

COUNTY OF SAN MATEO PROBATION DEPARTMENT



ANNUAL REPORT

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COUNTY OF SAN MATEO PROBATION DEPARTMENT



Administrative Services
Juvenile Services
Institutions

222 Paul Scannell Drive
San Mateo, CA 94402



Adult & Pretrial Services

400 County Center,
Redwood City, CA 94063



Adult Services

1024 Mission Road
South San Francisco, CA 94080

SMCGOV.ORG/PROBATION



@SMCPROBATION

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CHIEF'S MESSAGE

I am honored to present the **2022 San Mateo County Probation Department Annual Report**. This report highlights the continued great work and resiliency of our staff amidst the challenges we face, both at the local and state levels. It serves to highlight the services we provide our clients to assist them on their path of rehabilitation as well as to assist in **victim restoration** and **supporting community safety**. Much of this report features data and statistics that represent the work we've done in the past year.

2022 was a **transformative year** for our department. We were able to take the lessons learned from 2021 and put them into practical application. However, it was important for us to remember that at the end of the day we are in the **business of serving people**. The unique challenges of supporting human beings, through what is often some of their **darkest days**, require more than simply adding more equipment or utilizing technology. To effectively support **rehabilitation**, it is necessary to support the **social-emotional development** of those we serve as well as those who provide the service. With this in mind, our department invested in **The Science of Hope** as a supporting **foundational principle to our core duties**.

The science of hope focuses on the belief that hope can be taught, developed, and cultivated in people. With support from the **Alliance for Hope International**, we trained staff in the Science of Hope and planted the seeds for its **deeper integration into the future**. This practice also offers the **unique opportunity for staff** to personally benefit as much as those they support. When you combine the **Science of Hope** with the County's focus on **Diversity, Equity, and Inclusion (DEI)** it is not difficult to envision a **culture** where **public safety, accountability** and **humanity** can exist simultaneously.

"We were able to take the lessons learned from 2021 and put them into practical application."

As always, I remain committed to our mission of providing quality services and doing our part to contribute to community safety. What makes us great is our heart for this profession and those we have the privilege of serving. **Excellence, Professionalism, Leadership, Integrity** and **Teamwork** are not just words on a letterhead or business card. It is **"who"** and **"what"** we are as an organization.

JOHN T. KEENE,
CHIEF PROBATION OFFICER



COMMAND STAFF



JOHN T. KEENE
Chief Probation Officer



BONNIE MACASKILL
Assistant Chief Probation Officer



HONG LIU
Deputy Director of
Probation Administration



MICHAEL LEON
Deputy Chief Probation Officer
Adult & Pretrial Services



MICHELLE KOZUL
Deputy Chief Probation Officer
Administrative Services



CHRISTOPHER ABALOS
Deputy Chief Probation Officer
Juvenile Services & Institutions

ADMINISTRATIVE SERVICES DIVISION

Fiscal Services

Payroll and Personnel

Information Technology

Quality Assurance

Communications

Background Investigations

Training

Internal Affairs

Contracts

Procurement

Facilities Management

Safety Equipment



ADMINISTRATIVE SERVICES DIVISION

The **Administrative Services Division** provides department-wide leadership and support in key areas including fiscal services, budget and performance, data collection and analysis, procurement and contract management, internal affairs, public relations, IT services, background investigations and training, risk management, and payroll and personnel services.

The division is led by one Deputy Director of Administration, and one Deputy Chief Probation Officer. They supervise about 30 management and line-level employees.

BUDGET OVERSIGHT

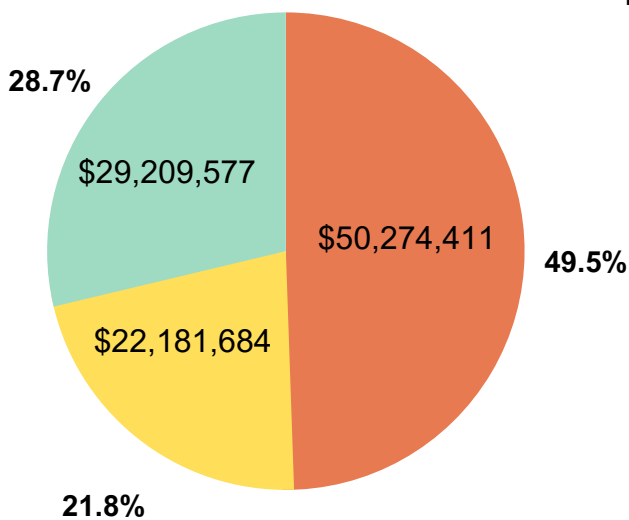
In FY 2021-22, the division managed the Department's total budget of \$101,665,673, supporting 383 funded positions.

FY 21 - 22 Actuals

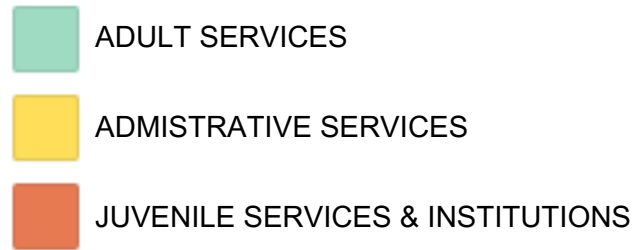
Total Budget	\$101,665,673
Revenues	\$ 63,763,783
Net County Cost	\$ 37,901,890

ADMINISTRATIVE SERVICES

FY 21 - 22 Actuals by Division

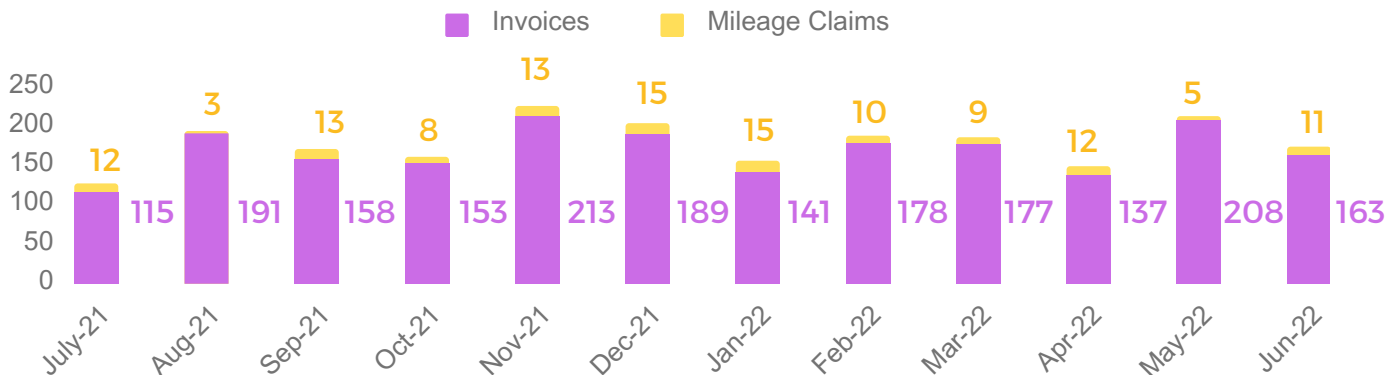


The Department's budget has been and will continue to be a challenge, as it relies heavily on the County's general fund and capped State revenues with designated purposes. The Department meets this challenge by maximizing resources to maintain core services and meet expanded service needs.



FISCAL SERVICES

The **Fiscal Services Unit** is led by one Financial Services Manager, two Accountants, and three Fiscal Office Specialists. The unit handles accounts payable, accounts receivable, claims processing, cash management, general accounting, and the collection of court-ordered fines, fees, and restitution payments. In FY 2021-22, the unit processed 2,028 invoices for goods and services, and 132 mileage claims (a combined 180 per month on average).



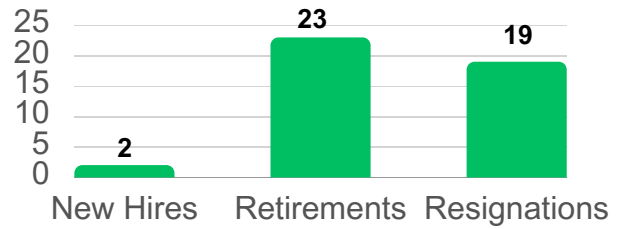


ADMINISTRATIVE SERVICES

PAYROLL & PERSONNEL / RISK MANAGEMENT

The **Payroll & Personnel/Risk Management Unit** is led by a Risk Manager and staffed by a Payroll/Personnel Supervisor and a Payroll/Personnel Coordinator IV, this unit performs all Human Resources functions for the Department. Support activities include maintaining personnel records, running the Department's payroll, and processing newly hired, promoted, or separated employees. The Department's Risk Manager oversees the workers' compensation program and other complex, employee-related risks.

FY 21 - 22 Hires, Retirements, Resignations



INFORMATION TECHNOLOGY

The **Information Technology (IT) Unit** oversees the installation and maintenance of computer network systems within the Department, ensuring that all hardware and software run smoothly. The unit is led by an IT Manager who supervises one IS Application Support Analyst, one Departmental Systems Analyst, and one IT Technician.

