

**Meeting #13 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

Date: November 27, 2018	Time: 12:41 PM To 2:35 PM
Location: Menlo Commons	Attendees: See attached sign-in sheet
<b>Purpose of Meeting:</b>	
Review results of the questionnaire –final report to publish showing overall results and results broken out by user groups and segments.	
1) Approval of Minutes from July 31, 2018, August 28, 2018 meeting, September 28, 2018  Status: Postponed – lack of quorum	
2) Update on status of various action open items identified at previous meetings are covered in these minutes but were not discussed at the meeting in the interest of conserving time.	
a) Joe Lo Coco – Funding update. November Ballot failed Proposition 6 so SB1 funds remain intact. Measure W – Transit Bond also passed by a slim margin. So DPW can move forward with sufficient funding to complete this work.  Status: Approved	
b) Joe Lo Coco – Radar Feedback signs. Three Units installed. A fourth unit has been delivered, waiting for installation.  Status: Completed and Installed	
c) Joe Lo Coco – Menlo Commons Bus Stop; SamTrans requirement for standard ADA ramps have been removed due to physical constraints at the site. Agreements with Menlo Commons, County, and SamTrans still pending execution.  Status: Pending waiting for execution of contracts	
3) Discussion:	
d) Jen Wolosin – presentation on Timeline outlining next steps in the process of developing conceptual plans for the corridor. Attached timeline to be coordinated with KH schedule and SAFE outline.  Status: pending review	



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<p>e) John Loughlin – posed concern that a handful of people at the community meeting may have differing views than those of the broader community. How will the Task Force consider their concerns against the broader needs of the community when developing recommendations to the Board?</p> <p>Status: pending action if any</p>
<p>f) Jen Wolosin – Presented a draft Final Report of the outcome of the questionnaire. Community Priorities are in the order of importance:</p> <ul style="list-style-type: none"><li>a) Safety -overall – most people agreed that this was the most important priority.</li><li>b) Pedestrian Safety – crosswalks, sidewalks, visibility – most favored by locals.</li><li>c) Bicycle Safety – bike lanes where space allowed – most favored by non-residents</li><li>d) Road Diet – most people favored a road diet</li><li>e) Residents were more in favor of pedestrian improvements than Commuters or those using services in the corridor</li></ul> <p>Motion: Adopt the “SCA- Alameda Task Force Survey Results” dated November 2018 by Jen Wolosin and Molly Glennen as final and ready to publish.</p> <p>Status: approved on December 12, 2018 9 approved, 0 opposed, posted online same day.</p>
<p>Action Items</p>
<p>a) Hanieh – contact KH develop strategy to implement results of Questionnaire</p> <p>Status: pending</p>
<p>b) Diana – collect data for actual field dimension from Lip of Gutter to Lip of Gutter on this road way in order to begin conceptual layout needed for KH analysis.</p> <p>Status: Done sent to KH 12/21/18</p>
<p>c) Diana to send out poll for 2019 meeting schedule once Board Schedule has been published. Tuesday afternoon, 1<sup>st</sup>,3<sup>rd</sup>,4<sup>th</sup> Wednesday nights ok. 2<sup>nd</sup> ,3<sup>rd</sup>,4<sup>th</sup>, 5<sup>th</sup> Thursday ok</p> <p>Status: pending electronic poll results</p>
<p>d) Hanieh – 25 mph Business district on ADLP. Review traffic data on this corridor.</p> <p>Status: pending</p>
<p>e) Diana Shu – update Google Spreadsheet on status of various tasks/action items</p>

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Status: Completed and on going

Next Meeting –TBD via doodle poll  
Location – Menlo Commons  
Time – TBD

Tentative Agenda for Next Meeting

- 1) Review draft proposals prior to bringing KH on board again.
- 2) Tentative schedule for Task Force Meetings in 2018. Draft date and times in table below

Status: pending approval by Task Force Members  
Future meetings to follow schedule **outlined below unless noted otherwise**

<b>Date</b>	<b>Board Meeting</b>	<b>Task Force Meeting</b>	<b>Time</b>
January 2019	January 8 and 29, 2019	None	
February 2019	February 12 and 26, 2019	TBD	
March 2019	March 12 and 26, 2019		
April 2019	April 9 and 23, 2019		
May 2019	May 14, 2019		
June 2019	June 4 and 25, 2019		
July 2019	July 9 and 23, 2019		
August 2019	August 6, 2019		
September 2019	September 10 and 24, 2019		
October 2019	October 8 and 22, 2019		
November 2019	November 5 and 12, 2019		
December 2019	December 3 and 10, 2019		

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Attendance Sheet

<b>Representing</b>	<b>Q</b>	<b>Name</b>	<b>Present</b>
			<b>11/27/2018</b>
Alameda de las Pulgas	1	Hillary Stevenson	
CHP	1	Jason Ivey	
cyclist with Silicon Valley Bicycle Coalition	1	John Langbein	1
Department of Public Works	**	Diana Shu	1
Department of Public Works	1	Joe LoCoco	1
Department of Public Works	**	Hanieh Houshmandi	1
Fire District	1	Virginia Chang Kiraly	
member at large - University Park Inner	1	Ron Snow	1
Menlo Commons	1	Gwen Leonard	1
Menlo Fire District	**	Harold Schapelhorman	
Menlo Fire District	**	Tom Calvert	
Menlo Park Police Department	1	William Dixon	
Menlo Park resident	1	Troy Hayes	
Menlo Park, Department of Public Works	1	Kevin Chen	
Motorists	1	Janet Davis	
Pedestrian	1	John Loughlin	1
Safe Routes to Schools	1	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	1	Cheryl Phan	
Santa Cruz from the Y to the City limits	1	Alex Komoroske - resigned	
Sheriff's Office	1	Todd Finato	
Sheriff's Office	*	Chad Buck – resigned.	
the Y	1	Molly Glennen	
Supervisor Horsley's Office	*	Jazzalyn Lamadora	1
Menlo Fire District	*	Jon Johnston	
Supervisor Horsley's Office	*	Supervisor Horsley	
Cary Wiest – Town of Atherton	*	City Council - Guest	
CHP	*	Anthony Ruiz – stand in	
CHP	*	Chris Barshini – stand in	
cyclist with Silicon Valley Bicycle Coalition	*	Bill Kirsch (substitute for John Langbein)	
• Substitute or non-voting rep	17	Quorum = 9	9-3=6