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April 28, 2023

**VIA FEDERAL EXPRESS – GROUND**

San Mateo County LAFCO  
400 County Center  
Redwood City, CA 94063

Re: **JPA Filings for San Francisquito Creek Joint Powers Authority**

Dear Clerk,

Per Government Code Section 6503.6 (SB 1266), for filing with your office please find a copy of the San Francisquito Creek JPA Amended and Restated Joint Powers Agreement dated January 1, 2020, as well as the original Joint Powers Agreement Creating the San Francisquito Creek Joint Powers Authority dated as of May 18, 1999. We have been going through our files and would like to confirm that the attached two agreements have been filed and added to the County's records.

If you have any questions, please do not hesitate to contact our office.

Very truly yours,

A handwritten signature in blue ink that reads 'Irina Berman'.

Irina Berman, Legal Secretary

Enclosure(s)

12267-0001\2806001v1.doc

**JOINT POWERS AGREEMENT  
FOR THE  
SAN FRANCISQUITO CREEK  
JOINT POWERS AUTHORITY**

**AMENDED AND RESTATED  
as of**

**January 1, 2020**

JOINT POWERS AGREEMENT

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SAN FRANCISQUITO CREEK  
JOINT POWERS AGREEMENT

This Amended and Restated Agreement (“Agreement”) is made by and among the City of Menlo Park, the City of Palo Alto, the City of East Palo Alto, the Santa Clara Valley Water District, and the San Mateo County Flood and Sea Level Rise Resiliency District (“Member Entities”), all of which are public entities organized and operating under the laws of the State of California and each of which is a public agency as defined in California Government Code section 6500.

RECITALS

A. The Joint Exercise of Powers Act, being Government Code sections 6500 et seq. (the “JPA Law”), permits two or more local public entities by agreement to jointly exercise any power common to them.

B. Following years of effort to address environmental and flooding concerns related to the watershed and floodplain of San Francisquito Creek (encompassing approximately 50 square miles from the Santa Cruz Mountains to San Francisco Bay), and soon after the flood of record in 1998 damaged approximately 1,700 properties, the Member Entities established the San Francisquito Creek Joint Powers Authority pursuant to that certain “Joint Exercise Agreement Creating the San Francisquito Creek Joint Powers Authority,” dated as of May 18, 1999, to collectively contribute resources and implement policies and projects of mutual interest relating to the primary natural features that unite them, including the San Francisquito Creek (“Creek”).

C. The governing body of each Member Entity has determined that it is in the Member Entity’s best interest and in the public interest that this Amended and Restated Agreement be executed to make minor procedural updates, including the change on January 1, 2020 of the San Mateo County Flood Control District to the San Mateo County Flood and Sea Level Rise Resiliency District.

NOW, THEREFORE, the Member Entities, by, between and among themselves, in consideration of the mutual benefits, promises, and agreements set forth below, hereby agree as follows:

1. CREATION OF THE SAN FRANCISQUITO CREEK JOINT POWERS AUTHORITY. Pursuant to the JPA Law, the Member Entities create a public agency, separate and apart from the Member Entities to be known as the San Francisquito Creek Joint Powers Authority (the “Authority”). Pursuant to Government Code section 6508.1, the debts, liabilities, and obligations of the Authority shall not constitute debts, liabilities, or obligations of any party to this Agreement. A Member Entity may separately contract for or assume responsibility for specific debts, liabilities, or obligations of the Authority. For purposes of, and to the extent required by, Government Code section 6509, in exercising its powers, the Authority shall be

subject to the restrictions upon the manner of exercising the powers of the City of Menlo Park, except as otherwise authorized or permitted by the JPA Law.

2. **PURPOSES.** This Agreement is entered into by Member Entities under the JPA Law for the following purposes:

- a. To facilitate and perform bank stabilization, channel clearing and other Creek maintenance.
- b. To plan flood control measures for the San Francisquito Creek watershed.
- c. To take actions necessary to preserve and enhance environmental values and instream uses of San Francisquito Creek.
- d. To coordinate emergency mitigation and response activities relating to San Francisquito Creek.
- e. To make recommendations to Member Entities for funding and alternatives for long term flood control for Member Entity consideration.

3. **PARTIES TO AGREEMENT.** Each Member Entity certifies that it intends to and does contract with every other Member Entity which is a signatory to this Agreement. Each Member Entity also certifies that the deletion of any Member Entity from this Agreement does not affect this Agreement nor each Member Entity's intent to contract with the Member Entities then remaining. Pursuant to Assembly Bill 825 (Chapter 292, Statutes of 2019), which amended the San Mateo County Flood Control District Act to provide for the San Mateo County Flood and Sea Level Rise Resiliency District, the Member Entities agree that the San Mateo County Flood and Sea Level Rise Resiliency District is the entity formerly known as the San Mateo County Flood Control District, and as such is subject to the terms and conditions of this Agreement.

4. **TERM OF AGREEMENT.** This Agreement became effective as of May 18, 1999 and continues in full force until terminated in accordance with Paragraph 18. (Termination and Distribution).

