



**North Fair Oaks Community Council**

*A Municipal Advisory Council to the  
San Mateo County Board of Supervisors*

2600 Middlefield Rd,  
Redwood City, CA  
650-363-1800  
www.nfoforward.org

Brooks Esser, Chair  
Blair Whitney, Vice-Chair  
Everardo Rodriguez  
Jennifer Ruiz  
Juan Carlos Prado  
Niket Sirsi  
Kathleen Daly  
George Saman

**July 27, 2023**

**7:00 pm**

The North Fair Oaks Community Council provides recommendations on the issues of community health, safety, welfare, public works, and planning for the North Fair Oaks geographic area. It holds regular monthly meetings to address the needs of the community, act as a forum, and serve as an advisory body to the Board of Supervisors.

**The North Fair Oaks Community Council was held in person at the Fair Oaks Community Center (2600 Middlefield Rd, Redwood City) and by teleconference using Zoom**

**<https://smcgov.zoom.us/j/93785571075>. It began at 7:00 PM and Spanish interpretation was available.**

**1. ROLL CALL**

**Present:** Council Members Blair Whitney, Juan Carlos Prado, Everardo Rodriguez, Niket Sirsi, Kathleen Daly, Chair Brooks Esser

**Staff Present:** Deputy County Executive Adam Ely, Community Affairs Office Emma Gonzalez, Kenny Chu, Jennifer Castro-Lara, Stephanie Robles, Sydney Lee, Bo Unga

**2. Public Comment**

**Silveria Tarango Bonilla** – Is a victim of a crime. Had to flee her residence and is asking the council for any assistance and to help her find housing.

**AGENDA**

**1) Middlefield Road Small Business Assistance Program - Outreach Updates**

<b>Presentation by Joshua Caspillan</b>	<ul style="list-style-type: none"> <li>• The Small Business Assistance Program is impacted by the Middlefield Road Project. The intent for this program is to help businesses stay open and operational and provide financial assistance.</li> <li>• Businesses must meet the criteria in. Not all business will be eligible.</li> <li>• All businesses must demonstrate a negative financial impact due to Project construction such as: <ul style="list-style-type: none"> <li>○ Decrease revenue</li> <li>○ Challenges on covering payroll, rent, and other costs</li> </ul> </li> <li>• Through the Office of Community Affairs outreach efforts, they have identified approximately 98 businesses eligible, and 65 applications submitted.</li> </ul>
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	<ul style="list-style-type: none"> <li>At the end of this process, checks will be issued to business owners/pick up at the Credit Union. The total amount that will be given is \$325,000, and much needed assistance to support local businesses.</li> </ul>
<b>Council Members Comment</b>	<ul style="list-style-type: none"> <li>Vice-Chair Blair Whitney <ul style="list-style-type: none"> <li>Are bars and pool halls ineligible businesses as well?</li> </ul> </li> <li>Council Member Kathleen Daly <ul style="list-style-type: none"> <li>Grateful for Supervisor Slocum and the Office of Community Affairs for their efforts with helping the local businesses.</li> <li>Grateful for Public Works, they've been working on weekends too.</li> </ul> </li> <li>Council Member Everardo Rodriguez <ul style="list-style-type: none"> <li>These are grants and don't need to get repaid?</li> <li>Are there any requirements to receive these grants?</li> </ul> </li> <li>Chair Brooks Esser <ul style="list-style-type: none"> <li>Out of the 65 businesses that applied for the grant, how many businesses are restaurants, auto repair shops, and etc?</li> <li>Express appreciation to Josh and everyone in the Office of Community Affairs for their work and efforts.</li> </ul> </li> </ul>
<b>Public Comment</b>	No public comment.

**3. Recommendation for PPLN2022-00113-Use Permit, Development Review Permit, and Grading Permit for new 23,394 square foot mixed use development, including Research and Development (R&D) on 3 levels and 1 level of residential use at 2875 El Camino Real, North Fair Oaks**

