



**North Fair Oaks Community Council**

*A Municipal Advisory Council to the  
San Mateo County Board of Supervisors*

455 County Center Room 101,  
Redwood City, CA  
650-363-1800  
www.nfoforward.org

Brooks Esser, Chair  
Blair Whitney, Vice-Chair  
Everardo Rodriguez  
Jennifer Ruiz  
Juan Carlos Prado  
Niket Sirsi  
Kathleen Daly

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**February 23, 2023**

**7:00pm**

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The North Fair Oaks Community Council provides recommendations on the issues of community health, safety, welfare, public works, and planning for the North Fair Oaks geographic area. It holds regular monthly meetings to address the needs of the community, act as a forum, and serve as an advisory body to the Board of Supervisors.

**The North Fair Oaks Community Council was held in person (455 County Center Room 101, Redwood City) and by teleconference pursuant to Government Code Section 54953(e). It began at 7:00 PM and was accessed online at <https://smcgov.zoom.us/j/98592511419> or by calling 1 (877) 568-4106 for Spanish interpretation.**

**1. ROLL CALL**

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**Present:** Council Members Blair Whitney, Juan Carlos Prado, Jennifer Ruiz, Kathleen Daly, Chair Brooks Esser

**Staff Present:** Deputy County Tim Fox, Deputy County Executive Adam Ely, Community Affairs Office Emma Gonzalez, Kenny Chu, Joshua Caspillan, Diana Hernandez

**2. AB 361 Resolution**

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Motion to adopt the AB 361 Resolution to Make Findings for Conduct of Meetings Via Teleconference

Council Member Blair Whitney / Second: Council Member Juan Carlos Prado

**Verbal roll call vote was taken:**

Yes: Whitney, Prado, Ruiz, Esser (4)

No: 0

Abstain: 0

Absent: Rodriguez, Sirsi, Daly (3)

**3. Public Comment**

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Maya Briones: Canopy hosting a Community Listening Session on March 2<sup>nd</sup> at 5:30pm at Redwood City PAL for North Fair Oaks residents.

Mike Morris: Concerns with developments in unincorporated areas conducting hazardous biochemical research at their facilities.

**AGENDA**

**4. North Fair Oaks Council Elections (Chair and Vice Chair)**

<p><b>Led by North Fair Oaks Community Council</b></p>	<ul style="list-style-type: none"> <li>• Call for nominations, and election of North Fair Oaks Community Council Chair</li> </ul> <p>Motion to <b>elect</b> Brooks Esser as Chair of the North Fair Oaks Community Council. Nominated by Council Member Juan Carlos Prado.</p> <p><b>Verbal roll call was taken:</b>          Yes: Whitney, Prado, Ruiz, Esser (4)          No: 0          Abstain: 0          Absent: Rodriguez, Sirsi, Daly (3)</p>
	<ul style="list-style-type: none"> <li>• Call for nominations, and election of North Fair Oaks Community Council Vice-Chair</li> </ul> <p>Motion to <b>elect</b> Blair Whitney as Vice-Chair of the North Fair Oaks Community Council. Nominated by Council Member Juan Carlos Prado.</p> <p><b>Verbal roll call was taken:</b>          Yes: Whitney, Prado, Ruiz, Esser (4)          No: 0          Abstain: 0          Absent: Rodriguez, Sirsi, Daly (3)</p>
<p><b>Council Members Comment</b></p>	<p>No comments.</p>
<p><b>Public Comment</b></p>	<p>No public comment.</p>

**5. North Fair Oaks Economic Center**

<p><b>Presented by Barrie Hathaway, CEO of Job Train and Sharon Miller, CEO of Renaissance Entrepreneurship</b></p>	<ul style="list-style-type: none"> <li>• Propose the name North Fair Oaks Economic and Employment Center to be the official name for the new economic center</li> <li>• Job Train and Renaissance Entrepreneurship will partner to provide services to the residents of North Fair Oaks through the opening of the new economic center</li> <li>• Job Train is an anti-poverty nonprofit working to help unemployed and underemployed adults stay out of poverty by helping them build skillsets             <ul style="list-style-type: none"> <li>○ In addition to providing digital literacy courses like ESL and GED classes, Job Train also provides housing and food security</li> <li>○ Career training programs focus on careers in construction trades, information technology, and culinary arts</li> </ul> </li> <li>• Renaissance Entrepreneurship provides business development support, and helps individuals transform ideas to profitable businesses in underserved and under-resourced communities</li> </ul>
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	<ul style="list-style-type: none"> <li>○ Program Manager Theresa Perez will lead services in NFO, will aim to provide business planning classes at the Sequoia Adult School and North Fair Oaks Library</li> </ul>
<b>Council Members Comment</b>	<ul style="list-style-type: none"> <li>● Council Member Juan Carlos Prado <ul style="list-style-type: none"> <li>○ Will language assistance be available to Spanish-speaking residents?</li> </ul> </li> <li>● Council Member Jennifer Ruiz <ul style="list-style-type: none"> <li>○ Will program services offer trainings or consultations to people with disabilities?</li> </ul> </li> <li>● Chair Brooks Esser <ul style="list-style-type: none"> <li>○ Has there been a location identified for the new economic center?</li> </ul> </li> </ul>
<b>Public Comment</b>	No public comment.