5. **POWERS OF THE AUTHORITY.** The Authority through its Board of Directors is authorized, in its own name and subject to the limitations set forth below, to do all acts necessary to fulfill the purposes of this Agreement referred to in Paragraph 2. (Purposes) including, but not limited to, each of the following:

- a. Make and enter into contracts;
- b. Incur debts, liabilities, and obligations, provided that no debt, liability, or obligation of the Authority shall be a debt, liability, or obligation of a Member Entity except as separately agreed to by a Member Entity;

- c. Receive contributions and donations of property, funds, services, and other forms of assistance from any source;
- d. Sue and be sued in its own name;
- e. Contract with independent consultants and/or contractors;
- f. Receive, collect, and disburse monies;
- g. Carry out other duties as required to accomplish other responsibilities as set forth in this Agreement;
- h. Assign, delegate, or contract with a Member Entity or third party to perform any of the duties of the Board including, but not limited to, acting as administrator for the Authority; and
- i. Exercise all other powers necessary and proper to carry out the provisions of this Agreement.

These powers shall be exercised in the manner provided by applicable law and as expressly set forth in this Agreement.

6. MEMBER ENTITY APPROVALS AND RESPONSIBILITIES. Each Member Entity has the approval authority, obligations and responsibilities set forth in this Agreement. No action of the Authority shall be effective or binding unless and until such action has been approved in accordance with Subparagraph “e.” (Action of the Board) of Paragraph 10. (Board Members) by the Board of Directors consistent with a budget approved by independent action of each Member Entity’s governing body.

7. PROJECT PARTICIPATION APPROVAL AUTHORITY. Member Entities shall have the right to determine independently whether to participate in any capital improvement project. No capital improvement project shall be approved by the Authority unless and until Member Entities sufficient to fund the project fully have approved the project by independent action of each such funding Member Entity’s governing body.

8. MEMBERSHIP. New Member Entities may be added to the Authority by amending this Agreement, as described in Paragraph 21. (Amendments), and Member Entities may withdraw or be expelled, as described in Paragraph 16. (Withdrawal) and Paragraph 17. (Expulsion).

9. BOARD OF DIRECTORS.

a. Directors. There shall be a Board of Directors (the “Board”) to govern the affairs of the Authority. The Board shall be comprised of one director, and one alternate director, from each Member Entity. Each director has one vote. An alternate director may cast a vote as a member of the Board of Directors only in the absence of the director from that same

Member Entity. Each director and alternate director shall be a member of the governing body of the Member Entity and shall be designated by its governing body; provided, however, that no two directors and no two alternate directors shall be from the same governing body of any Member Entity.

b. Compensation. Directors and alternate directors are not entitled to compensation by the Authority. The Board may authorize reimbursement of expenses incurred by directors or alternate directors.

c. Powers. The powers of the Board are each of the powers of the Authority not specifically reserved to the Member Entities by this Agreement. The Member Entities retain the following powers:

(1) The designation of the Board as specified in Subparagraph "a." of Paragraph 9. (Board of Directors);

(2) Approval of an amendment to this Agreement as specified in Paragraph 21. (Amendments);

(3) Approval of actions pursuant to Paragraph 6. (Member Entity Approvals and Responsibilities);

(4) Approval of project participation as specified in paragraph 7. (Project Participation Approval Authority); and

(5) Approval of the annual budget of the Authority as specified in Paragraph 13. (Budget).

#### 10. BOARD MEMBERS.

a. Meetings. The Board shall hold at least one regular meeting each year, at which time the Board shall elect its officers as appropriate to comply with Paragraph 11. (Officers). The Board shall fix the date, hour, and place at which each regular meeting is to be held. To the extent practicable, each Board meeting shall be held in Northern Santa Clara County or Southern San Mateo County. The Chair presides at all meetings. A special meeting may be called upon written request by the Chair or at least two directors.

b. Brown Act. Each regular, adjourned regular, or special meeting of the Board shall be called, noticed, held, and conducted in accordance with the Ralph M. Brown Act (Sections 54950, et seq., of the Government Code).

c. Minutes. The Clerk of the Board shall draft minutes of each regular and special meeting of the Board, which shall be considered for approval by the Board at a subsequent regular meeting.



d. Quorum. No business may be transacted by the Board without a quorum of members of the Board being present except that less than a quorum may adjourn from time to time. A quorum consists of a majority of the members of the Board.

e. Action of the Board. Except as otherwise specified in this Agreement, any action of the Board shall require a vote of a majority of the Board.

11. OFFICERS.

a. Officers. The officers of the Authority are the Chair, Vice-Chair, and Secretary.

b. Election/Term/Duties. The officers shall be elected or appointed by the Board at its first meeting of the calendar year, unless that is delayed by an action of the Board. The term of office for Chair, Vice-Chair, and Secretary is one year. The officers shall assume the duties of their offices upon being elected or appointed, as appropriate. If any of the Chair, Vice-Chair, or Secretary ceases to be a member of the Board, the Board shall elect or appoint a new officer at the next regular meeting of the Board held after the vacancy occurs.

c. Compensation. Officers are not entitled to compensation by the Authority. The Board may authorize reimbursement of expenses incurred by officers.

d. Appointment/Contract. The Board may appoint such officers and may hire or contract with such persons or firms as it considers necessary to carry out the purposes of this Agreement.

