

RESOLUTION NO. 1266

**RESOLUTION OF THE  
SAN MATEO LOCAL AGENCY FORMATION COMMISSION  
APPROVING THE FINAL  
2021-2022 FISCAL YEAR BUDGET**

RESOLVED, by the Local Agency Formation Commission of the County of San Mateo, State of California that:

WHEREAS, Section 56381 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides that the LAFCo Commission shall adopt a "Proposed" and "Final" budget; and

WHEREAS, Section 56381 provides that a Final budget be adopted by the Commission by June 15; and

WHEREAS, the Final Budget was circulated to the County, the cities and independent special districts for review and no comments were received; and

WHEREAS, the Commission has considered the Final Budget at a noticed public hearing and received public comment on May 19, 2021; and

WHEREAS, the Commission finds that the reduced program costs allow the Commission to fulfill the purpose and program of the Cortese-Knox-Hertzberg Reorganization Act of 2000;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the San Mateo Local Agency Formation Commission hereby adopts the Final Revised Budget of \$896,551 as shown in Exhibit A and directs the Executive Officer to distribute it to the County, cities and independent special districts.

Regularly passed and adopted this 19th day of May, 2021.

Ayes and in favor of said resolution:

Commissioners:     Ann Draper\_\_\_\_\_

Joshua Cosgrove\_\_\_\_\_

Don Horsley\_\_\_\_\_

Ric Lohman\_\_\_\_\_

Harvey Rarback\_\_\_\_\_

Mike O'Neill\_\_\_\_\_

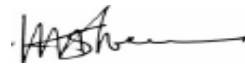
Warren Slocum\_\_\_\_\_

Noes and against said resolution:

None\_\_\_\_\_

Commissioners Absent and/or Abstentions:

Commissioners:     None\_\_\_\_\_

  
\_\_\_\_\_

Chair  
Local Agency Formation Commission  
County of San Mateo  
State of California

ATTEST:

  
\_\_\_\_\_  
Executive Officer  
Local Agency Formation Commission

Date: 6/2/2021\_\_\_\_\_

I certify that this is a true and correct copy of the resolution above set forth.

Date:\_\_\_\_\_

\_\_\_\_\_  
Clerk to the Commission  
Local Agency Formation Commission

LAFCo	Final FY 21-22 Budget April 22, 2021	Final Actual FY 19-20	Adopted FY 20 21	Est. Actuals FY 20-21	Final Proposed FY 21- 22	
	<b>Expenditures</b>					
4111	Salary & Benefits Executive Officer	253,324	273,234	273,234	275,588	
4111	Salary & Benefits Management Analyst	178,075	190,570	190,570	200,714	
4141	Admin. Leave Cash Out	0	0	0	0	
4161	Commissioner Compensation	3,250	4,800	4,800	4,800	
<b>4000</b>	<b>SALARIES &amp; BENEFITS SUBTOTAL</b>	<b>434,649</b>	<b>468,604</b>	<b>468,604</b>	<b>481,102</b>	
5132	Internet/Communications	0	0	482	950	
5184	Refund County overpayment in 2014/15 & 18/19	0	17,346	0	17,346	Transfer funds via journal entry in FY 21-22
5191	Outside Printing (other special printing)	0	1,000	0	1,000	
5193	General Office Supplies	345	500	500	500	Estimated
5196	Photocopy - in-house copier	500	500	500	500	Estimated
5197	Postage & Mailing Service	219	1,200	5	1,000	
5211	Computer Supplies	243	300	243	500	
5212	Computer Equipment under \$5,000	0	1,500	0	5,000	Purchase of two laptops to replace desktops
5215	Software License	0	0	264	700	
5218	Corovan Records Storage	233	700	200	700	
5331	Memberships (CALAFCO/CSDA)	7,505	16,000	12,144	16,000	Estimated CSDA dues and actual CALAFCO dues
5341	Legal Advertising	1,002	1,200	285	1,200	
5712	Mileage Allowance	291	250	0	250	
5721	Meetings & Conferences	8,051	0	0	10,170	Estimated at \$250 round trip per person from SFO to Orange County, \$194 for lodging a day per CALAFCO, \$66 for meals per GSA, registrations rates (310 for staff workshop and 520 for annual conference) 3 staff for workshop, 3 staff and 3 commissions or conference
5733	Training	50	250	0	250	
5814	Fiscal Office Specialist	988	988	988	1,526	
5838	.5 FTE Exec. Secretary	40,989	57,856	57,856	58,161	
5842	Outside Auditing Services	1,498	7,700	2,000	13,400	Need to carry over what is in the budget this year to pay for rest of FY 18-19 and for next 19-20
5848	Graphics	350	1,500	0	1,500	
5856	Consulting	0	0	0	130,000	
5858	Other Professional Contract Services (Recording of Meetings)	0	8,000	0	4,000	Estimated in anticipation of in-person meetings
5861	DPW/GIS Mapping	18,403	1,000	0	1,000	
5866	Fingerprinting new employee	88	0	0	0	
5872	Controller Admin	3,918	2,114	2,114	3,000	Estimated (Processing LAFCo appropriation)
<b>5000</b>	<b>SERVICES &amp; SUPPLIES SUBTOTAL</b>	<b>84,673</b>	<b>119,904</b>	<b>77,099</b>	<b>268,653</b>	
6712	Telephone	1,409	3,227	1,050	350	
6713	ISD (Automation Services)	8,266	14,202	14,500	11,500	
6714	Rent	12,925	12,925	12,925	13,587	
6717	Motor Pool	188	150	0	0	
6725	Gen'l Liability	7,849	8,000	8,000	8,500	
6727	Bond Insurance	60	100	62	100	

6732	County Counsel	2,366	30,000	30,000	40,000
6733	Human Resources	67	150	67	150
6738	Countywide Security	124	150	128	150
6739	All Other Charges (Card key and Accounting Software)	239	400	300	400
6821	A 87 Charges/County Cost Allocation	8,598	9,861	9,861	10,928
<b>6000</b>	<b>OTHER CHARGES SUBTOTAL</b>	<b>42,091</b>	<b>79,165</b>	<b>76,893</b>	<b>85,665</b>
	<b>Subtotal Appropriations</b>	<b>561,413</b>	<b>667,673</b>	<b>622,596</b>	<b>835,420</b>
<b>8612</b>	<b>Reserve</b>	0	61,131	0	61,131
	Special Reserve	0	0	0	0
	<b>Total Appropriations Budget</b>	<b>561,413</b>	<b>728,804</b>	<b>622,596</b>	<b>896,551</b>
	<b>Revenues</b>				
3333	Fund Balance	106,785	152,367	152,367	38,877
2421	Application Fees	20,040	28,000	19,000	30,000
	Miscellaneous Revenue	29,217	0	2,800	130,000
2658	CALAFCO Deputy EO Stipend	8,000	4,000	4,000	4,000
	<b>Intergov. Rev. (County/City/Dist)</b>	<b>491,055</b>	<b>544,437</b>	<b>544,437</b>	<b>632,543</b>
	<b>Total Revenues</b>	<b>655,097</b>	<b>728,804</b>	<b>722,604</b>	<b>835,420</b>
	<b>County/City/District 1/3 Apportionment</b>	<b>163,685</b>	<b>181,479</b>	<b>181,479</b>	<b>210,848</b>

It is anticipated that several proposals and studies will require substantial County Counsel review and support

Reserve fund would remain at current levels and no contributions would be made in FY 21-22