

**Appendix D. Fee Proposal - Detailed by Task**  
**RFP - PLN22-0906**

Personnel Position Billing Rate	Prime Consultant					Subconsultant(s)											Sub Total Hrs	Direct Expenses	Sub Total \$	Consultant Team Total Hours	Consultant Team Direct Expenses	TOTAL \$
	Title	Title	Title	Title	Title	Title	Title	Title	Title	Title	Title	Title	Title									
	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour	\$/hour									
Tasks	Hours	Hours	Hours	Hours	Hours	Prime Total Hrs	Direct Expenses	Prime Total \$	Hours	Hours	Hours	Hours	Hours	Sub Total Hrs	Direct Expenses	Sub Total \$	Consultant Team Total Hours	Consultant Team Direct Expenses	TOTAL \$			
<b>Task 1. Project Coordination and Communication</b>																						
1.1 Collaborative Steering Committee																						
1.2 Technical Advisory Committees																						
1.3 1x1 Participating Agency Review & Support																						
<b>Task 2. Community Engagement and Equity Approach</b>																						
2.1 Public Engagement Plan (PEP)																						
2.2 Equity Approach																						
2.3 Community Based Organizations (CBOs) Partnerships																						
2.4 Community Workshops																						
2.5 Hard-to-Reach / Small Group Meetings																						
2.6 Pop-Up Events																						
2.7 Develop Project Website																						
2.8 Community Input Report																						
2.9 Final Safety Element Results																						
2.10 <i>Optional Add-On – Story Map</i>																						
2.11 <i>Optional Add-On – Mapped Survey Tool</i>																						
<b>Task 3. Vulnerability Assessment and Hazard Maps</b>																						
3.1 GIS Database for Hazards																						
3.2 GIS Database for Asset Layers																						
3.3 Identify Sensitive Populations																						
3.4 Flooding Hazards and Compliance with AB 162																						
3.5 Fire Hazards and Compliance with SB 1207 and SB 99																						
3.6 Analyze the Vulnerability of Assets and Populations to Hazards																						
3.7 Summarize Results of Analysis																						
3.8 Update Vulnerability Assessment Based on Feedback																						
3.9 Online Map Viewer																						
3.10 Hazard Maps for inclusion in Safety Elements																						
3.11 <i>Optional Add-On – Local Creek Models for Flood Hazards</i>																						
<b>Task 4. Background Information on Hazards</b>																						
4.1 Update hazard background information.																						
<b>Task 5. Goals, Objectives, and Policies</b>																						
5.1 Policy Guidance & Best Practices Information																						
5.2 Review Existing Plans & Compliance Requirements																						
5.3 Draft Goals, Policies, and Objectives for Each Agency																						
5.4 Update Goals, Policies, and Objectives Based on Feedback																						
<b>Task 6. Implementation Measures</b>																						
6.1 Develop Draft Implementation Measures																						
6.2 Develop Prioritization of Implementation Measures																						
6.3 Update Implementation Measures Based on Feedback																						
6.4 Recommendations for Next Steps																						
<b>Task 7. Safety Elements Drafted for Each Jurisdiction</b>																						
7.1 Draft Safety Element for Each Jurisdiction																						
<b>Task 8. CEQA Analysis</b>																						
8.1 Perform CEQA Analysis for Each Jurisdiction's Safety Element Updates																						
<b>Task 9. Board of Forestry Review</b>																						
9.1 Review requirements of SB 1241 for a State Board of Forestry review																						
<b>Task 10. Public Agency Boards – Review &amp; Approval</b>																						
10.1 Prepare Planning Commission & City Council/Board of Supervisors Packets																						
10.2 Add-on: Additional Public Agency Meetings																						
TOTAL HOURS																						
TOTAL COST																						

Footnotes  
 \* Please add columns to provide more space to add personnel and subconsultants as needed.