12. FISCAL YEAR. The first fiscal year of the Authority is July 1, 1999 through June 30, 2000. Each subsequent fiscal year of the Authority shall begin on July 1<sup>st</sup> and end on June 30<sup>th</sup>.

13. BUDGET. The Board shall adopt an annual operating budget, which shall be separate from the Authority's capital projects budget. The operating budget shall include the proposed contribution from each Member Entity for the fiscal year and other sources of income. The operating budget shall not be effective unless and until the governing body of each Member Entity has approved that Member Entity's contribution to the budget. Member Entity contributions shall become immediately due and payable to the Authority upon adoption of the budget, unless expressly provided otherwise in the budget.

14. ANNUAL AUDIT AND AUDIT REPORTS. The Board shall cause an annual financial audit to be made by an independent certified public accountant with respect to all Authority receipts, disbursements, other transactions, and entries into the books. A report of the financial audit shall be filed as a public record with each Member Entity. The audit shall be filed no later than as required by State law. The Authority shall pay the cost of the financial audit from its annual operating budget in the same manner as other administrative costs.

15. ESTABLISHMENT AND ADMINISTRATION OF FUNDS.

a. Accountability. The Authority is responsible for the strict accountability of all funds and reports of all receipts and disbursements. It shall comply with every provision of law relating to the establishment and administration of funds, particularly Section 6505 of the California Government Code. The funds shall be accounted for on a full accrual basis.

b. Investment/Disbursement. The Authority shall receive and disburse funds only in accordance with policies and procedures established by the Board and in conformity with applicable law.

c. Insurance/Bond. The Authority shall procure, carry and maintain, in full force and effect, at all times during the term of this Agreement, such insurance and bonds to protect the Authority and its members of the Board, officers, employees, agents and Member Entities, as deemed appropriate by the Board.

d. Depository and Auditor Controller. The Board shall designate one of its officers, employees or a third party to perform all acts required by Government Code Sections 6505 (regarding an annual audit), 6505.1 (regarding charge of and access to property), 6505.5 (regarding the depository and custodian of money), and 6505.6 (regarding independent audit where an officer or employee acts as treasurer, auditor or both), as such laws are amended from time to time.

16. WITHDRAWAL. Member Entities may withdraw from the Authority for subsequent fiscal years by providing written notice to the Authority and each Member Entity on or before May 1 of any fiscal year. Withdrawal shall be effective on July 1 of the next fiscal year. This shall be the exclusive means by which a Member Entity may withdraw from the Authority. Any Member Entity that withdraws shall remain liable for any budget contributions or capital improvement project participation approved before withdrawal. Any Member Entity that withdraws shall remain liable for any and all demands, claims, or liabilities of any nature, including death or injury to any person, property damage, or any other loss caused by or arising out of that party's performance or failure to perform the obligations assumed before the Member Entity withdraws from this Agreement. Any Member Entity that withdraws shall remain subject to the provisions of Paragraph 23. (Liability of the Authority; Release and Indemnity) with respect to any event or occurrence taking place before the Member Entity withdraws.

17. EXPULSION. The Authority may expel a Member Entity from the Authority by a four-fifths (4/5) vote of the Board for a breach of this Agreement determined by the Board to be a material breach. Any Member Entity that has been expelled pursuant to this paragraph shall have no further liability or obligation pursuant to this Agreement after the effective date of such expulsion; except such Member Entity shall remain liable for any and all demands, claims, or liabilities of any nature, including death or injury to any person, property damage, or any other loss caused by or arising out of that party's performance or failure to perform the obligations assumed before the Member Entity was expelled, including any budget contributions or capital improvement project participation approved before expulsion. Any Member Entity that has been

expelled shall remain subject to the provisions of Paragraph 23. (Liability of the Authority; Release and Indemnity) with respect to any event or occurrence taking place before the Member Entity was expelled.

18. TERMINATION AND DISTRIBUTION.

a. Termination. This Agreement shall continue until terminated. This Agreement may be terminated by the written consent of four-fifths (4/5) of the Member Entities; provided, however, this Agreement and the Authority shall continue to exist after termination for the purpose of disposing of all claims, distribution of assets, and all other functions necessary to conclude the obligation and affairs of the Authority.

b. Surplus. In the event that the Authority is terminated, any surplus money on deposit in any fund or account of the Authority shall be returned in proportion to the contributions made as required by Section 6512 of the California Government Code. The Board is vested with all powers of the Authority for the purpose of concluding and dissolving the business affairs of the Authority, including for the disposition, division, or distribution of any property acquired as a result of the joint exercise of powers.