The IT Unit works collaboratively with the County's Information Services Department, industry-leading vendors, and partner agencies to ensure seamless delivery of technical support, development of new case management systems and innovative technology solutions, and integration between criminal justice business systems for maximum information sharing and delivery.

In 2022, the IT Unit completed the following projects:

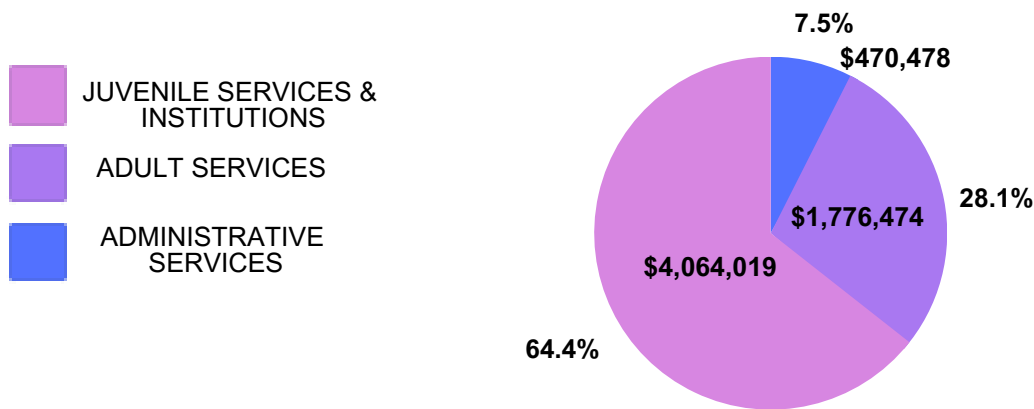
- Upgraded sensors for the Drone Detection System
- Transitioned to the new cloud-based juvenile traffic court case management system, eTraffic, that will replace the legacy JTCMS system.
- Transitioned to the new Ultimate Kronos Group (UKG) shift-scheduling system
- Installed Samsung DeX system for field testing in Adult Services vehicles.
- Transitioned department-wide encryption system for mobile devices from McAfee to Bitlocker

ADMINISTRATIVE SERVICES

QUALITY ASSURANCE AND COMMUNICATIONS

The **Quality Assurance (QA) and Communications Unit** is led by a Manager of Research and Performance Outcomes, with a team of four Management Analysts and two Administrative Assistants. The unit oversees contract and data management and handles much of the Department's procurement needs. In FY 2021-22, the unit managed 60 contracts totaling more than \$1.6 million in budgeted services. Approximately 17 contracts with community-based organizations (CBOs) with a total allocation of \$1.4 million in services are funded by the State of California and other outside grants. Most contracts within the Juvenile Services and Institutions divisions are funded by the Juvenile Justice Crime Prevention Act (JJCPA), Juvenile Probation and Camps Funding (JPCF), and Youthful Offender Block Grant (YOBG) funding streams.

Contract Funds allocated by Division as of June 30, 2022



In addition, the unit collects and evaluates data on Department programs and prepares pertinent reports for both internal and external stakeholders. This unit is also responsible for the development and dissemination of internal and external communications for the Department.



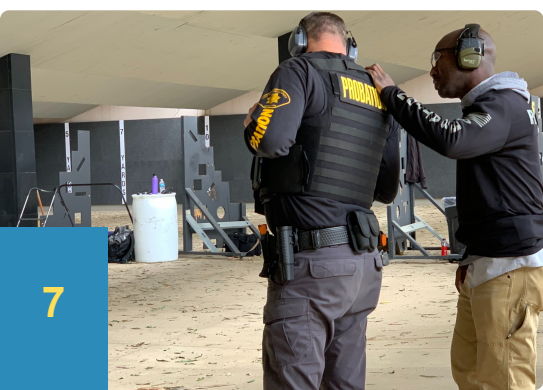
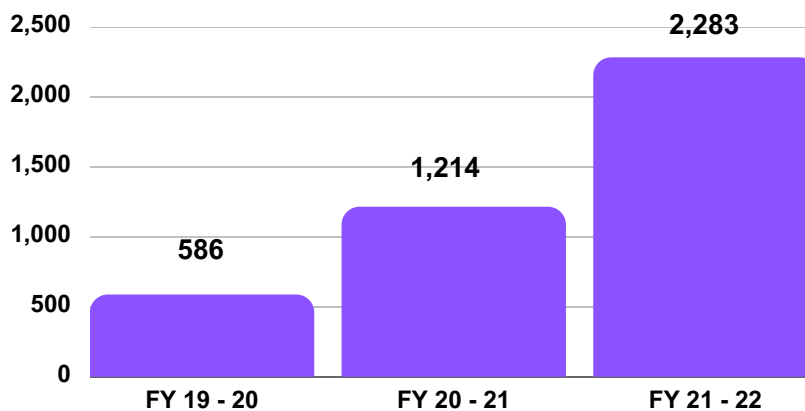
ADMINISTRATIVE SERVICES

BACKGROUND INVESTIGATIONS, TRAINING & INTERNAL AFFAIRS

The **Background Investigations, Training, and Internal Affairs Unit** is led by one Assistant Deputy Chief Probation Officer and is staffed by Management Analyst, and one Legal Office Specialist. This unit conducts thorough background checks as part of the Department's hiring process, ensuring candidates meet the highest professional and ethical standards.

The unit also oversees Department training, coordinating the delivery of all training courses for Department employees, including compliance with the mandated hours for standards and training for corrections for all sworn staff – 40 hours annually for Deputy Probation Officers and 24 hours annually for Group Supervisors. In addition, the unit coordinates the County's required 20 hours per year training target for all sworn and non-sworn staff. In FY 21-22, the unit delivered 2,283 hours of cultural sensitivity/diversity-related training hours, reinforcing the staff's ability to interact with different populations of people especially when managing conflict.

Cultural/Diversity Training Hours Completed by Sworn Staff





ADULT & PRETRIAL SERVICES DIVISION

ADULT & PRETRIAL SERVICES DIVISION

The **Adult & Pretrial Services Division** supports community safety through the collective efforts of the County's criminal justice system. This division is led by a Deputy Chief Probation Officer and two Assistant Deputy Chief Probation Officers. There are 8 Probation Services Managers and 60 Deputy Probation Officers (DPOs) assigned to the division.

The professional services staff is led by a Legal Office Services Manager, five Legal Office Services Supervisors, 23 Legal Office Specialists, nine Pre-Trial Specialists, two Public Services Specialists and a Legal Office Assistant.

The professional staff is the division's primary source of administrative support. Most of the professional staff supports units that prepare investigative reports and court documents, including units that handle probation supervision matters, such as AB 109/Post-Release Community Supervision & Mandatory Supervision (PRCS/MS), Intensive Supervision, Domestic Violence, Proposition 63, and Specialty Courts. In addition to processing a high degree of legal documentation, providing reception coverage in three office locations, and managing supplies, the professional staff is also responsible for updating the California Law Enforcement Telecommunication System (CLETS) on behalf of the Department. They also process audits and state reports mandated by the Department of Justice.

Pretrial Services

Court Services

Computer Assisted Supervision Team (CAST)

Deferred Entry

AB208

Domestic Violence

Drug Court
Multiple DUI (MDUI)
Intensive Mental Health (IMHD)

Military Diversion Pathways
Veterans Treatment Court (VTC)

Intensive Supervision

Reentry

AB 109/Post-Release Community Supervision/
Mandatory Supervision (PRCS/MS)

Restitutions Court

Sex Offender

ADULT & PRETRIAL SERVICES

The table below provides a snapshot of the number of clients in each unit as of **June 30, 2022** (these numbers do not include clients with active warrants over 30 days old). In FY 2021-22, 57% of adult offenders successfully completed probation.

Adult Clients on Supervision by Unit

Unit	Clients
Computer Assisted Supervision Team (CAST)	642
Deferred Entry Judgment	6
AB 208 Diversion	352
Domestic Violence	316
Drug Court	9
Multiple DUI Court	195
Intensive Mental Health (IMHD)	6
Intensive Supervision	441
Military Diversion	16
Pathways	30
Veterans Treatment Court	11
Post Release Community Supervision & Mandatory Supervision (PRCS/MS)	197
Restitution Court	42
Sex Offender	90
Total Supervised	2,353

