

SAN MATEO COUNTY CLARITY HMIS PRIVACY NOTICE

This Organization provides services for individuals and families at-risk of or experiencing homelessness. This Organization participates in San Mateo County's Homeless Management Information System Clarity database ("Clarity HMIS").

Clarity HMIS is used to collect some basic information about clients receiving services from this Organization. Some examples of this information include personal information, such as name, birth date, gender, race, social security number, phone number, residence address, photo, or other similar identifying information, financial information, such as employment status, income verification, public assistance payments or allowances, and CalFresh allotments, as well as medical, mental health and substance abuse information. The information is used to get a more accurate count of individuals and families experiencing homelessness and to identify the need for different services.

This Organization only collects information that is considered appropriate and necessary. All information that is collected and used in accordance with strict standards of privacy and security.

This Organization may use or disclose information from Clarity HMIS under the following circumstances:

- To provide or coordinate services for an individual or a household;
- For functions related to payment or reimbursement for services;
- To carry out administrated functions including reporting, legal, audit, personnel, oversight or management functions;
- For creating deidentified data from personally identifiable information; or
- When required by law;
- To avert a serious threat to health and safety.
- To government authorities when related to victims of abuse, neglect or domestic violence under specified circumstances;
- For academic research;
- For law enforcement purposes, such as in response to a lawful court order or grand jury subpoena;

A copy of the San Mateo County Clarity HMIS Privacy Policy, which describes allowable uses and disclosures of information collected for Clarity HMIS, is available to all clients upon request.

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