19. NOTICES. Notices to each Member Entity under this Agreement are sufficient if mailed to its respective address on file with the Authority.

20. PROHIBITION AGAINST ASSIGNMENT. No Member Entity may assign a right, claim, or interest it may have under this Agreement, and any such assignment shall be void. No creditor, assignee, or third-party beneficiary of a Member Entity has a right, claim, or title to any part, share, interest, fund, or asset of the Authority.

21. AMENDMENTS. This Agreement may be amended by approval by the governing body for each and every Member Entity. A proposed amendment must be submitted to each Member Entity at least thirty (30) days in advance of the date when the Member Entity considers it. An amendment is to be effective immediately unless otherwise designated.

22. SEVERABILITY. If a portion, term, condition, or provision of this Agreement is determined by a court to be illegal or in conflict with the law of the State of California, or is otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions is not affected.

23. LIABILITY OF THE AUTHORITY; RELEASE AND INDEMNITY. Funds of the Authority may be used to defend, indemnify, and hold harmless the Authority, any Member Entity, any member of the Board, and each officer, employee and agent of the Authority for their actions taken within the scope of their duties while acting on behalf of the Authority. The parties to this Agreement release each other and agree to hold each other harmless, as well as their officers and employees, for any loss or liability arising from their respective activities pursuant to this Agreement. Except as otherwise provided herein, each party agrees to indemnify, defend and hold harmless the other parties, their officers, agents, and employees from any and all

demands, claims, or liabilities of any nature, including death or injury to any person, property damage, or any other loss caused by or arising out of that party's performance or failure to perform the obligations assumed under this Agreement. Each Member Entity agrees that legal counsel for any Member Entity may be designated by the Board to represent the Authority by performing legal services, including litigation, and that any potential conflict of interest arising from such representation shall be deemed waived by the Authority and Member Entity, unless an actual adverse relationship exists between the Member Entity and the Authority with respect to the particular matter. The designation of legal counsel from a Member Entity shall be with the approval of that Member Entity.

24. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

25. COUNTERPART. This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one instrument.

26. AGREEMENT COMPLETE. The foregoing constitutes the full and complete Agreement of the Member Entities. There are no oral understandings or agreements not set forth in writing herein.


27. NO THIRD-PARTY BENEFICIARIES. Nothing in this Agreement, whether express or implied, shall be construed to give any person or entity, other than the parties hereto, any legal or equitable right, remedy or claim under or in respect of this Agreement or any covenants, conditions, or provisions contained herein.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below.

[SIGNATURES TO FOLLOW ON SEPARATE PAGES]

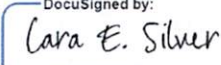
DATED: 5/11/2020, 2020

CITY OF MENLO PARK

By:   
4A373F6C54BE48A  
Cecilia Taylor, Mayor

ATTEST:   
39280A20D0BE491...  
Judi Herren, City Clerk

APPROVE AS TO FORM:

  
CD6C53C794F6491...  
Cara E. Silver  
Interim City Attorney

Assistant City Attorney  
Cassie Coleman

*Cassie Coleman*

DocuSigned by:

APPROVE AS TO FORM:

Beth Minor, City Clerk

*Beth Minor*

DocuSigned by:

ATTEST:

By:

Adrian Fine, Mayor

*Adrian Fine*

DocuSigned by:

By:

CITY OF PALO ALTO

DATED: 4/23/2020, 2020

DATED: May 22, 2020

CITY OF EAST PALO ALTO

By: Regina Wallace-Jones  
Regina Wallace-Jones, Mayor

ATTEST:

By: Walfred Solorzano  
Walfred Solorzano, City Clerk

APPROVE AS TO FORM:

Rafael Alvarado  
Rafael Alvarado  
City Attorney

DATED: April 28, 2020, 2020

SANTA CLARA VALLEY WATER  
DISTRICT

By: Nai Hsueh  
Nai Hsueh, Chair

ATTEST:

By: Michele L. King  
Michele L. King, CMC, Board Clerk

APPROVE AS TO FORM:

Leslie Orta 4-24-20  
District Counsel By  
Leslie Orta  
Senior Assistant District Counsel



DATED: \_\_\_\_\_, 2020

CITY OF EAST PALO ALTO

By: \_\_\_\_\_  
Regina Wallace-Jones, Mayor

ATTEST:

By: \_\_\_\_\_  
Walfred Solorzano, City Clerk

DATED: \_\_\_\_\_, 2020

SANTA CLARA VALLEY WATER DISTRICT

By: \_\_\_\_\_  
Nai Hsueh, Chair


ATTEST:

By: \_\_\_\_\_  
Michele L King, CMC, Board Clerk

DATED: 4/15, 2020

SAN MATEO COUNTY FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT

By: \_\_\_\_\_  
Dave Pine, Chair

ATTEST:   
By: \_\_\_\_\_  
Christine Boland, Interim Board Clerk

**JOINT POWERS AGREEMENT  
CREATING THE  
SAN FRANCISQUITO CREEK  
JOINT POWERS AUTHORITY**

**Dated  
as of**

**May 18, 1999**

**JOINT POWERS AGREEMENT**

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**SAN FRANCISCO CREEK  
JOINT POWERS AGREEMENT**

This Agreement is made by and among the City of Menlo Park, the City of Palo Alto, the City of East Palo Alto, the Santa Clara Valley Water District, and the San Mateo Flood Control District ("Member Entities"), all of which are public entities organized and operating under the laws of the State of California and each of which is a public agency as defined in California Government Code section 6500.