ADULT & PRETRIAL SERVICES

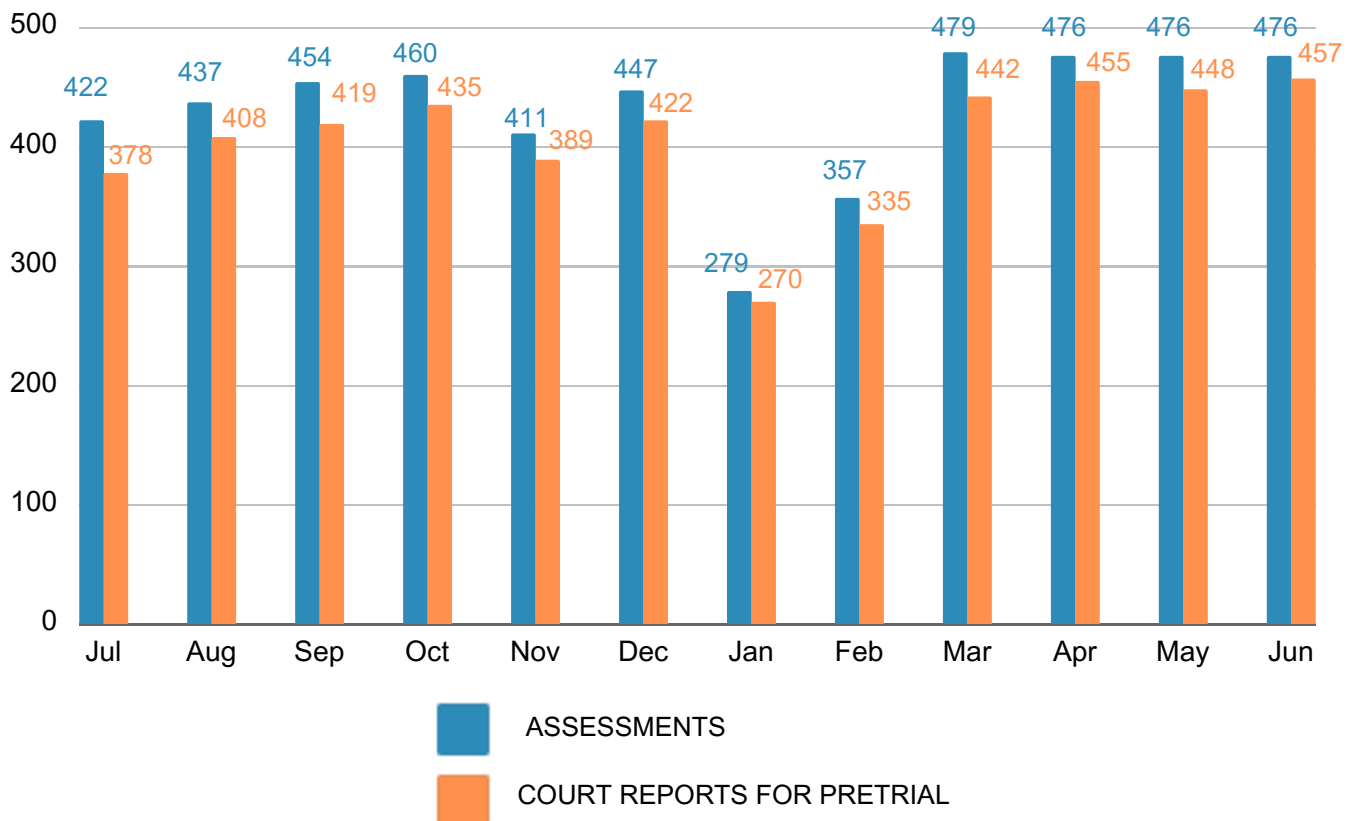


PRETRIAL SERVICES

The **Pretrial Services** provides the courts with pertinent background information on defendants accused of a law violation. Services include monitoring defendants who are released from custody on their own recognizance in an effort to support community safety and ensure their return to court. In FY 21-22 an average of 803 clients were on monitored release for an average of 72 days.

This population is assessed using the Virginia Pretrial Risk Assessment Instrument-Revised (VPRAI-R) to determine the most appropriate type of release for the client. In FY 2021-22, Pretrial Services completed 5,174 assessments.

**Number of VPRAI-R Assessments and Court Reports Completed per Month
FY 2021- 22**

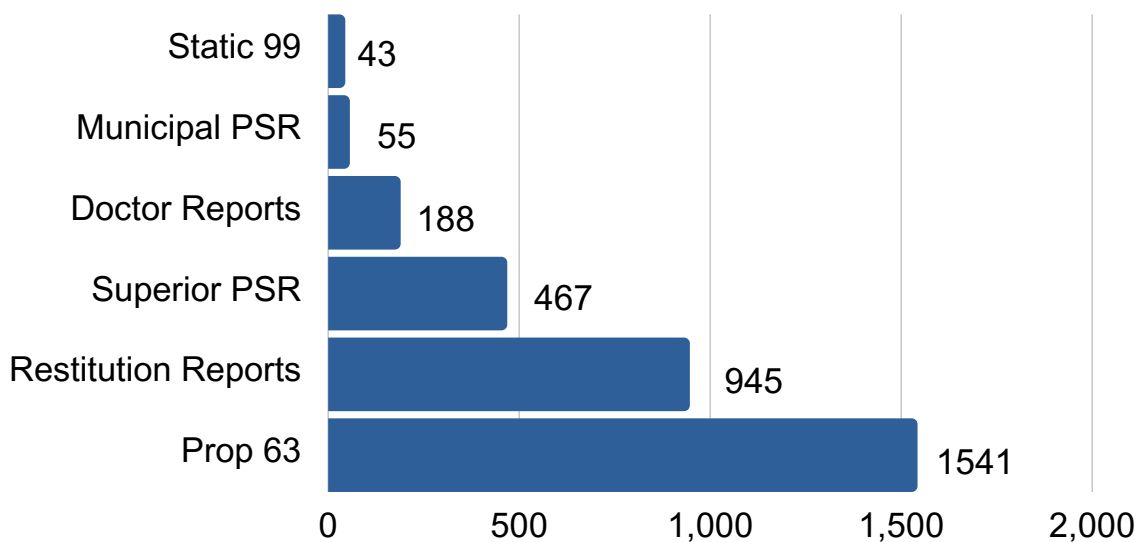


ADULT & PRETRIAL SERVICES

COURT SERVICES

The **Court Services Unit** provides sentencing and treatment recommendations to the Courts when ordered as required by statute. Approximately 3,239 court reports were submitted to the Courts in FY 2021-22, a 24% increase from FY 2020-21. The chart below describes the categories of reports assigned to the unit.

**Court Reports Completed by Type
FY 2021 - 22**



ADULT & PRETRIAL SERVICES



VETERANS TREATMENT COURT

The **Veterans Treatment Court (VTC)** was established in May 2012. The program works with current and former members of the United States Military.

VTC is a collaboration between the San Mateo County Court, District Attorney's Office, Private Defender Program, Behavioral Health and Recovery Services (BHRS), Veterans Administration (VA) and the Probation Department. The goal of VTC is to improve outcomes for justice-involved veterans by connecting them to VA services and/or benefits. Services may include mental health treatment and therapy, substance abuse counseling, health care, employment/job training and housing assistance. Participants are expected to engage in services provided by the VA and are required to appear in court for monthly progress reviews. Additionally, each participant is assigned a veteran mentor for support while in the program.

VTC celebrated its 10-year anniversary in June 2022 which included the return of in-person prosocial events such as an annual picnic which provides an opportunity for past and current participants to connect with staff and program partners. Additionally, 2022 marked the retirement of VTC's founding leader, Judge John Grandsaert, who was celebrated and recognized in court during his final session on the bench.

Since its inception, approximately 63 veterans have graduated from VTC. In FY 2021 -22, 14 participants were admitted to VTC, and 5 veterans graduated from the program.

PATHWAYS SUCCESS STORY



(DPO Kelly Keene and her client at the Pathways Annual BBQ in May 2022)

"Before Pathways, my life was all over the place. I was up and down and not doing good or in a stable headspace. I was moving from place to place in Southern California and was not in good relationships. I came to San Mateo County and got arrested. I went to jail for 8 months and then I got out and went to Maple Street shelter. 3 months later, I found out I was pregnant and decided to keep the baby. I went to treatment at Hope House for 7 months and had my baby there. After Hope House, Baby IG and I moved into First Step for Families shelter. We lived there for 6 months before I got a lifetime housing voucher and we moved into our own apartment.

Since I got out of jail, I have been in Pathways. Pathways helped get me into stable housing and doing things by the book. Going to groups and meetings helps me stay on track and helps me have good communication with my peers. I plan to continue with Pathways and letting the program help me with my journey in life."

--Bertha G.

ADULT & PRETRIAL SERVICES

RESTITUTION COURT

Restitution Court is a collaborative effort of Probation, the District Attorney's Office, the Private Defender Program, and the Superior Court.

Its focus is to improve efforts in collecting victim restitution in cases where amount over \$5,000 has been ordered and is owed, and where it has been established that the client has the ability to pay. DPOs identify participants, work with clients to comply with their court orders including making regular restitution payments and submit progress reports to the Court. In FY 2021-22, approximately \$767,675 was collected from clients who participated in Restitution Court.

MULTIPLE DRIVING UNDER THE INFLUENCE (MDUI)

The **Multiple Driving Under the Influence (MDUI)** program is a collaboration between the Superior Court, Probation, Behavioral Health and Recovery Services, the District Attorney's Office, the Private Defender Program, and other partners.

Its goal is to reduce alcohol-related incidents, accidents, injuries, and death by repeat-DUI offenders. This is accomplished by applying best practices when referring participants to treatment and counseling, in conjunction with intensive supervision. The program's target population includes medium- to high-risk individuals convicted of two or more DUI offenses within a 10-year period.

In FY 2021-22, 133 new participants were admitted to MDUI Court and 52 graduated from the program.

