



Ann M. Stillman
Director

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May 12, 2023

**Re: Property Owner Survey and Property Owner Meeting
Reconstruction of Palo Alto Way from Leland Avenue to Vine Street - West Menlo
Park Area [County Project No. RW948; Project File No. E5087000]**

Dear Property Owner:

The San Mateo County Board of Supervisors (Board) adopted minimum road standards and a priority list for improving roads in the West Menlo Park Area so that minimum road improvements, where desired by the property owners, can be constructed and paid for by the County of San Mateo.

We are continuing to construct roads to the adopted standards and priority list as funding is available and as desired by property owners. We are sending surveys to the next three streets on the priority list (Camino al Lago, Palo Alto Way, and Perry Avenue). This letter includes information for your street Palo Alto Way from Leland Avenue to Vine Street.

We are surveying your block of Palo Alto Way to determine whether or not minimum road improvements are desired and, if so, which of the following adopted minimum road standards for your area, as described below, is preferred:

- Option 1** – Do nothing. Maintain as is.
- Option 2** – Reconstruct road with 18 feet of pavement with 3-foot wide valley gutters.
- Option 3** – Reconstruct road with 22 feet of pavement with 3-foot wide valley gutters.
- Option 4** – Reconstruct road with 18 feet of pavement with 2-foot wide valley gutters

Based on the Board's policy, the improvements will be centered in the road right-of-way unless the road must be moved to avoid trees or other major encroachments in the road right-of-way.

Enclosed is a pictorial representation of Options 2, 3 and 4 for your reference. Our survey crew has spray-painted the proposed locations for the 3-foot wide valley gutters for Option 3 on your street. The pictorial representation and information listed below provide you with a description of how you can determine the improvement locations for Options 2, 3 and 4 based on the spray paint marks. Additionally, we have provided a list of streets where Options 2, 3 and 4 were previously constructed.



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Option	How to Locate Road Option	Location of Constructed Option
2 (18' wide road with 3' valley gutters)	The edges of the 3-ft valley gutters can be located by measuring 2' from both of the spray paint marks towards the center of the road. (The valley gutters for Option 2 shift 2' closer to the center of the road than with Option 3).	Croner Avenue from Orange Avenue to County Boundary south of North Lemon Avenue (constructed in 2018)
3 (22' wide road with 3' valley gutters)	The 3-ft valley gutters are shown by the spray paint markings.	Camino de los Robles Avenue between Altschul Avenue and Alameda de las Pulgas (constructed in 2004)
4 (18' wide road with 2' valley gutters)	The outer edges of 2-ft valley gutters are at the inner paint marks. To locate the inner edges of 2-ft valley gutters, measure 2 feet toward the road center from the inner paint marks.	Franks Lane from Camino de los Robles to Valparaiso Avenue (constructed in 2011)

Please fill out the attached survey and return it to us in the enclosed self-addressed stamped envelope by **Friday, June 2, 2023**. **Your response to this survey is important for the following reasons:**

- (1) Improvements will not be constructed unless at least fifty percent (50%) of all the property owners on a given block (based on front footage) indicate that improvements are desired; and**
- (2) Should at least fifty percent (50%) of all the property owners on a given block vote for improvements, as stipulated above, the option that receives the majority of the vote (based on front footage of all the property owners) will be constructed.**

We have scheduled a virtual public meeting to answer any questions you may have regarding the Project and provide you with any additional information you may need in order to complete the survey. The virtual meeting will be held on:

Date: May 24, 2023 (Wednesday)
Time: 6:30 PM to 7:30 PM
Meeting Platform: Zoom

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To join the virtual public meeting (please visit the Project website for Zoom instructions):

<https://www.smcgov.org/publicworks/Camino-al-Lago-Perry-Ave-Palo-Alto-Way-recon>

Please contact John Schabowski or Wency Ng of my staff at (650) 363-4100 if you have any questions. They can also be reached by e-mail at:

jschabowski@smcgov.org
wng@smcgov.org

Very truly yours,



Ann M. Stillman
Director of Public Works

AMS:KL:WN:JS

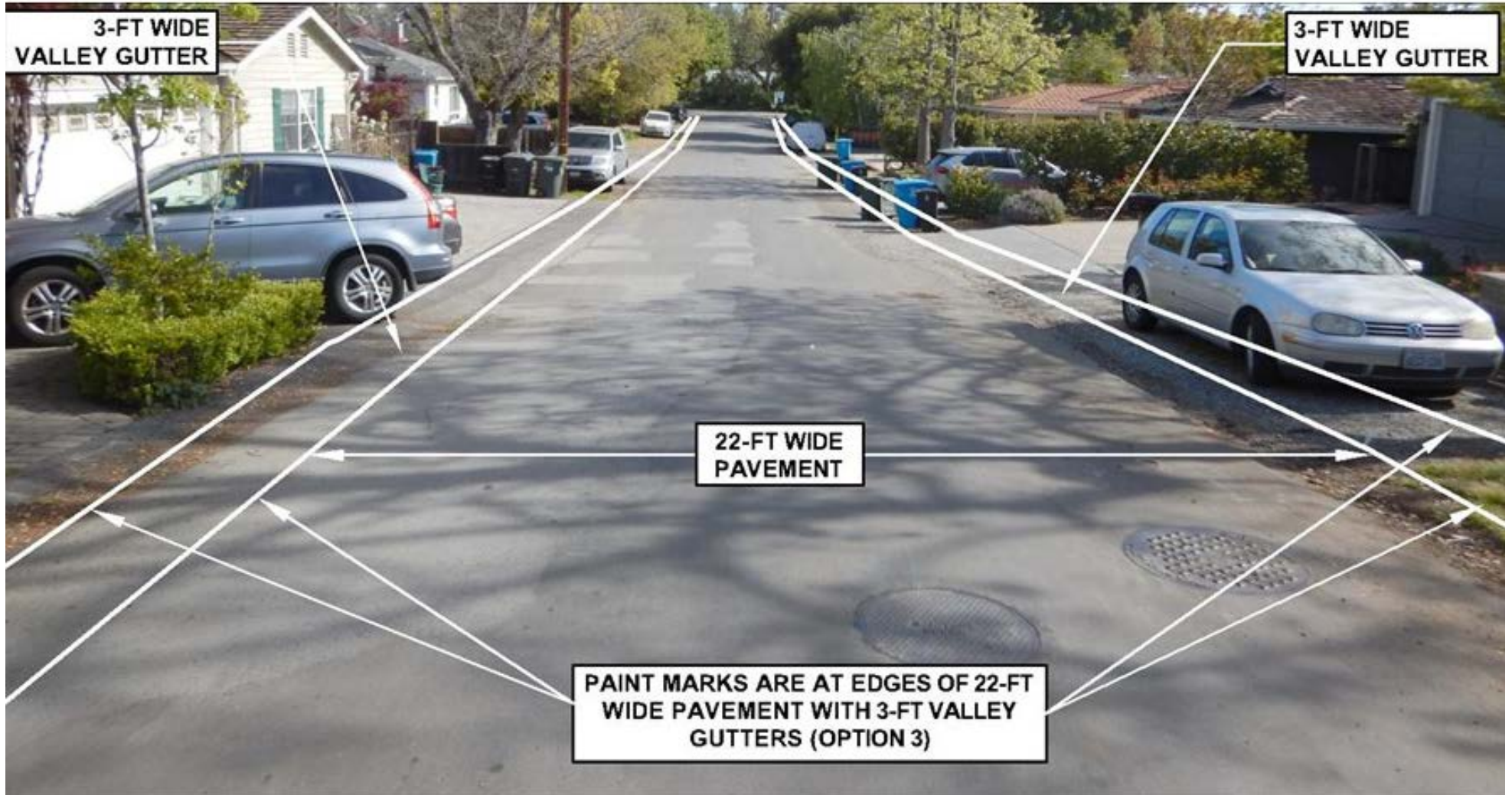
F:\USERS\DESIGN\C3D\E5087000_CAMINO AL LAGO-PALO ALTO-PERRY\05 PROPERTY OWNERS\LETTERS\PO SURVEY\LETTER - SURVEY\PALO ALTO WAY\PO SURVEY LETTER PALO ALTO WAY.DOCX

Enclosures: Pictorial Representation – Palo Alto Way from Leland Avenue to Vine Street (Option 3)
Pictorial Representations – Palo Alto Way from Leland Avenue to Vine Street (Options 2 and 4)
Official Survey – Palo Alto Way from Leland Avenue to Vine Street
Self-Addressed Stamped Envelope

cc: Supervisor Ray Mueller
Michael Callagy, County Executive Officer

**PALO ALTO WAY (OPTION 3)
[LELAND AVENUE TO VINE STREET]**

**OPTION 3 - RECONSTRUCT ROAD WITH 22-FOOT WIDE PAVEMENT WITH 3-FOOT WIDE VALLEY GUTTERS
(Pictorial Not Illustrated To Scale)**