**RECITALS**

A. Government Code sections 6500-6515, permitting two or more local public entities by agreement to jointly exercise any power common to them, authorizes the Member Entities to enter in this San Francisco Creek Joint Powers Agreement ("Agreement").

B. Each Member Entity desires to join together with the other Member Entities for the primary purpose of managing the joint contribution of services and providing policy direction on issues of mutual concern relating to the San Francisco Creek ("Creek"), including bank stabilization, channel clearing and other Creek maintenance, planning of flood control measures, preserving and enhancing environmental values and instream uses, and emergency response coordination.

C. The governing board of each Member Entity has determined that it is in the Member Entity's best interest and in the public interest that this Agreement be executed and that it is participating as a member of the public entity created by this Agreement.

NOW, THEREFORE, the Member Entities, by, between and among themselves, in consideration of the mutual benefits, promises, and agreements set forth below, hereby agree as follows:

1. **CREATION OF THE SAN FRANCISCO CREEK JOINT POWERS AUTHORITY.** Pursuant to Chapter 5, Division 7, Title 1 of the Government Code of the State of California (commencing with Section 6500) (as amended from time to time, the "JPA Law"), the Member Entities create a public agency, separate and apart from the Member Entities to be known as the San Francisco Creek Joint Powers Authority (the "Authority"). Pursuant to Government Code section 6508.1, the debts, liabilities, and obligations of the Authority shall not constitute debts, liabilities, or obligations of any party to this Agreement. A Member Entity may separately contract for or assume responsibility for specific debts, liabilities, or obligations of the Authority. The Authority shall require indemnification on behalf of itself and its members as determined by its Board of Directors from entities with which it enters into agreements. For purposes of, and to the extent required by, Government Code section 6509, in exercising its powers, the Authority shall be subject to the restrictions upon the manner of exercising the powers of the city or county

Member Entity specified in this Agreement, except as otherwise authorized or permitted by the JPA Law.

2. PURPOSES. This Agreement is entered into by Member Entities under the JPA Law for the following purposes:

a. To facilitate and perform bank stabilization, channel clearing and other Creek maintenance.

b. To plan flood control measures for the San Francisquito Creek watershed.

c. To take actions necessary to preserve and enhance environmental values and instream uses of San Francisquito Creek.

d. To coordinate emergency mitigation and response activities relating to San Francisquito Creek.

e. To make recommendations to Member Entities for funding and alternatives for long term flood control for Member Entity consideration.

3. DEFINITIONS. In this Agreement unless the context otherwise requires:

a. "Administrative Cost" means the amount charged to each Member Entity by the Authority for the Authority's general operating costs and expenses.

b. "Authority" means the San Francisquito Creek Joint Powers Authority.

c. "Board" or "Board of Directors" means and is the governing body of the Authority constituted as set forth in Paragraph 10 of this Agreement.

d. "JPA Law" means Chapter 5 of Division 7 of Title 1 (commencing with Section 6500) of the California Government Code, as amended from time to time.

e. "Member Entity" means and shall include each public agency (as defined in Section 6500 of the JPA Law), which is a party to this Agreement.

f. "Creek" means and is the San Francisquito Creek.

4. PARTIES TO AGREEMENT. Each Member Entity certifies that it intends to and does contract with every other Member Entity which is a signatory to this Agreement. Each Member Entity also certifies that the deletion of any Member Entity from this Agreement does not affect this Agreement nor each Member Entity's intent to contract with the Member Entities then remaining.

5. **TERM OF AGREEMENT.** This Agreement became effective as of May 18, 1999, and continues in full force until terminated in accordance with Paragraph 20.

6. **POWERS OF THE AUTHORITY.** The Authority through its Board of Directors is authorized, in its own name and subject to the limitations set forth below, to do all acts necessary to fulfill the purposes of this Agreement referred to in Paragraph 2 including, but not limited to, each of the following:

- a. Make and enter into contracts;
- b. Incur debts, liabilities, and obligations, provided that no debt, liability, or obligation of the Authority shall be a debt, liability, or obligation of a Member Entity except as separately agreed to by a Member Entity;
- c. Receive contributions and donations of property, funds, services, and other forms of assistance from any source;
- d. Sue and be sued in its own name;
- e. Contract with independent consultants and or contractors;
- f. Receive, collect, and disburse monies;
- g. Carry out other duties as required to accomplish other responsibilities as set forth in this Agreement;
- h. Assign, delegate, or contract with a Member Entity or third party to perform any of the duties of the Board including, but not limited to, acting as administrator for the Authority; and
- i. Exercise all other powers necessary and proper to carry out the provisions of this Agreement.