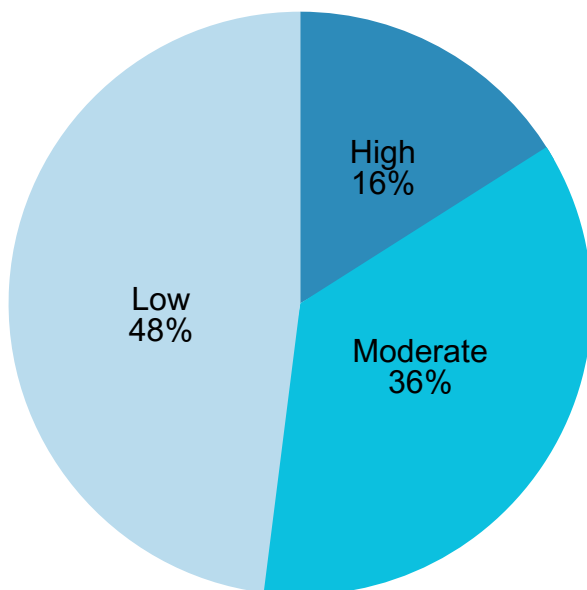
ADULT & PRETRIAL SERVICES



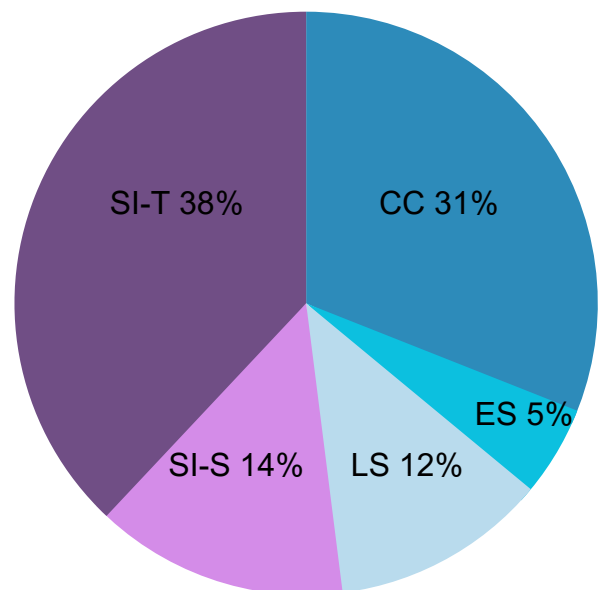
CORRECTIONAL ASSESSMENT AND INTERVENTION SYSTEM (CAIS)

DPOs administer an evidence-based risk assessment tool called the **Correctional Assessment and Intervention System (CAIS)** similar to JAIS. This tool is used to assess the different levels of supervision based on risk strategies to re-offend. With the results of the risk assessment, DPOs develop individualized case plans that address the offenders' criminogenic needs.

CAIS Risk Levels



CAIS Supervision Strategies

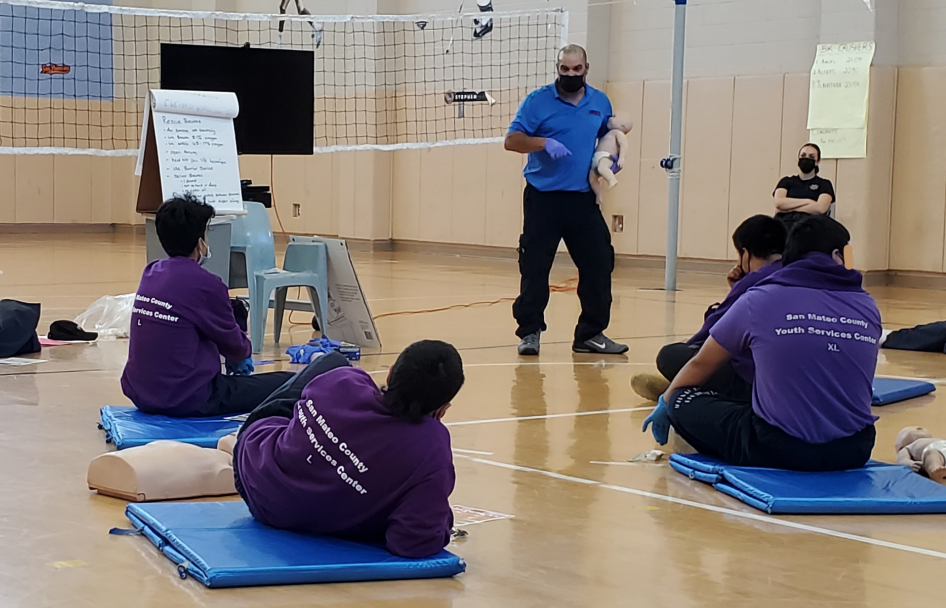


ADULT & PRETRIAL SERVICES

CAIS SUPERVISION STRATEGIES

CAIS provides a supervision strategy method for youth categorized as **Selective Interventions (SI)**, **Casework Control (CC)**, **Environmental Structure (ES)**, and **Limit Setting (LS)**. The figure below outlines the characteristics of each of these supervision strategies and represents the percentages of our adult population for FY 2021-22.

SI-S	<ul style="list-style-type: none"> • 14% of San Mateo County probationers in FY 2021-22 • Offenders have pro-social value structures and experience sufficient stability in their lives. • Often, their involvement with the system is limited or an isolated event related to extenuating circumstances (e.g., stress). • Offenders in this group require low levels of contact.
SI-T	<ul style="list-style-type: none"> • 38% of San Mateo County probationers in FY 2021-22 • Offenders have similar characteristics to the SI-S group, however they may experience any of the following: ongoing drug or alcohol abuse, sexual offense history, or serious emotional disturbance. • These offenders may require treatment to deal with the specific issues listed above.
CC	<ul style="list-style-type: none"> • 31% of San Mateo County probationers in FY 2021-22 • Offenders experience general instability in their life (changing jobs frequently, family problems, chemical dependency). This group commonly experience alcohol and drug abuse. • Offenders may react negatively to those in positions of authority.
ES	<ul style="list-style-type: none"> • 5% of San Mateo County probationers in FY 2021-22 • Offenders generally lack social and vocational skills. They have difficulty with cause-and-effect thinking and lack insight. • Offenders need to improve social skills (e.g., assertiveness, ability to judge character, and ability to empathize).
LS	<ul style="list-style-type: none"> • 12% of San Mateo County probationers in FY 2021-22 • Highest level of engagement in criminal behavior. Offenders often view being a "successful criminal" as a major goal in their lives. • Offenders in this group need to have firm limits set with detailed consequences, and these consequences must be enforced consistently.



INSTITUTIONS

INSTITUTIONS

Institutions operates the county's state-regulated juvenile detention facilities, the Youth Services Center-Juvenile Hall (YSC-JH) and Margaret J. Kemp Camp for Girls (Camp Kemp). Led by one Superintendent and nine Institution Services Managers (ISMs), these 24-hour facilities housed a combined average daily population of 20 youth during FY 2021-22.

Youth Services Center-
Juvenile Hall

Margaret J. Kemp Camp

ISMs oversee day-to-day operations, plan and coordinate daily activities, and supervise approximately 50 full-time Group Supervisors (GSs) at the two facilities, which are located on Paul Scannell Drive in unincorporated San Mateo County. The GSs provide direct care and supervision to detained juveniles and help oversee their individual educational, counseling, and other rehabilitative needs. The facilities feature onsite schools operated by the San Mateo County Office of Education, a medical and dental office, gymnasiums, recreational grounds, chicken coops, gardens, program rooms, and a newly designated multisensory de-escalation room that features a sprawling youth mural project.

San Mateo County Correctional Health and Behavioral Health and Recovery Services provide medical and counseling services to youth in custody, and the Department partners with community-based organizations to provide detention-based therapeutic, rehabilitative, and reentry services. In addition, the Department and the County Office of Education partner with the San Mateo County Community College District to provide college-level courses to eligible detained youth.

INSTITUTIONS

Juvenile Justice Realignment/SOARR Program

Legislation in 2020 closed California's state-run juvenile detention facilities, and provided resources to counties to provide enhanced custody, care and supervision of youth offenders at the local level. In response, the Department worked with system partners to create the Success and Opportunities Aspiring Readiness for Reentry (SOARR) Program in FY 2021-22. Housed within the YSC-JH, this secure-track program is tailored for youth with longer sentences who may remain in custody up to the age of 25, depending on the seriousness of their offense. The Department anticipates up to three SOARR commitments annually, starting in FY 2022-23, and is working to design new programming including vocational, music, and intensive case management for youth facing longer commitments.

Juvenile Hall Improvements

Last summer, the state of California allocated funds to county probation departments for the renovation, repair, and improvement of county juvenile detention facilities (AB 178 – Budget Act of 2022). Statewide allocations were calculated in part based on each facility's average daily population. As a result of this funding, the Department began planning several upgrades in FY 2022-23, including the addition of a music studio, video game lounge, fitness room, reading room, tablets for youth, kitchen improvements, outdoor furniture and lawn games, and home-like items such as plants and pillows.