**6. Recommendation for 812 11th Avenue for an Off-Street Parking Exception (OSPX) to waive 1 covered parking space, where 2 covered parking spaces are required for a major remodel to the existing single-family home (PLN2022-00168)**

<b>Presented by Katheryne Castro Rivera, Planning and Building</b>	<ul style="list-style-type: none"> <li>● Off-Street Parking Exception (OSPX) to allow one covered parking space where two covered spaces are required, in conjunction with a major addition to an existing single-family residence. <ul style="list-style-type: none"> <li>○ Reconfiguring the existing 1,382 sq.ft single-family home; retain existing single-car garage</li> </ul> </li> <li>● General plan conforms with land use designation, zoning regulations meets all development standards</li> <li>● Parking regulations for each dwelling unit having two or more bedrooms, two-off street, covered spaces are required</li> <li>● Off-street parking exception to allow for one covered space in existing single-family garage</li> </ul> <p>Motion to provide a recommendation to the Community Development Director for an off-street parking exception to allow for the continued use of a single-car garage where two covered parking spaces are required, in association with a major addition/remodel of an existing single-family residence.</p> <p>Council Member Juan Carlos Prado / Second: Vice Chair Blair Whitney</p> <p><b>Verbal roll call was taken:</b>  Yes: Whitney, Prado, Ruiz, Esser (4)  No: 0  Abstain: 0  Absent: Rodriguez, Sirsi, Daly (3)</p>
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<b>Council Members Comment</b>	<ul style="list-style-type: none"> <li>• Council Member Juan Carlos Prado <ul style="list-style-type: none"> <li>○ Will the current parking surface remain the same? What is the current capacity of the driveway?</li> </ul> </li> <li>• Chair Brooks Esser <ul style="list-style-type: none"> <li>○ Is it possible to park a vehicle on the driveway and have the garage accessible?</li> </ul> </li> </ul>
<b>Public Comment</b>	Mike Morris: The notice sent out by the San Mateo County Planning and Building Department has an incorrect address.

**7. North Fair Oaks Community Plan 10-Year Review**

<b>Presented by Good City and Steve Monowitz, Director of the Planning and Building Department</b>	<ul style="list-style-type: none"> <li>• Good City will evaluate the implementation progress of the NFO Community Plan and will recommend further implementation actions <ul style="list-style-type: none"> <li>○ Phase 1: Technical review of community plan</li> <li>○ Phase 2: Survey and interviews with technical stakeholders</li> </ul> </li> <li>• The current NFO Community Plan divides into seven main topics including Land Use, Circulation &amp; Parking, Infrastructure, Health &amp; Wellness, Housing, Economic Development and Design Guidelines</li> <li>• Outreach strategy efforts include developing an advisory group, create explainer videos, host community meetings and events in areas with high foot traffic, community-wide surveys will be conducted, and a project website will be created</li> </ul>
<b>Council Members Comment</b>	<ul style="list-style-type: none"> <li>• Council Member Juan Carlos Prado <ul style="list-style-type: none"> <li>○ Concern with efficiency of outreach especially along Middlefield Rd where there is a digital divide</li> <li>○ Community fears new construction on Middlefield Rd may introduce gentrification; the community should be part of the process</li> <li>○ Conduct outreach at St. Anthony’s Church, Casa Circulo, Garfield Community School, and Summit Everest High School</li> </ul> </li> <li>• Council Members Kathleen Daly <ul style="list-style-type: none"> <li>○ Grassroots efforts, connect with small businesses</li> <li>○ Connect with high school students and youth</li> <li>○ Housing should be a top priority in NFO</li> <li>○ Support businesses on Middlefield Rd so they may keep their storefronts open after the construction and new development</li> </ul> </li> <li>• Chair Brooks Esser <ul style="list-style-type: none"> <li>○ Speak to small businesses directly, collaborate with OCA</li> <li>○ Conduct surveys across all commercial spaces, churches, and schools to collect community’s input</li> </ul> </li> </ul>
<b>Public Comment</b>	No public comment.

## 8. Report Out

### Supervisor's Report

- No report out.

### County Executive's Report, presented by Adam Ely, Deputy County Executive

- Economy recovery efforts for small businesses in North Fair Oaks included one million two hundred and sixty-five thousand in funds distributed to 130 unique businesses
- A Disaster Recovery Center was opened at the SMC Event Center to assist residents with damages due to the recent storms, FEMA will be accepting applications for assistance through March 16, more than a thousand applications have been received
- Beginning in March, all Boards and Commissions will resume operating meetings in person, hybrid public participation option will still be available
- The Healthy Community Mural Project has selected a finalist to paint the 16-panel mural that will be showcased along the underpass off 5<sup>th</sup> Ave in North Fair Oaks, painting to begin in July

### Council Member's Report, presented by North Fair Oaks Community Council

- Council Member Juan Carlos Prado
  - Healthy Community Mural Project community meeting #2 on February 7<sup>th</sup> was a success
- Council Member Kathleen Daly
  - A company named Aduo showcased a garage converted to an ADU in North Fair Oaks, engineer student from Stanford University hopes to continue converting garage spaces to ADU's that include enough space for a full kitchen and bathroom
- Chair Brooks Esser
  - Vacant seats open for two positions, one council member and one youth council member, to apply online visit [www.smcgov.org/bnc/vacancies](http://www.smcgov.org/bnc/vacancies)
- Council Member Jennifer Ruiz
  - Many residents in North Fair Oaks have been out of power due to massive PG&E outages across the county

The meeting adjourned at 8:40 p.m.

### Next Council Meeting:

Thursday March 23, 2023; 7 p.m. to 9 p.m.

For more information on future meetings, agendas, minutes, and presentations/presentation materials, please visit: <https://www.smcgov.org/ceo/north-fair-oaks-community-council>