These powers shall be exercised in the manner provided by applicable law and as expressly set forth in this Agreement.

7. **MEMBER ENTITY APPROVALS AND RESPONSIBILITIES.** Each Member Entity has the approval authority, obligations and responsibilities set forth in this Agreement. No action of the Authority shall be effective or binding unless and until such action has been approved in accordance with Paragraph 11.e by the Authority Board of Directors consistent with a budget approved by independent action of each Member Entity's governing body.

8. **PROJECT PARTICIPATION APPROVAL AUTHORITY.** Member Entities shall have the right to determine independently whether to participate in any capital improvement project. No capital improvement project shall be approved by the Authority



unless and until Member Entities sufficient to fund the project fully have approved the project by independent action of each Member Entity's governing body.

## 9. MEMBERSHIP.

a. Voting Members. All Member Entities shall be Voting Members.

b. Associate Membership.

(1) Nonprofit corporations and academic and charitable organizations located or operating within the jurisdictional limits of a Member Entity shall be eligible to join the Authority as Associate Members, subject to the approval of the Board of Directors.

(2) Associate Members shall be entitled to attend all meetings of the Board of Directors and participate in discussion of all items of business but shall not be entitled to vote or participate in formal debate of a motion on the floor. Further, no representative of an Associate Member may become an officer or director of the Authority.

(3) For purposes of this Agreement, only Voting Members shall be referred to as "Member Entities."

## 10. BOARD OF DIRECTORS.

a. Directors. There shall be a Board of Directors to govern the affairs of the Authority. The Board shall be comprised of one director, and one alternate director, from each Member Entity. Each director has one vote. An alternate director may cast a vote as a member of the Board of Directors only in the absence of the director. Each director and alternate director shall be a member of the governing body of the Member Entity. Each director shall be designated by the governing board of the respective Member Entity. The alternate directors shall be appointed by the Director designated by a Member Entity in the absence of designation of alternates by a Member Entity.

b. Compensation. Directors and alternate directors are not entitled to compensation. The Board may authorize reimbursement of expenses incurred by directors or alternate directors.

c. Powers. The powers of the Board are each of the powers of the Authority not specifically reserved to the Member Entities by this Agreement. The Member Entities retain the following powers:

(1) The designation of the Board of Directors as specified in Paragraph 10:

(2) Approval of an amendment to this Agreement as specified in Paragraph 23:

- (3) Approval of actions pursuant to Paragraph 7, above;
  - (4) Approval of project participation as specified in Paragraph 8;
- and
- (5) Approval of the annual budget of the Authority as specified in Paragraph 14.

## 11. BOARD MEMBERS.

a. Meetings. The Board shall hold at least one regular meeting each year, at which time the Board shall elect its officers as appropriate to comply with Paragraph 12. The Board shall fix the date, hour, and place at which each regular meeting is to be held. To the extent practicable, each Board meeting shall be held in Northern Santa Clara County or Southern San Mateo County. The Chair presides at all meetings. A special meeting may be called upon written request by the Chair or at least one-third of the Member Entities.

b. Brown Act. Each regular, adjourned regular, or special meeting of the Board shall be called, noticed, held, and conducted in accordance with the Ralph M. Brown Act (Sections 54950, et seq., of the Government Code).

c. Minutes. The Secretary shall keep or have kept minutes of each regular meeting of the Board. As soon as possible after each meeting, the Secretary shall have a copy of those minutes forwarded to each member of the Board.

d. Quorum. No business may be transacted by the Board without a quorum of members of the Board being present except that less than a quorum may adjourn from time to time. A quorum consists of a majority of the members of the Board.

e. Action of Board. Any action of the Board shall require a vote of a majority of the voting members of the Board.

## 12. OFFICERS.

a. Officers. The officers of the Authority are the Chair, Vice-Chair, and Secretary.

b. Election/Term/Duties. The officers shall be elected or appointed by the Board at its first meeting. The term of office for Chair, Vice-Chair, and Secretary is one year. The officers shall assume the duties of their offices upon formation of the Authority or as appropriate. If either the Chair, Vice-Chair, or Secretary ceases to be a member of the Board, the resulting vacancy shall be filled at the next regular meeting of the Board held after the vacancy occurs.

c. Compensation. Officers are not entitled to compensation. The Board may authorize reimbursement of expenses incurred by officers.

d. Appointment/Contract. The Board may appoint such officers and may contract with such persons or firms as it considers necessary to carry out the purposes of this Agreement.

13. FISCAL YEAR. The first fiscal year of the Authority is July 1, 1999, through June 30, 2000. Each subsequent fiscal year of the Authority shall end on June 30<sup>th</sup>.

