



COUNTY OF SAN MATEO
COUNTY EXECUTIVE'S OFFICE
OFFICE OF ARTS AND CULTURE



SAN MATEO COUNTY ARTS COMMISSION 2023-24 GRANTS PROGRAM

The Office of Arts & Culture will administer the San Mateo County Arts Commission's 2023-24 grants program, providing a streamlined grant opportunity for either general support or project support for all arts and culture nonprofit organizations in San Mateo County. Applicants may only apply for one grant. This funding provides grantees with the flexibility to use the funds in a way that makes the most sense for their individual organization, and for greatest impact on overall organizational health and sustainability. We look to you as our partners, doing the important work in our community to celebrate the arts.

GENERAL SUPPORT GRANTS

All funds may be used by the organization as needed to support the organization's overhead, salaries, or other needs.

PROJECT/PROGRAM SUPPORT GRANTS

All funds may be used to support costs of a specific project or program.

Eligibility

1. Must be an arts or cultural organizations located in or serving residents in San Mateo County.
2. Must be a 501(c)(3) or fiscally sponsored nonprofit organization in good standing with the Internal Revenue Service
3. Must have been in operation for 1+ years.
4. Must have a budget under \$1,000,000.

Grant period is from July 1, 2023 – June 30, 2024

Final report due June 30, 2024

Eligibility Quiz

- Yes, we provide arts or culture services/programs in San Mateo County.
- Yes, we are 501(c)(3) or fiscally sponsored nonprofit organization in good standing with the Internal Revenue Service.
- Yes, we have been in operation for 1+ years.
- Yes, our annual budget is under \$1,000,000.

Contact Information

Name of Organization

Contact Person Name

Contact Person Title

Contact Person Email

Contact Person Phone #

Organization Address

Organization Phone #

Organization Website

Date of formation of Organization

TAX ID (EIN#)

Organization Information

1. Describe your organization's history, mission, and vision. (1,000 characters)
2. What services/programs does your organization provide to residents of San Mateo County and what is the impact of those services/programs? How does your organization promote diversity, equity and inclusion through its programs? (1,500 characters)
3. Do you collaborate/partner with other organizations, if so with whom and how? If not, please explain? (1,000 characters)
4. List top three sources of funding. (250 characters)

General Support Narrative

1. What are your three most urgent organizational concerns/needs and how would a grant from the SMCAC help address those needs. (2,500 characters)
2. Briefly describe the demographics of the population you serve, including the numbers you serve in San Mateo County. (1,000 characters)
3. How do you engage community members, including those with lived experiences, to assure your strategies and solutions are tailored to meet the needs of the communities you serve? (1,500 characters)

Project/Program Support Narrative

1. Describe in detail your project or program; include its work and/or approach towards equity and serving under-resourced populations. (2,500 characters)
2. Briefly describe the demographics of the population you serve, including the numbers you serve in San Mateo County. (1,000 characters)
3. How do you engage community members, including those with lived experiences, to assure your strategies and solutions are tailored to meet the needs of the communities you serve? (1,500 characters)
4. What are the expected outcomes of the project/program and what metrics will you use to determine success?

DOCUMENTS TO UPLOAD:

IRS W-9 Form

Financial Statements for last fiscal year

Current Organizational Budget

Project/Program budget (including potential or confirmed funders for Project/Program applications only)

DEI or Non-Discrimination policy or statement