address power outages during emergencies. The DEM Director proposed piloting two CRCs, emphasizing their importance in providing vital services during storms and heat events.

- Member suggested conducting a needs assessment to pinpoint suitable locations for CRCs across cities and assessing their cost-effectiveness. Member recommended involving Peninsula Clean Energy (PCE) to assist with renewable energy solutions like power walls and solar panels. Concerns were raised by a Member about CRC security and funding sources.
- The DEM Director suggested deferring discussions on the CRCs until the community outreach position is acquired.

VII. Review and Discussion of Recommended FY 24-25 Budget

- The discussion focused on reviewing and discussing the recommended budget for FY 24-25. Financial Services Manager presented a budget slideshow, highlighting changes such as adding four contracts related to contracts with the ROC and breaking down current expenditures.
- Member raised questions about budget procedures, suggesting further clarification. Member highlighted the importance of hazmat services.
- Discussions covered warehouse contents and potential alternative locations.
- Discussions also surrounded the DEM office space.

VIII. Director's Report

- Nothing to report.

IX. Report Outs – Council Members

- San Bruno: Nothing to report, thank you to the DEM Team.
- Daly City: No report.
- Hillsborough: Thank you for clarifying the budget, it was very helpful. Thank you for the forward thinking on the positions.
- Supervisor Slocum: No report.

X. Adjournment

- Meeting adjourned at 5:38 PM