14. BUDGET. The Board shall adopt an annual budget, which shall include each Member Entity's proposed contribution for the fiscal year. The budget shall not be effective unless and until it is approved by the governing body of each Member Entity that has a contribution to the budget. Member Entity contributions shall become immediately due and payable to the Authority upon adoption of the budget, unless expressly provided otherwise in the budget.

15. ANNUAL AUDIT AND AUDIT REPORTS. The Board shall cause an annual financial audit to be made by an independent certified public accountant with respect to all Authority receipts, disbursements, other transactions, and entries into the books. A report of the financial audit shall be filed as a public record with each Member Entity. The audit shall be filed no later than required by State law. The Authority shall pay the cost of the financial audit and charge the cost against the Member Entities in the same manner as other administrative costs.

16. ESTABLISHMENT AND ADMINISTRATION OF FUNDS.

a. Accountability. The Authority is responsible for the strict accountability of all funds and reports of all receipts and disbursements. It shall comply with every provision of law relating to the establishment and administration of funds, particularly Section 6505 of the California Government Code. The funds shall be accounted for on a full accrual basis.

b. Investment/Disbursement. The Authority shall receive and disburse funds only in accordance with procedures established by the Board and in conformity with applicable law.

c. Insurance/Bond. The Authority shall require the Board to procure errors and omissions insurance or a fidelity bond.

d. Fiscal Agent. The Authority shall designate a fiscal agent who shall be responsible for the administration of all funds and accounts. The fiscal agent may be one of the Member Entities or an officer or employee of one of the Member Entities, subject to the approval of the selected Member Entity.

17. **ADMINISTRATIVE COST.** In connection with preparation of the Annual Budget pursuant to Paragraph 14, above, the Board may establish the Administrative Costs of the Authority, if any, for each fiscal year and shall propose a formula for allocating these Administrative Costs among Member Entities for each fiscal year, which shall be approved by the Member Entities as a part of the budget.

18. **WITHDRAWAL.** Member Entities may withdraw from the Authority for subsequent fiscal years by providing written notice to the Authority and each Member Entity on or before May 1 of any fiscal year. Withdrawal shall be effective on July 1 of the next fiscal year. This shall be the exclusive means by which a Member Entity may withdraw from the Authority. Any Member Entity that withdraws shall remain liable for any budget contributions or capital improvement project participation approved before withdrawal. Any Member Entity that withdraws shall remain liable for any and all demands, claims, or liabilities of any nature, including death or injury to any person, property damage, or any other loss caused by or arising out of that party's performance or failure to perform the obligations assumed before the Member Entity withdraws from this Agreement. Any Member Entity that withdraws shall remain subject to the provisions of Paragraph 25 with respect to any event or occurrence taking place before the Member Entity withdraws.

19. **EXPULSION.** The Authority may expel a Member Entity from the Authority by a three-fourths (3/4) vote of the Board of Directors for a breach of this Agreement determined by the Board to be a material breach. Any Member Entity that has been expelled pursuant to this paragraph shall have no further liability or obligation pursuant to this Agreement after the effective date of such expulsion; except such Member Entity shall remain liable for any and all demands, claims, or liabilities of any nature, including death or injury to any person, property damage, or any other loss caused by or arising out of that party's performance or failure to perform the obligations assumed before the Member Entity was expelled. Any Member Entity that has been expelled shall remain subject to the provisions of Paragraph 25 with respect to any event or occurrence taking place before the Member Entity was expelled.

20. **TERMINATION AND DISTRIBUTION.**

a. **Termination.** This Agreement shall continue until terminated. This Agreement may be terminated by the written consent of two-thirds (2/3) of the Member Entities; provided, however, this Agreement and the Authority shall continue to exist after termination for the purpose of disposing of all claims, distribution of assets, and all other functions necessary to conclude the obligation and affairs of the Authority.

b. **Surplus.** After completion of the Authority's purposes, any surplus money on deposit in any fund or account of the Authority shall be returned in proportion to the contributions made as required by Section 6512 of the California Government Code. The Board is vested with all powers of the Authority for the purpose of concluding and dissolving the business affairs of the Authority.

21. **NOTICES.** Notices to each Member Entity under this Agreement are sufficient if mailed to its respective address on file with the Authority.

22. **PROHIBITION AGAINST ASSIGNMENT.** No Member Entity may assign a right, claim, or interest it may have under this Agreement, and any such assignment shall be void. No creditor, assignee, or third party beneficiary of a Member Entity has a right, claim, or title to any part, share, interest, fund, or asset of the Authority.

23. **AMENDMENTS.** This Agreement may be amended by a unanimous vote of the Member Entities of the Authority acting through their governing bodies. A proposed amendment must be submitted to each Member Entity at least thirty (30) days in advance of the date when the Member Entity considers it. An amendment is to be effective immediately unless otherwise designated.

24. **SEVERABILITY.** If a portion, term, condition, or provision of this Agreement is determined by a court to be illegal or in conflict with the law of the State of California, or is otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions is not affected.