<b>Presented by Camille Leung, Planning and Building Department</b>	<ul style="list-style-type: none"> <li>Seeking a Use Permit to construct a new four-story, 23,394-square-foot research and development and residential mixed-use facility in the CMU-1 (Commercial Mixed Use-1) Zoning District at 2875 El Camino Real.</li> <li>Meets all CMU-1 development standards, Design Guidelines, Parking Standards, and Performance Standards.</li> <li>A Use Permit is required for the residential development to be located exclusively on the top (4th) floor. <ul style="list-style-type: none"> <li>A total of four residential units are proposed.</li> </ul> </li> <li>The project includes a subterranean parking garage with 25 parking spaces.</li> </ul> <p>Motion to provide a recommendation to the Zoning Hearing Officer for the consideration of a Use Permit and Lot Merger to allow a 23,394-square-foot research and development and residential mixed-use facility in the CMU-1 zoning district.</p> <p>First Motion: Niket Sirsi/Second: Blair Whitney</p> <p><b>Verbal roll call vote was taken:</b> Yes: Juan Carlos Prado, Chair Brooks Esser (2)</p>
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	<p>No: Everardo Rodriguez, Niket Sirsi, Kathleen Daly (3)  Abstain: Vice Chair Blair Whitney (1)  Absent: Jennifer Ruiz, George Saman (2)</p> <p><b>Motion failed. New motion in order.</b></p> <p>Motion: Niket Sirsi/No second from council members.</p> <p><b>Motion failed. New motion in order.</b></p> <p>Motion to oppose the project as presented to the Zone Hearing Officer.</p> <p>Motion: Niket Sirsi/Second: Everardo Rodriguez</p> <p><b>Verbal roll call vote was taken:</b>  Yes: Kathleen Daly, Everardo Rodriguez (2)  No: Vice Chair Blair Whitney, Juan Carlos Prado, Chair Brooks Esser (3)  Abstain: Niket Sirsi (1)  Absent: Jennifer Ruiz, George Saman (2)</p> <p><b>Motion failed.</b></p>
<p><b>Council Members Comment</b></p>	<ul style="list-style-type: none"> <li>• Council Member Everardo Rodriguez <ul style="list-style-type: none"> <li>○ Are the 4 units mentioned, habitable? Are any of those considered affordable?</li> <li>○ What is the parking requirement?</li> <li>○ Were the surrounding residents notified? Any concerns or public comments?</li> </ul> </li> <li>• Council Member Niket Sirsi <ul style="list-style-type: none"> <li>○ Where are employees expected to park if there are more employees than the 20 allocated parking space?</li> <li>○ Is there way to add another underground parking level?</li> <li>○ Is there a landscaping plan? How much space is available?</li> </ul> </li> <li>• Council Member Blair Whitney <ul style="list-style-type: none"> <li>○ EV charging should be included.</li> </ul> </li> <li>• Council Member Kathleen Daly <ul style="list-style-type: none"> <li>○ Would like to see affordable housing in this space, otherwise it will negatively impact the residents in the area.</li> <li>○ Encourages to do a transportation study if the project moves forward.</li> </ul> </li> <li>• Council Member Juan Carlos Prado <ul style="list-style-type: none"> <li>○ In the project renderings, are those existing trees or proposed trees?</li> </ul> </li> <li>• Chair Brooks Esser <ul style="list-style-type: none"> <li>○ Why is a use permit required?</li> <li>○ Did the recent rezoning on El Camino make this possible or change what could be built on this property?</li> </ul> </li> </ul>
<p><b>Public Comment</b></p>	<ul style="list-style-type: none"> <li>• George Saman</li> </ul>

	<ul style="list-style-type: none"> <li>• Rosa Cornelio: Asking the council to extend this meeting to next month to allow the community to respond and to remove the number on the notice letter for the project as it is difficult to speak with someone. Suggest for future letters to include the project planner’s email and phone number.</li> </ul>
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**4. Report Out**

<p><b>County Executive’s Report</b>, presented by Adam Ely, Deputy County Executive</p> <ul style="list-style-type: none"> <li>• The County is revisiting its Measure K allocations after 10 years. Looking at new priorities established by the Board back in January of 2023.</li> <li>• There will be Measure K listening sessions to allow input from the community in various parts within the county. <ul style="list-style-type: none"> <li>○ August 22<sup>nd</sup>, from 6pm to 7pm will hold a listening session at the North Fair Oaks Community Center (2600 Middlefield Road, Redwood City).</li> </ul> </li> <li>• There is a shortage of mental health services access in the County of San Mateo particularly in the Latinx population.</li> <li>• Supervisor Warren Slocum sponsored a hundred thousand dollars to the One Life Counseling Center to provide students and families from Redwood City, North Fair Oaks, and Belhaven access to Mental Health Services. <ul style="list-style-type: none"> <li>○ Targeted to youth ages 5 and 18 years old.</li> <li>○ Mental health services can be accessed through: Redwood City PAL, Siena Youth Center, and additional programs within the county.</li> </ul> </li> <li>• There is substantial progress on the Middlefield Road Project through the hard work from the Department of Public Works and the support of the Office of Community Affairs. <ul style="list-style-type: none"> <li>○ Between 1<sup>st</sup> and 3<sup>rd</sup> on eastbound side there will be paving on: Friday July 28<sup>th</sup> and Saturday July 29<sup>th</sup></li> <li>○ K rail removal on August 1<sup>st</sup>, which will open access to businesses</li> <li>○ Striping on August 2<sup>nd</sup></li> <li>○ Additional work leading to k-rail removal from Dumbarton to Pacific approximately on August 15<sup>th</sup></li> </ul> </li> </ul> <p><b>Council Member’s Report</b>, presented by North Fair Oaks Community Council</p> <ul style="list-style-type: none"> <li>• Council Member Blair Whitney <ul style="list-style-type: none"> <li>○ Participated at the July 15<sup>th</sup> North Fair Oaks Personal Safety and Preparedness Day at the Casa Circulo Cultural parking lot. Food vendors were local to the area. Surprised to see community residents and kids attend the event.</li> </ul> </li> <li>• Council Member Everardo Rodriguez <ul style="list-style-type: none"> <li>○ Also attended the NFO Personal Preparedness Day. There were safety demonstrations and opportunities to learn first aid skills by the American Red Cross.</li> </ul> </li> <li>• Council Member Niket Sirsi <ul style="list-style-type: none"> <li>○ Would like to hear more about the effectiveness of the fireworks ordinance and if there has been any enforcement around it.</li> </ul> </li> <li>• Chair Brooks Esser <ul style="list-style-type: none"> <li>○ Council Member Jennifer Ruiz resigned from the council.</li> </ul> </li> </ul>
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- Vacant seats open for three positions, two council members and two youth council members, to apply online visit [www.smcgov.org/bnc/vacancies](http://www.smcgov.org/bnc/vacancies).

The meeting adjourned at 8:30 p.m.

**Next Council Meeting:**

Thursday August 24, 2023; 7 p.m. to 9 p.m.

For more information on future meetings, agendas, minutes, and presentations/presentation materials, please visit: <https://www.smcgov.org/ceo/north-fair-oaks-community-council>