INSTITUTIONS

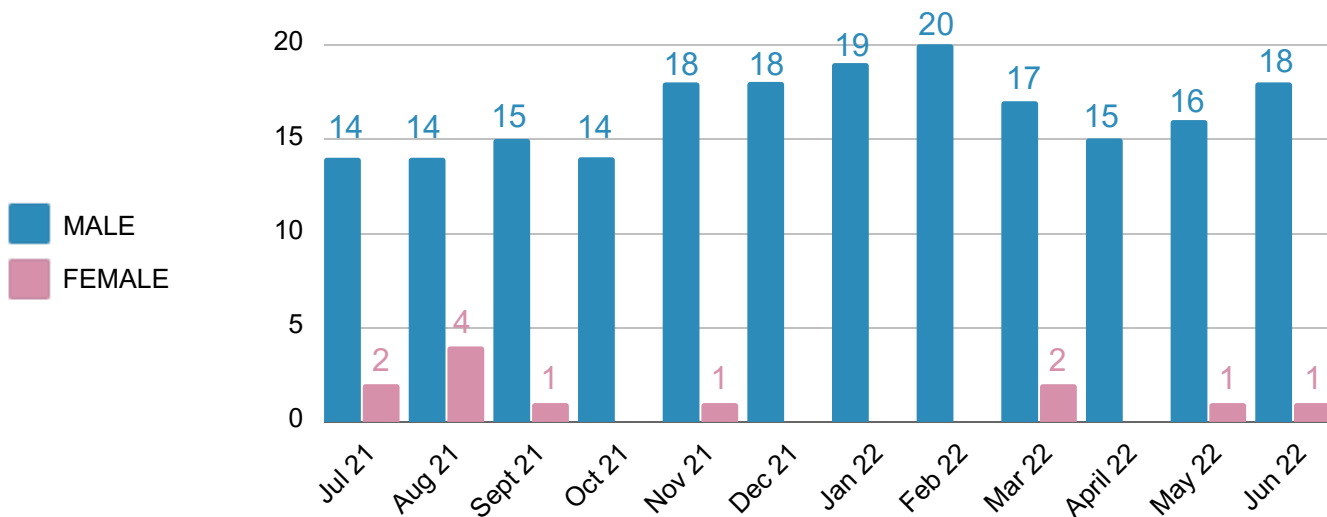


Post-Pandemic Juvenile Detention Population

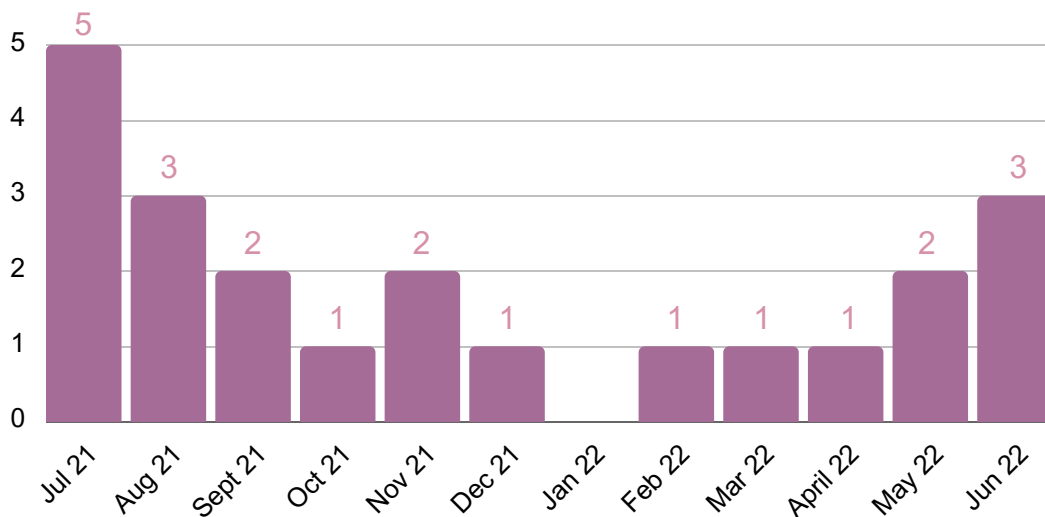
The population of the YSC-JH dropped by about two-thirds following the start of the Covid-19 pandemic in FY 2019-20, coinciding with a state-wide decline in juvenile crime. While the population remains well below pre-pandemic levels, the facility's average daily population increased in FY 2021-22 compared to the previous year, rising from 13 to 18. Meanwhile, for the first time, there were no young women at Camp Kemp in January 2022, amidst a 12-month period of no new commitments to the program.

However, the camp's population increased toward the end of FY 2021-22 following 4 new commitments.

YSC-Juvenile Hall Average Daily Population FY 21-22



Margaret J. Kemp Camp for Girls Average Daily Population FY 21-22



INSTITUTIONS

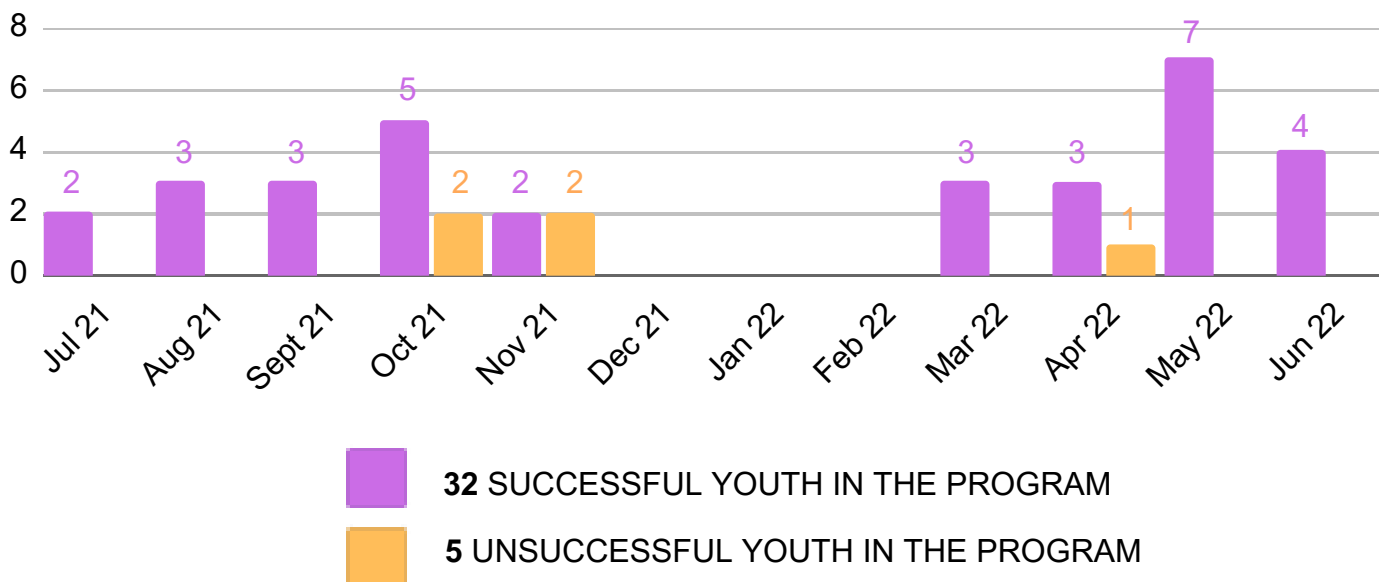
ALTERNATIVES TO DETENTION

The Institutions staff manages two alternatives to secure detention for juvenile offenders: **The Community Care Program** and the **Electronic Monitoring Program**.

The **Community Care Program** provides an opportunity for youth to serve court-ordered custody time by working on weekend community projects. Under the direct oversight and coordination of a Group Supervisor, youth in this program generally work on basic outdoor landscaping or groundskeeping projects for schools, parks, and city agencies. In FY 2021-22, 86% of youth successfully completed the program.



Community Care Program Completion Rate: FY 21-22



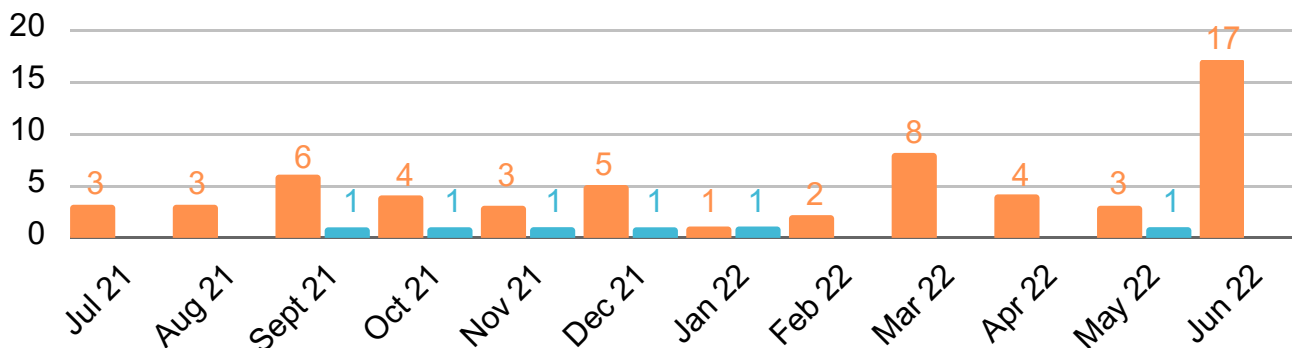
INSTITUTIONS



Camp Kemp Girls taking a break from gardening.