25. **LIABILITY OF THE AUTHORITY; RELEASE AND INDEMNITY.** Funds of the Authority may be used to defend, indemnify, and hold harmless the Authority, any Member Entity, any member of the Board, and officer of the Authority for their actions taken within the scope of their duties while acting on behalf of the Authority. The parties to this Agreement release each other and agree to hold each other harmless, as well as their officers and employees, for any loss or liability arising from their respective activities pursuant to this Agreement. Except as otherwise provided herein, each party agrees to indemnify, defend and hold harmless the other parties, their officers, agents, and employees from any and all demands, claims, or liabilities of any nature, including death or injury to any person, property damage, or any other loss caused by or arising out of that party's performance or failure to perform the obligations assumed under this Agreement. Each Member Entity agrees that legal counsel for any Member Entity may be designated by the Board to represent the Authority by performing legal services, including litigation, and that any potential conflict of interest arising from such representation shall be deemed waived by the Authority and Member Entity, unless an actual adverse relationship exists between the Member Entity and the Authority with respect to the particular matter. The designation of legal counsel from a Member Entity shall be with the approval of that Member Entity.

26. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

27. **COUNTERPART.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one instrument.

28. **AGREEMENT COMPLETE.** The foregoing constitutes the full and complete Agreement of the Member Entities. There are no oral understandings or agreements not set forth in writing herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below.

DATED: \_\_\_\_\_, 1999

CITY OF MENLO PARK  
By: Paul Casella  
Mayor

ATTEST:  
By: [Signature]  
City Clerk, Interim

DATED: \_\_\_\_\_, 1999

CITY OF PALO ALTO  
By: \_\_\_\_\_  
Mayor

ATTEST:  
By: \_\_\_\_\_  
City Clerk

DATED: \_\_\_\_\_, 1999

CITY OF EAST PALO ALTO  
By: \_\_\_\_\_  
Mayor

ATTEST:  
By: \_\_\_\_\_  
City Clerk



28. **AGREEMENT COMPLETE.** The foregoing constitutes the full and complete Agreement of the Member Entities. There are no oral understandings or agreements not set forth in writing herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below.

DATED: \_\_\_\_\_, 1999

CITY OF MENLO PARK

By:

Mayor

\_\_\_\_\_

ATTEST:

By:

City Clerk

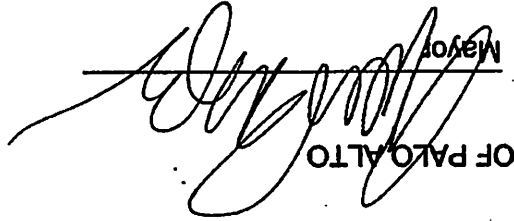
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DATED: 5/28, 1999

CITY OF PALO ALTO

By:

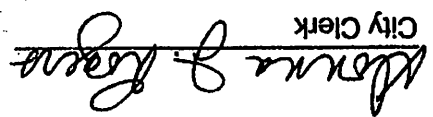
Mayor



ATTEST:

By:

City Clerk



DATED: \_\_\_\_\_, 1999

CITY OF EAST PALO ALTO

By:

Mayor

\_\_\_\_\_

ATTEST:

By:

City Clerk

\_\_\_\_\_





28. **AGREEMENT COMPLETE.** The foregoing constitutes the full and complete Agreement of the Member Entities. There are no oral understandings or agreements not set forth in writing herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below.

DATED: \_\_\_\_\_, 1999

CITY OF MENLO PARK

By: \_\_\_\_\_  
Mayor

ATTEST:

By: \_\_\_\_\_  
City Clerk

DATED: \_\_\_\_\_, 1999

CITY OF PALO ALTO

By: \_\_\_\_\_  
Mayor

ATTEST:

By: \_\_\_\_\_  
City Clerk

DATED: 6/17/99, 1999

CITY OF EAST PALO ALTO

By: *R. B. Jones*  
Mayor

ATTEST:

By: *Amelia*  
City Clerk

SAN MATEO COUNTY FLOOD CONTROL DISTRICT

By: \_\_\_\_\_  
Board Chair

ATTEST:

By: \_\_\_\_\_  
Secretary

DATED: \_\_\_\_\_, 1999

SANTA CLARA VALLEY WATER DISTRICT

By: \_\_\_\_\_  
(Signature)

CHAIR/BOARD OF DIRECTORS  
\_\_\_\_\_  
(Print Title)

ATTEST: \_\_\_\_\_  
By: \_\_\_\_\_  
Secretary

DATED: JUN 1st, 1999

DATED: \_\_\_\_\_, 1999

SANTA CLARA VALLEY WATER DISTRICT

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Title)

ATTEST:

By: \_\_\_\_\_  
Secretary

DATED: May 4, 1999

SAN MATEO COUNTY FLOOD CONTROL DISTRICT

By: Mary Griffin  
Board Chair

ATTEST: J. Matho  
By: \_\_\_\_\_  
Secretary

Certificate of Delivery  
(Government Code Section 25103)  
I certify that a copy of the original document filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.

Dale Ellen Young  
Deputy Clerk of the Board of Supervisors