

## RFP QUESTIONS

### LISTED BELOW ARE THE QUESTIONS SUBMITTED BY POTENTIAL PROPOSERS ON THE REQUEST FOR PROPOSALS FOR THE 2022 COUNTY BUILDING ACCESS CONTROL SYSTEM CONSULTING SERVICES THE COUNTY OF SAN MATEO DEPARTMENT OF PUBLIC WORKS HAS PROVIDED RESPONSES TO THE QUESTIONS BELOW

#### From Public Purchase

##### QUESTION #1:

I'm hoping to clarify the Discovery phase of the RFP. I understand that this portion of the proposal requires meeting with County stakeholders at numerous locations. Is there a schedule in place to allow for the ~40 sites to be visited as a group, or individually? If so, how do we access that schedule? If we are meant to reach out to each company individually, is there a list of POCs (points of contact) for each location available?

I understand that the RFP is for consultative/design purposes and that a separate RFP will be issued later for the installation portion. Will we be able to provide a proposal for both aspects of the project?

##### ANSWER #1:

*Regarding site visits, once consultant selection is complete a list of POCs will be made available. Scheduling is TBD, but a county representative will provide escort.*

*Selection for this RFP will exclude the proposer (and any affiliated firm) from bidding on the final implementation of the project.*

#### From Email

##### Question #1

Good afternoon Mr. Wong, I hope this email finds you well. I am inquiring about a County Building Access Control System Consulting Services RFP that I have been following for the department and was looking to gather some updated information. I was curious to find out when the RFP for the System will be released? Additionally, has there been any sort of funding that has been allocated for the System? Any information you can provide me with is greatly appreciated. Thank you.

##### Answer #1

*The system implementation currently is TBD. The County anticipates securing funding in near future.*

**Question #2**

I wanted to touch base with you regarding RFP No. DPW-20220404 (*RFP for 2022 County Building Access Control System Consulting Services*). I had several of our consultants who joined the pre-bid meeting and were interested in pursuing the RFP. I wanted to ask a few questions for clarification and if it's possible to get on a call to get a better understanding of your project. Will this be a design build project?

**Answer #2:**

*I apologize for the inconvenience. But we'll have to keep all correspondence through email or Public Purchase. To answer your question, this not a design build contract.*

**Question #3**

I just wanted to introduce myself and follow-up with you after the call this morning to clarify rather you are currently working with a consulting firm. I believe Phillip answered that question before we ended the call, but I missed the answer.

**Answer #3**

*We are not currently working with a consulting firm. The previous department in charge of the access control system did years ago. But since the program moved to Public Works we have not*

**Question #4**

After review of the RFP, I believe I have a good understanding of what San Mateo County (County) is looking for. If anything was quantified during the pre-proposal meeting for costing purposes (i.e. specific number of meetings or a set number of buildings to survey that is less than the buildings listed in the RFP) that would be helpful. If not we have a good feel for the scope and are planning on providing a proposal to the County.

**Answer #4**

*No additional quantified measures were set during the pre-proposal meeting.*

**Question #5**

i-PRO Americas Manufactures would like to request a copy of the sign in sheet of the Pre-Proposal attendee meeting: April 11, 2022 for the Department of Public Works Request for Proposal (RFP) No.

DPW-20220404 for County Building Access Control System Consulting Services. Could you please email a copy. Thanks

**Answer #5**

*The following were noted Attendees:*

*Ray Kolodzieczak*

*Jim Riggio*

*James Brown*

*Shane Torrence*

*Blundy (username)*

*Howard Bither*

*David Yamani*

*Johnny Velasquez*

*MDocous (username)*

*Michael Lindke*

*Terry Hennessy*

*Charles Baxter*

*Anthony Testa*

*Mark Staniszewski*

*Bob's iPad*

*19512053243 (probably Bob)*

*Typer Kelly (Faith)*

*Toby Heath – CHA Security*

*BSI – Tom McCloskey*

*Phillip Debord (DPW)*

*Wilson Wong (DPW)*

*Rollie Baclagan (DPW)*