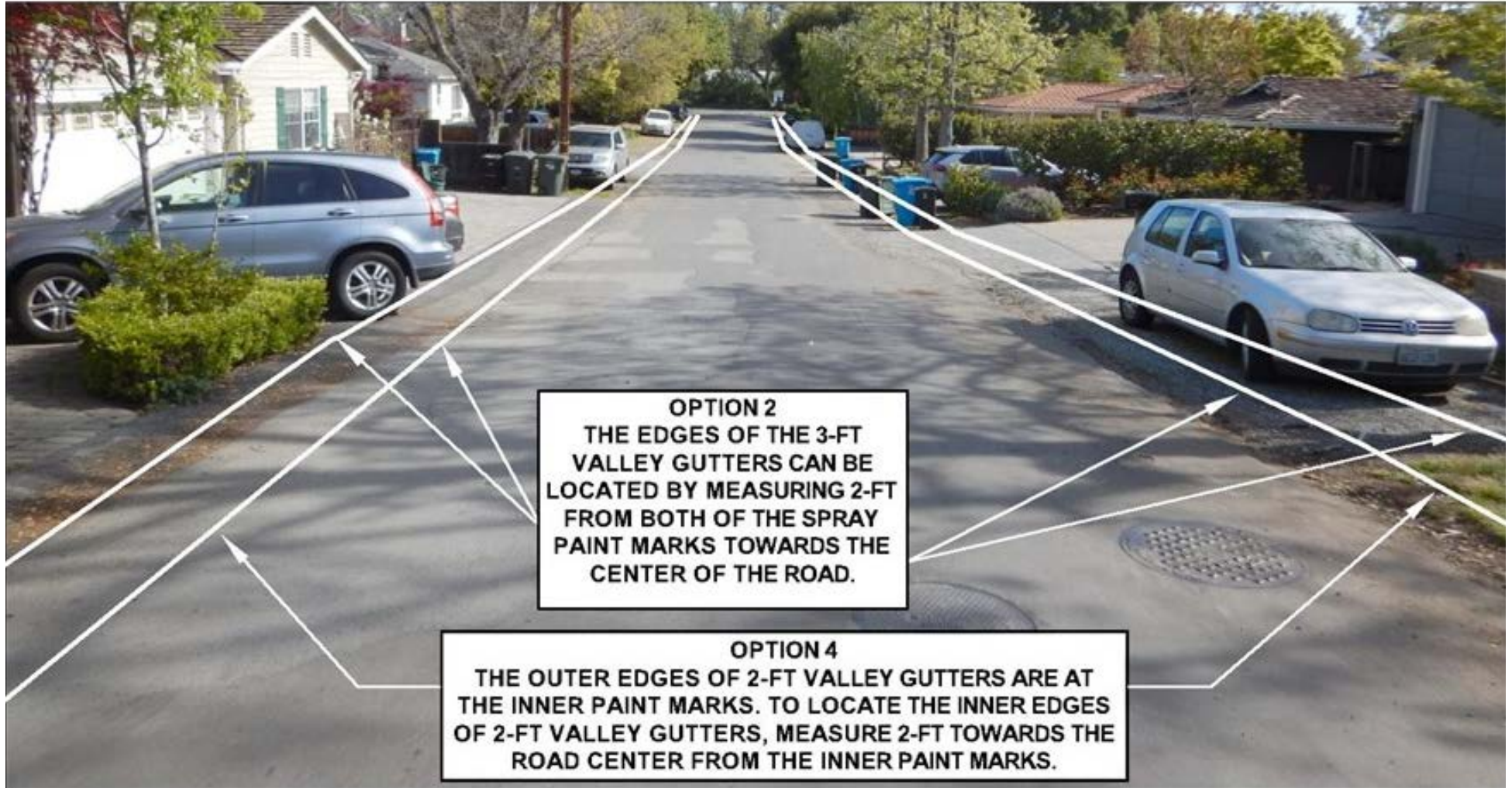


**PALO ALTO WAY (OPTIONS 2 AND 4)
[LELAND AVENUE TO VINE STREET]**

OPTION 2 - RECONSTRUCT ROAD WITH 18-FOOT WIDE PAVEMENT WITH 3-FOOT WIDE VALLEY GUTTERS

OPTION 4 - RECONSTRUCT ROAD WITH 18-FOOT WIDE PAVEMENT WITH 2-FOOT WIDE VALLEY GUTTERS

(Pictorial Not Illustrated To Scale)





OFFICIAL SURVEY
Palo Alto Way (from Leland Avenue to Vine Street)

Name: _____ Signature _____

Mailing Address: _____ Property Address: _____

Phone No.: _____ Email: _____

Assessors Parcel Number (APN) located on top portion of mailing label on the envelope:

____ - ____ - ____ - ____ - ____ - ____

Your input is very important to us. Please take the time to fill out the form and mail it to us by **Friday, June 2, 2023**. **Street improvements will not be constructed unless at least fifty percent (50%) of all the property owners on a given block (based on front footage) indicate that improvements are desired.**

The following should be the minimum standard used for reconstructing the street adjacent to my property. (Please check only one):

- Option 1** – Do nothing. Maintain as is.
- Option 2** – Reconstruct road with 18 feet of pavement with 3-foot wide valley gutters.
- Option 3** – Reconstruct road with 22 feet of pavement with 3-foot wide valley gutters.
- Option 4** – Reconstruct road with 18 feet of pavement with 2-foot wide valley gutters.

Note:

Should at least fifty percent (50%) of all the property owners on a given block vote for improvements, the option that receives the majority of the vote (based on front footage of all the property owners) will be constructed.

If “Option 1– Do nothing. Maintain as is” is the voted option or if no option receives at least fifty percent (50%) of the vote, this road segment will be included in the upcoming 2023 Pavement Preservation Project. The 2023 Pavement Preservation Project includes limited pavement repair areas followed by a slurry seal surface treatment with no changes to roadway widths and is anticipated to start Summer 2023. Additional information on the 2023 Pavement Preservation Project can be found at the following web page:

<https://www.smcgov.org/publicworks/2023-pavement-preservation-project>

Comments: (i.e. if you would like the new road to be aligned with the existing road width or other concerns/comments)