

RESOLUTION NO. 1304

**RESOLUTION OF THE
SAN MATEO LOCAL AGENCY FORMATION COMMISSION
APPROVING THE FINAL
2023-2024 FISCAL YEAR BUDGET**

RESOLVED, by the Local Agency Formation Commission of the County of San Mateo, State of California that:

WHEREAS, Section 56381 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides that the LAFCo Commission shall adopt a "Proposed" and "Final" budget; and

WHEREAS, Section 56381 provides that a Final budget be adopted by the Commission by June 15; and

WHEREAS, the Final Budget was circulated to the County, the cities and independent special districts for review and no comments were received; and

WHEREAS, the Commission has considered the Final Budget at a noticed public hearing and received public comment on May 17, 2023; and

WHEREAS, the Commission finds that the reduced program costs allow the Commission to fulfill the purpose and program of the Cortese-Knox-Hertzberg Reorganization Act of 2000;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the San Mateo Local Agency Formation Commission hereby adopts the Final Revised Budget of \$846,029 as shown in Exhibit A and directs the Executive Officer to distribute it to the County, cities and independent special districts.

Regularly passed and adopted this 17th day of May 2023.

Ayes and in favor of said resolution:

Commissioners: Tygarjas Bigstycyk
Kati Martin
Chris Mickelsen
Ray Mueller
Harvey Rarback
Warren Slocum
Ann Draper

Noes and against said resolution:

Commissioner(s): None

Absent and/or Abstentions:

Commissioner(s): None


 Chair
 Local Agency Formation Commission
 County of San Mateo
 State of California

ATTEST:


 Rob Bartoli
 Executive Officer
 Local Agency Formation Commission

Date: May 18, 2023

I certify that this is a true and correct copy of the resolution above set forth.

 Clerk to the Commission
 Local Agency Formation Commission

Date: _____

LAFCo	Final FY 23-24 Budget	Final Actual FY 21-22	Adopted FY 22-23	Est. Actuals FY 22-23	Draft Proposed FY 23-24
	Expenditures				
4111	Salary & Benefits Executive Officer	264,488	247,480	247,480	261,732
4111	Salary & Benefits Management Analyst	133,500	183,460	146,768	188,199
4141	Admin. Leave Cash Out	10,131	0	1,767	5,790
4161	Commissioner Compensation	4,230	5,000	5,000	5,000
4628	Wellness Dividend	0	0	0	500
4512	Workers Compensation Experience	0	0	282	294
4000	SALARIES & BENEFITS SUBTOTAL	412,349	435,940	401,015	461,514
5132	Internet/Communications	673	2,300	2,300	1,200
5191	Outside Printing (other special printing)	0	1,000	0	1,000
5193	General Office Supplies	500	500	1,000	550
5196	Photocopy - in-house copier	500	500	500	550
5197	Postage & Mailing Service	61	1,000	200	1,000
5211	Computer Supplies	100	500	200	500
5212	Computer Equipment under \$5,000	0	0	500	0
5215	Software License	591	800	800	700
5218	Corovan Records Storage	291	700	300	700
5331	Memberships (CALAFCO/CSDA)	13,872	16,000	12,921	16,000
5341	Legal Advertising	767	1,500	1,500	2,000
5712	Mileage Allowance	0	250	0	250
5721	Meetings & Conferences	1,560	11,000	8,000	11,000
5733	Training	0	250	250	250
5814	Fiscal Office Specialist	1,526	2,000	2,000	1,676
5838	.5 FTE LAFCo Clerk	56,225	68,534	60,000	66,055
5842	Outside Auditing Services	9,065	7,700	7,700	9,800
5848	Graphics	0	1,500	0	1,500
5856	Consulting	129,449	0	10,725	100,000
5858	Other Professional Contract Services (Recording of Meetings)	0	4,000	1,000	4,000
5861	DPW/GIS Mapping	0	6,500	5,000	4,000
5866	Fingerprinting new employee	0	100	0	0
5872	Controller Admin	2,177	7,200	7,200	8,000
5000	SERVICES & SUPPLIES SUBTOTAL	217,358	133,834	122,096	230,731
6712	Telephone	354	350	250	0
6713	ISD (Automation Services)	8,478	12,500	9,000	8,842
6714	Rent	13,587	14,000	14,000	16,744
6717	Motor Pool	0	0	0	78
6725	Gen'l Liability	7,461	9,000	8,000	9,500
6727	Bond Insurance	64	100	65	70
6732	County Attorney's Office	23,942	40,000	20,000	40,000
6733	Human Resources	217	150	67	100
6738	Countywide Security	139	150	142	150
6739	All Other Charges (Accounting Software)	269	400	0	100
6751	Card key services	0	0	214	200
6821	A 87 Charges/County Cost Allocation	9,765	15,743	15,743	18,000
6831	LAFCo loan payment refund	12,416	0	0	0
6000	OTHER CHARGES SUBTOTAL	76,692	92,393	67,481	93,784
	Subtotal Appropriations	706,399	662,167	590,593	786,029
8612	Reserve	0	60,000	0	60,000
	Special Reserve	0	75,000	0	0
	Total Appropriations Budget	706,399	797,167	590,593	846,029
	Revenues				
3333	Fund Balance	401,925	218,142	218,142	257,707
2421	Application Fees	33,727	30,000	30,000	35,000
2600	Miscellaneous Revenue		0	1,333	0
1521	Interest	5,060	200	5,000	200
2658	CALAFCO Deputy EO Stipend	230	0	0	0
	Intergov. Rev. (County/City/Dist)	632,543	548,825	548,825	553,122
	Total Revenues	1,073,485	797,167	803,300	846,029
	City/District/County 1/3 Apportionment	210,848	182,942	182,942	184,374