

SAN MATEO COUNTY COUNTYWIDE OVERSIGHT BOARD MEETING

AGENDA

Tuesday, July 31, 2018 at 1:00 p.m.
400 County Center, 1st Floor
Board of Supervisors Chambers
Redwood City, California 94063

1. Call to Order (Controller's Staff)
2. Roll Call (Controller's Staff)
3. Welcome and Introductions (Controller's Staff)
4. Oral Communications and Public Comment (Controller's Staff)
This is an opportunity for members of the public to address the Oversight Board on any Oversight Board-related topics that are not on the agenda. If your subject is not on the agenda, the individual chairing the meeting will recognize you at this time. Speakers are customarily limited to two minutes.
5. Overview of Countywide RDA Dissolution Process and Current Status of RDA Dissolution within the County (Controller's Staff)
6. Review of the Brown Act, Political Reform Act, and Potential Training (County Counsel)
7. Discussion and Potential Approval of Conflict of Interest Code and Submission to Code Reviewing Body - (Controller's Staff & County Counsel)
8. Election of Chair and Vice-Chair (Controller's Staff & County Counsel)
9. Discussion of Items for Further Consideration at Next Countywide Oversight Board Meeting and Direction to Staff Regarding Potential Oversight Board Legal Counsel
10. Discussion and Approval of the FY 2018-19 Regular Meeting Schedule
11. Adjournment

A copy of the Countywide Oversight Board agenda packet is available for review from the Clerk of the Board of Supervisors, 400 County Center, 1st Floor, Monday through Thursday 7:30 a.m.-5:30 p.m. and Friday 8 a.m.-5 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Sukhmani Purewal, Assistant Clerk of the Board of Supervisors, at least two working days before the meeting at (650) 363-1802 and/or spurewal@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

San Mateo Countywide Oversight Board

July 27, 2018

Agenda Item #7

TO: San Mateo Countywide Oversight Board

FROM: Shirley Tourel, Assistant Controller

SUBJECT: Adoption of Conflict of Interest Code for the Countywide Oversight Board

Overview/Background:

The Political Reform Act (California Government Code 81000 *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (“FPPC”) has adopted a regulation, Cal. Code of Regs, Title 2, Division 6, Section 18730, which contains the terms of a standard conflict of interest code. Each local governmental agency is allowed to incorporate those terms by reference, including future amendments made by the FPPC, into its own conflict of interest code.

California Health and Safety Code 34179(j) established countywide oversight boards throughout the state in each county in which former redevelopment agencies are still in the process of dissolution. The Countywide Oversight Board for San Mateo County (the “Oversight Board”) takes the place of the thirteen Successor Agency oversight boards that were in existence prior to July 1, 2018. Pursuant the dissolution statutes, the Oversight Board is deemed a local governmental agency for purposes of the Political Reform Act and the regulations promulgated thereunder by the FPPC.

At this time, staff is proposing a conflict of interest code that incorporates the standard terms adopted by the FPPC, which require that each agency, by appendix to its conflict of interest code designate: (a) the employment positions (including board member positions) whose duties require the employees serving in such positions to disclose certain economic interests; and (b) the categories of economic interests that the employees must disclose.

Recommendation:

Staff recommends that the Oversight Board adopt the proposed conflict of interest code attached hereto as Attachment A and authorize submission of the approved conflict of interest code to the Board of Supervisors as the code reviewing body.

Attachment A

CONFLICT OF INTEREST CODE

San Mateo County Countywide Oversight Board
400 County Center, 1st Floor
Redwood City, CA 94063

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (“FPPC”) has adopted a regulation, California Code of Regulations, Title 2, division 6, Section 18730 (hereinafter “CCR 18730”), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of CCR 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference and, along with the attached document in which members and employees are designated and disclosure schedules are set forth, constitute the conflict of interest code of the San Mateo County Countywide Oversight Board.

Designated filers shall file statements of economic interests with the agency. Upon receipt of such statements of economic interests, the agency shall make and retain a copy and forward the original of these statements to the Clerk of the Board of Supervisors. The original statements for all other designated employees will be retained by the agency.

Sukhmani Purewal
Deputy Clerk of the Board of Supervisors

**2018 DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES
GOVERNED BY THE CONFLICT OF INTEREST CODE**

CLERK OF THE BOARD OF SUPERVISORS

San Mateo County Countywide Oversight Board

Each person holding any position listed below must file statements disclosing the kinds of financial interest shown for the designated employee's position. Statements must be filed at the times and on the forms prescribed by law. Failure to file statements on time may result in penalties including but not limited to late fines.

<u>DESIGNATED EMPLOYEES' TITLE OR FUNCTION</u>	<u>DISCLOSURE SCHEDULES</u>
Each member of the Countywide Oversight Board	A-1, A-2, B, C, D, E
Counsel to the Countywide Oversight Board	A-1, A-2, B, C, D, E
Consultants to the Countywide Oversight Board	A-1, A-2, B, C, D, E

*Each filer shall file his or her financial statement with the Clerk of the Board of Supervisors as the Filing Officer for the Oversight Board.

San Mateo Countywide Oversight Board

July 27, 2018

Agenda Item #10

TO: San Mateo Countywide Oversight Board
FROM: Shirley Tourel, Assistant Controller
SUBJECT: Board Calendar for Fiscal Year 2018-19

Staff has reserved the County's Board of Supervisors Chambers for potential oversight board meetings through June 2019.

Should the Oversight Board decide to hold meetings on any of the dates below, then such meetings can be scheduled from 9:00 AM - 1:00 PM except for August 22, 2018, when the Chambers are available in the afternoon only (1:00 PM– 4:00 PM).

The Oversight Board (the "Board") may take two approaches to scheduling its regular meetings:

1. Only schedule those meetings that the Board currently determines are necessary, and then schedule special meetings of the Board on an ad hoc basis as necessary; or
2. Schedule meetings on all dates for which the Chambers are reserved, and then cancel any meetings in the absence of a pressing need to hold such meetings.

Set forth below are all of the dates during FY 2018-19 for which Staff has currently reserved the Chambers:

Board Chamber Reservations for Potential Oversight Board Meetings			
2018		2019	
Wednesday *	August 22	Wednesday **	January 9
Wednesday	August 29	Wednesday	February 6
Wednesday	September 5	Wednesday	March 6
Wednesday	October 3	Wednesday	April 3
Wednesday	November 7	Wednesday	May 1
Wednesday	December 5	Wednesday	June 5

*Room availability is afternoon only.

**Except for August and January, the room reservations are for the first Wednesday of the month. January room reservation is for the second Wednesday of that month.

The following table describes the different agenda items that will need Board action, the expected timeline of the agenda item and the type of meeting required.

Agenda Item	Projected Date for Submission of Agenda Item	Due to DOF	Comment
Amendment to Annual ROPS 18-19	August	October 1, 2018	Regular Meeting
Annual ROPS 19-20	December, January	February 1, 2019	Regular Meeting
Last and Final ROPS	Unknown	After OB approval	Regular Meeting
Unanticipated Matters That Require Immediate Action	Unknown	After OB approval	Special Meeting