The **Electronic Monitoring Program** allows for in-custody adjudicated youth to be released early and monitored for the remainder of their commitment. It is also used as an alternative to detention for pre-adjudicated youth awaiting hearings. In some cases, youth may be monitored using an ankle device that measures alcohol consumption. The benefits of electronic monitoring include allowing youth to live at home, attend school and church, maintain employment, and participate in community-based treatment, while helping to ensure court appearances and encourage pro-social behavior. In FY 2021-22, **91%** of youth on electronic monitoring successfully completed the program. Note: Based on a new law effective January 1, 2023, minors are entitled to have one day credited against their maximum term of confinement for each day served on electronic monitoring.

Electronic Monitoring Completion Rate: FY 21-22



■ 59 SUCCESSFUL YOUTH IN THE PROGRAM

■ 6 UNSUCCESSFUL YOUTH IN THE PROGRAM



JUVENILE SERVICES DIVISION

JUVENILE SERVICES DIVISION

The **Juvenile Services Division** serves the community by conducting individualized intake assessments, Juvenile Court investigations and report writing, providing community supervision services, prevention/intervention/diversion services, facilitates evidence-based treatment options for both youth and their families, and advances the principles of restorative justice to meet the needs of victims and achieve offender accountability and family stability.

The division is led by one Deputy Chief Probation Officer (who also oversees the Institutions Division), one Assistant Deputy Chief Probation Officer, and two Probation Services Managers. For fiscal year 2021-22 the monthly average of youth on supervision was 128 and those receiving other specialized services through the Diversion and Court cases was 120.

As of June 30, 2022, there were eight Deputy Probation Officers (DPOs) supervising 122 youth in the community and five additional DPOs that oversaw 189 youth receiving other specialized services through the Diversion and Court Investigations (DIV&CRT) cases.

The table below provides a snapshot of the number of youth on active supervision caseloads as of June 30, 2022

Unit	Clients
Camp Margaret J. Kemp - GIRLS	3
Commercially Sexually Exploited Children (CSEC)	1
Department of Juvenile Justice (DJJ) Reentry	5
Family Preservation Program	3
Gangs	10
General Field	66
Intensive Supervision	29
Placement / AB12	5
Wraparound	0
Total	122

- Camp Margaret J Kemp - GIRLS
- Commercially Sexually Exploited Children (CSEC)
- Department of Juvenile Justice (DJJ)
- Re-Entry
- Family Preservation Program
- Gangs
- General Field
- Intensive Supervision
- Placement / AB12
- Wraparound
- Diversion
- Court Investigations

JUVENILE SERVICES

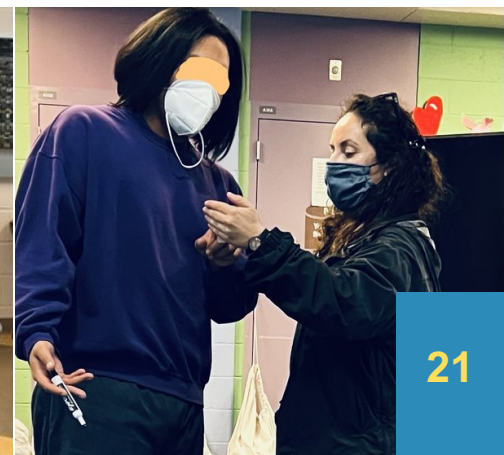
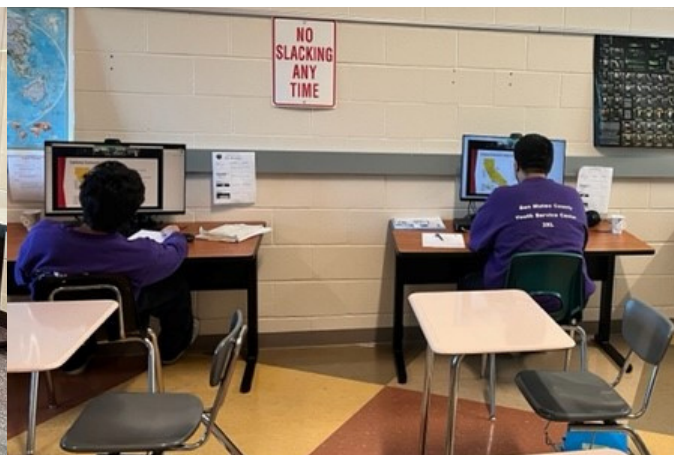
The charts below represent the number of youth on active supervision and those receiving DIV&CRT services over the span of five years. These data points are based on June 30th of each of the respective years.

**Number of Active Juvenile Probationers on Supervision
FYs 2017-18 through 2021-22**

FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
286	285	251	161	122

**Number of Clients Receiving Diversion / Court Services (DIV/CRT)
FYs 2017-18 through 2021-22**

FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
357	270	166	64	189



JUVENILE SERVICES



DIVERSION & COURT CASES

The **Diversion & Court Investigations (DIV/CRT)** DPOs conduct intake appraisals of youth entering the juvenile justice system. Utilizing a dynamic needs/barriers assessment system and a multidisciplinary-team approach, DPOs determine the course each case should follow, from diversion and informal probation programs to direct referrals to the District Attorney's Office when involved in a formal court process. The DPOs write a variety of reports for the judge to consider in rendering the courts dispositional decisions. These reports provide valuable background details of the youth, which include, but are not limited to educational, health and social history as well as familial information.

The table below represents the total number of reports written, broken down by type, for **FY 2021-22**:

Types of Reports Written	Number of Reports Written for FY 2021-22
Detention Reports	101
Dispositional Reports	75
654.2 WIC Suitability	18
Transfer Out	12
DEJ Suitability	6
Addendum 241.1	4
Addendums	3
Total	219

DIVERSION PROGRAMS

- Letter or Reprimand
- Victim Impact Awareness (VIA)
- Petty Theft Program (PTP)
- Mediation
- 90-Day Intervention
- Informal 6-Month Contract

FY 2021-22 STATISTICS

- 395** Intakes
- 232** Referrals to DA's Office
- 72** Youth Completed Diversion Programs without a New Sustained Law Violation
- 1** Diversion Youth Sustained a New Law Violation
- 219** Court Reports Written

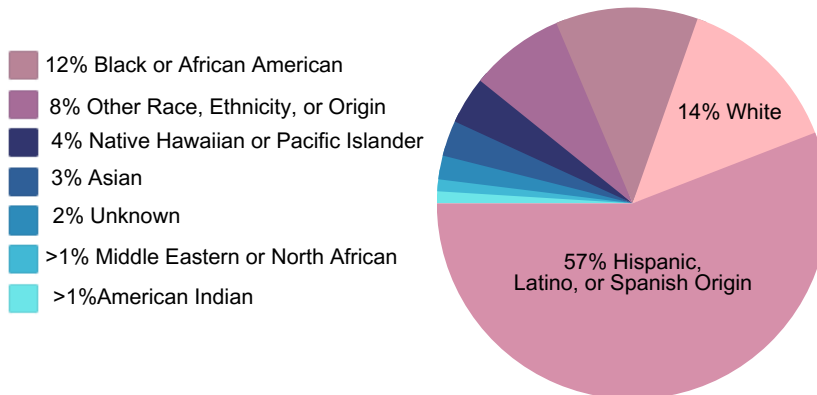
JUVENILE SERVICES

SUPERVISION SERVICES

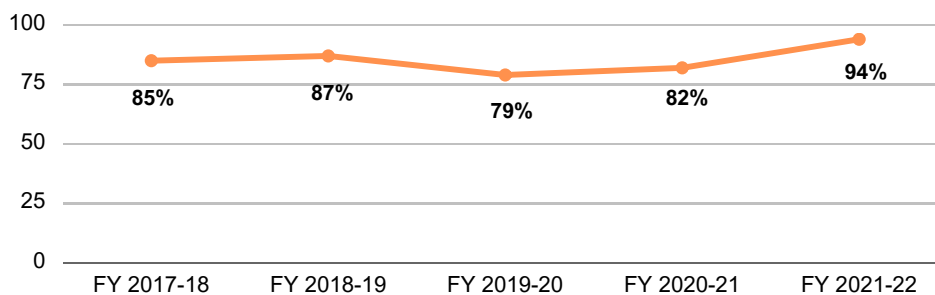
General & Intensive Supervision

DPOs closely supervise youth based on their conditions of probation, the severity of the offense, and their assessed risk level of re-offending. The youth and family will be seen by DPOs each month to ensure the youth are meeting the goals of their case plan, as well as court, school, family, and community expectations. DPO's assigned to General Supervision work with the youth who are considered low-risk to reoffend and require a moderate level of supervision and monthly home visits. With Intensive Supervision cases, DPOs maintain a more frequent field contact schedule as these youth are assessed as moderate- to high-risk to reoffend, and need more intensive supervision, programs, and intervention strategies. All youth under general and intensive supervision receive conditions of probation and may be court ordered to community service, victim impact awareness classes, electronic monitoring, periodic urine testing, or to serve therapeutic detention based on the nature of the offense. In addition to supervising youth, DPOs provide referrals to counseling and community-based family support services. Importantly, 98% of youth successfully terminate from probation by meeting all their court ordered conditions.

