

Attachment 6

**Intergovernmental
Committee Minutes, dated
July 23, 2020**

**EAST PALO ALTO SANITARY DISTRICT
SPECIAL PUBLIC INFORMATION
& INTERGOVERNMENTAL AFFAIRS
COMMITTEE MEETING MINUTES
July 23, 2020**

1. Call to Order

A Public Information & Intergovernmental Affairs Committee Meeting of the East Palo Alto Sanitary District was called to order by Director Yañez on Thursday, July 23, 2020 at 2:00 p.m. The meeting was held electronically with the public participating in the meeting by logging online through the following Zoom address: <https://us02web.zoom.us/j/8624699589>.

2. Roll Call

Directors Present

Martha Stryker
Bethzabe Yañez

Staff Present

Akin Okupe – General Manager

3. Communications from the Public

Resident Mehta expressed disappointment that cancellation of the joint meeting between members of the City Council and the District was not announced at the onset of the meeting.

Resident Adrian Bryant expressed disappointment that members of the City Council were not present at the meeting.

Patrick Heisinger – Assistant City Manager, City of East Palo Alto, a late arrival, stated that a miscommunication resulted in City Council staff being informed that the Intergovernmental meeting was cancelled.

Humza Javed – City Engineer, City of East Palo Alto

Tom Morse – BKF Engineers

4. Agenda Amendments

General Manager Okupe suggested, and the Committee agreed, to discuss Items 6 and 7 ahead of Item 5.

5. Review/Approval of May 20, 2020 Meeting Minutes

This item was tabled for the next meeting.

6. Report/Discussion of Update regarding City of East Palo Alto Projects

Humza Javed provided an update on City of East Palo Alto capital projects as below:

- Bay Road project construction began two months ago and is expected to span one year.
- Bids have been received for the street resurfacing project and awards will be announced at the next City Council meeting, with the project set to begin in approximately one month.
- Projects under design include Addison Avenue and various water projects.

7. Review/Discussion Development Projects and Review Process.

Humza Javed reported on the below upcoming development projects:

- Issuance of permits for the Sobrato project are forthcoming and demolition work has been completed, with grading to begin soon.
- The Light Tree project will soon receive grading permits and construction will begin sometime this summer.
- The primary school project remains pending.
- The EPA Arts Center construction project is nearing completion.

Director Yañez expressed the ongoing concern of the Board that prospective developers are not making initial contact with the District to obtain sewer service permits before undertaking construction projects. Mr. Javed responded that the City's application includes a directive stating that prospective developers must first make contact with the District to obtain sewer service permits before proceeding with capital projects, but that the onus is upon the developer and not City staff to initiate contact with the District to obtain those permits before proceeding with the City's application process.

8. Oral & Written Communication

General Manager Okupe advised that he continues to work with City Engineers on the Master Plan Amendment.

9. Future Agenda

The next meeting will be announced.

10. Adjournment

There being no further business, the meeting adjourned.

APPROVED:

Board President

Board Secretary