Percentage of Juvenile Services Clients by Race FY 2021-22



Percent of Juveniles Completing Probation without a New Sustained Law Violation



JUVENILE SERVICES



Family Preservation Program (FPP)

FPP serves youth ages 12 to 18, with a primary focus on keeping the family unit together. The DPOs in this unit work with families in the community who are at risk for child abuse and/or neglect. These youth have either been charged with low-level offenses or come from homes where the functionality of the family has been compromised and are at high risk for out-of-home placement. DPOs work closely with youth and their families who have experienced significant family, emotional, and/or mental health issues. The program offers intensive case management and therapeutic interventions by mental health providers.

Placement

When necessary, the Juvenile Court may remove a youth from their home and place them into a foster care setting which may include a resource family or a short-term residential therapeutic program within the State of California. Placement DPOs ensure the safety and well-being of the youth, provide monthly one-on-one counseling, maintain monthly visits with their parents/guardians, locate out-of-home placement options, and develop comprehensive case plans with the goal of family reunification. Placement youth are required to appear before the court every six months and DPOs prepare detailed progress reports.



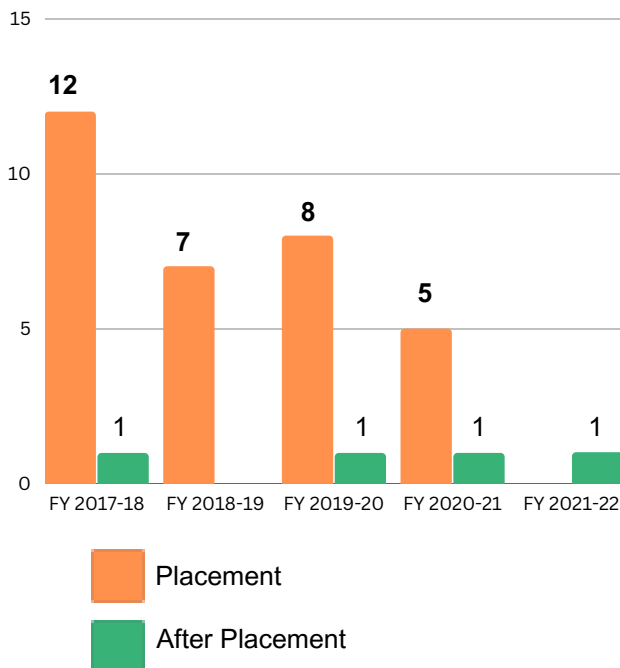
JUVENILE SERVICES

Wraparound Program (Wrap)

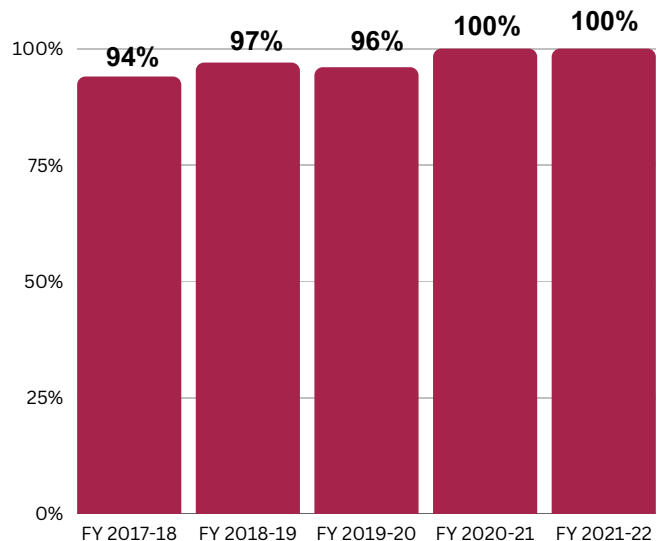
Wraparound DPOs provide intensive support and supervision services to extremely high risk/need families. The program is designed to meet the unique needs of each child by requiring family participation and focusing on the needs and strengths of the family. DPOs work in close collaboration with the Wraparound Team and a variety of treatment programs as well as community-based organizations. Recommendations for the Wraparound Program must be approved through the Interagency Placement Review Committee (IPRC) for youth who are at risk of being placed in out-of-home care. DPOs also prepare all court reviews which are held every 90 days.

Table [1] below represents the average number of Placement and Aftercare youth for the last 5 fiscal years, and Table [2] the percentage of Youth Remaining in Their Home. These numbers may suggest that the integrated set of prevention and intervention focused strategies utilized by the Juvenile Services Division, which are tailored to meet the individual needs of youth and their families, have contributed to the successful outcomes for these youth. Notably, in FY 2021-22, 100% of these youth have remained in their homes.

Average Number of Placement and Placement Aftercare Youth for Last 5 Years



Youth Remaining in Their Homes for Last 5 Years



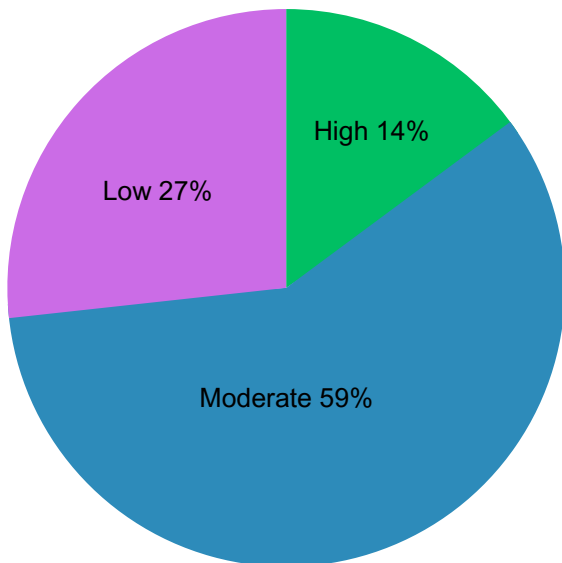
JUVENILE SERVICES



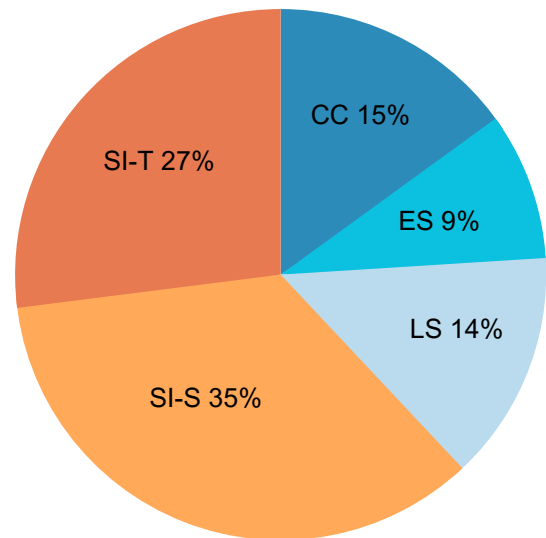
JUVENILE ASSESSMENT AND INTERVENTION SYSTEM (JAIS)

JAIS is a gender-specific, strengths-and needs assessment system designed to provide supervision strategies for youth in the juvenile justice system. JAIS consists of a prescreen assessment know as pre-JAIS which indicates a youth's likelihood to reoffend. The pre-JAIS is followed by a full assessment and subsequent reassessments for each youth in the system. The chart below shows the percentage of youth found to be low, moderate, or high risk based on their pre-JAIS assessments. In September 2022, Juvenile Services has completed the transition from JAIS risk assessment tool to the Ohio Youth Assessment System (OYAS) tool, which is a dynamic risk/needs individualized assessment system that provides DPOs/CBOs the ability to assess youths at various decision points across the juvenile justice system.

JAIS Risk Levels FY 2021-22



JAIS Supervision Strategies



JUVENILE SERVICES

J AIS SUPERVISION STRATEGIES

J AIS provides a supervision strategy method for youth categorized as **Selective Interventions (SI)**, **Casework Control (CC)**, **Environmental Structure (ES)**, and **Limit Setting (LS)**. The figure below outlines the characteristics of each of these supervision strategies and represents the percentages of our juvenile population for FY 2021-22.

SI-S	<ul style="list-style-type: none"> • 35% of San Mateo County juvenile probationers • Youth have pro-social value structures and experience sufficient stability in their lives. • Often, their involvement with the system is limited or an isolated event related to extenuating circumstances (e.g., stress). • Youth in this group require low levels of contact.
SI-T	<ul style="list-style-type: none"> • 27% of San Mateo County juvenile probationers • Youth have similar characteristics to the SI-S group; however, they may experience any of the following: ongoing drug or alcohol abuse, sexual offense history, or serious emotional disturbance. • These youth may require treatment to deal with the specific issues listed above.
CC	<ul style="list-style-type: none"> • 15% of San Mateo County juvenile probationers • Youth have experienced chronic instability that may be the byproduct of chaotic or abusive home environments. • Youth commonly experience emotional disorders and substance use and may react negatively to those in positions of authority.
ES	<ul style="list-style-type: none"> • 9% of San Mateo County juvenile probationers • Youth generally lack social, intellectual, and vocational skills. • Youth need management that is direct and concrete and that promotes the development and understanding of social skills.
LS	<ul style="list-style-type: none"> • 14% of San Mateo County juvenile probationers • Highest level of engagement in criminal behavior. • Youth have engaged in violent and aggressive behavior. • Youth in this group need to have firm limits set with detailed consequences, and these consequences must be enforced consistently.

JUVENILE SERVICES



JUVENILE TRAFFIC COURT

In San Mateo County, **Juvenile Traffic Court** is operated by the Probation Department. Legal Office Specialists (LOSs) in the Juvenile Services Division handle a variety of duties where they process traffic citations, schedule court appearances, and prepare files for the Traffic Court Hearing Officer. In August 2022, Traffic Court transitioned from the Juvenile Traffic Case Management System (JTCMS) to a new eTraffic database which has allowed for streamlined processes and report building capabilities.

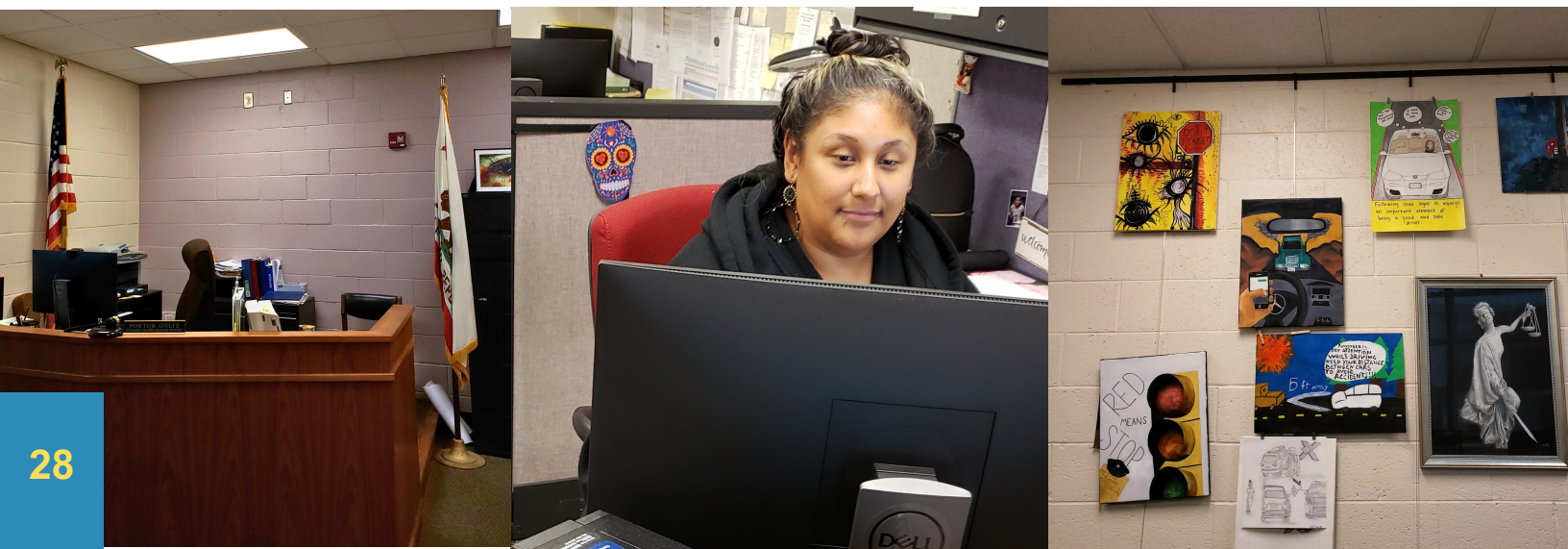
FY 2021-22 STATISTICS

1056 Traffic Citations Processed

1028 Uncontested Court Hearings

257 Traffic School Assignments

\$224,286 Fines Collected



JUVENILE SERVICES

JUVENILE PREVENTION SERVICES PROGRAM

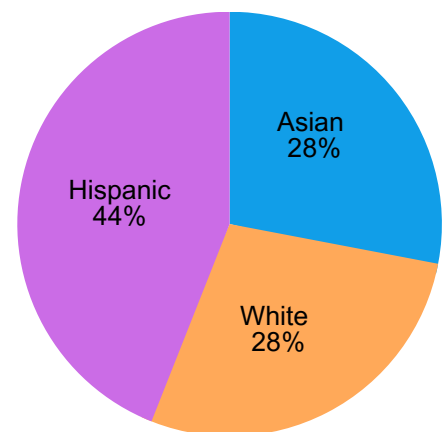
Formally known as the Juvenile Diversion Program, the **Juvenile Prevention Services Program (PSP)** is an alternative to detention for at-risk youth. This program is offered in the community in partnership with the City of San Mateo Police Department, which is a specialized collaboration overseen by a Deputy Probation Officer, a Youth Services Officer, staff of the Police Activities League, the Explorers Program, the YMCA, and a Therapy Canine named “Rookie.” The mission of the PSP is to provide early intervention services targeting youth ages 11 through 17 as well as providing supports and program services for their family.

Services consist of educational curriculum, outside resources such as medical or mental health professionals, oversight of school attendance, community service, and parental support. The PSP receives 2 types of referrals, Voluntary Services which are parent, school, law enforcement or youth self-referred and Intervention Services for youth referred into the program due to a law violation.

The PSP received a total of 46 referrals in FY 2021-22, where 26 youth were assessed and received specialized services. The tables below provide additional demographic and program outcomes.

Number of Youth Referred to PSP Program	46
Received Consult and Referred to CBO	8
Received 6-Month Prevention Services	18
Declined Services/Failed to Respond	20
Completed and Cleared 3-month Check-in	7
Completed and Cleared 6-month Check-in	3
Pending Completion	8
Home Schooled	1
Middle School	12
High School	33
Female	20
Male	26

PSP Participants by Race



COMMUNITY BASED ORGANIZATIONS

CBO PARTNERSHIPS

The Department values its strong partnerships with **community-based organizations (CBOs)** to provide a variety of services to youth. Below is a list of CBO programs the Department funded with **Juvenile Probation Camp Funding (JPCF)**, **Juvenile Justice Crime Prevention Act (JJCPA)**, and **Youthful Offender Block Grant (YOBG)** funding.



Acknowledge Alliance provides services under JJCPA funding for their Collaborative Counseling and Transition programs. These programs serve multicultural juvenile justice-involved and at-risk youth attending San Mateo County Court and Community Schools, students who have transitioned back to their district high schools, and students at risk of expulsion.



The Boys and Girls Clubs of the Peninsula provides services under JPCF funding. The High School Student Success Advisor program provides year-round mentoring and case management. Project LEARN provides afterschool enrichment and academic support, mentoring, leadership development, behavioral and life skills development, as well as job-readiness training, to high school students.



Mind Body Awareness Project provides services under YOBG funding to the YSC-JH. Weekly classes focus on mindfulness, stress and anxiety reduction, and emotional regulation.



The Sheriff's Activity League provides an art therapist to lead a culturally sensitive mural project at the Youth Services Center-Juvenile Hall. This partnership does not include the use of YOBG, JJCPA, or JPCF funding.



Success Centers provides services under JPCF and YOBG funding. JPCF-funded services for north-county at-risk youth include the Helping Instill Knowledge & Empowerment in You (Hi-Key) program for job readiness training and job placement. YOBG-funded services for in-custody youth include job readiness training and a visual arts program.

COMMUNITY BASED ORGANIZATIONS



CBO PARTNERSHIPS



The Art of Yoga provides services under YOBG funding at Camp Kemp and YSC-JH. Youth receive gender-responsive programming that combines health education, character development, intentional yoga movement, breathing techniques, meditation, and creative arts and writing.



Fresh Lifelines for Youth (FLY) provides services under JPCF, JJCPA and YOBG funding. Juveniles receive law-related educational programs, case management, and client advocacy. FLY educates youth about relevant laws and their rights, building individual life skills to problem solve in prosocial ways. FLY identifies the specific needs of youth and develops a youth-centered services plan toward lasting positive change.



Rape Trauma Services provides services under YOBG to help youth recover from core relationship trauma such as sexual abuse, assault, and/or domestic violence.



StarVista provides trauma-informed cognitive behavioral therapy, dialectical behavioral therapy, and mindfulness services under JPCF and JJCPA funding. Clinicians work with at-risk youth in a comprehensive school-based program, Strengthen Our Youth, and serve justice-involved youth through their Insights and Victim Impact Awareness programs.



Urban Services YMCA of San Francisco provides a violence prevention program at local middle schools and a victim impact awareness program under JPCF funding.



“Probation officers are diverse, highly educated professionals who provide a balance of accountability and opportunity to change people in our justice-system. They utilize their extensive training, compassion and professionalism to not just hold people accountable but to help justice-involved individuals live safer, healthier, and productive lives – which helps truly achieve long-term public safety in our communities...”

“We are proud of the evidence-based interventions and services we provide to those under our supervision, and we strive to give people the tools and resources to make better decisions and transform their lives.”

-Chief John Keene

