**August 24, 2023 7:00 pm**

The North Fair Oaks Community Council provides recommendations on the issues of community health, safety, welfare, public works, and planning for the North Fair Oaks geographic area. It holds regular monthly meetings to address the needs of the community, act as a forum, and serve as an advisory body to the Board of Supervisors.

**The North Fair Oaks Community Council was held in person at the Fair Oaks Community Center (2600 Middlefield Rd, Redwood City) and by teleconference using Zoom https://smcgov.zoom.us/j/97912118171**. **It began at 7:00 PM and Spanish interpretation was available.**

1. **ROLL CALL**

**Present:** Council Members Blair Whitney, Juan Carlos Prado, George Saman, Niket Sirsi, Everardo Rodriguez, Kathleen Daly, and Chair Brooks Esser

**Staff Present:** Deputy County Executive Adam Ely, Community Affairs Office, Jennifer Castro-Lara, Joshua Caspillan, and Bo Unga

1. **Public Comment**

**Captain Matthew Fox** – Wanted to briefly introduce himself to the public. He is currently Captain of the Sherriff’s Department of San Mateo County. He will now be serving in the North Fair Oaks area.

**Juan de Leon** – Longtime resident of North Fair Oaks. Had a few questions: 1) If the PG&E polls are going to be underground of this phase of construction. 2) Many landlords he works with, are curious about the policies regarding specific vendors that want to place street vendors on their property as an extra income.

**AGENDA**

1. **Recommendation for 3203-3205 Middlefield Road** **for** **an off-street parking exception to allow a tandem guest parking space and waive the requirement for one uncovered parking space for the commercial uses, in association with a remodel and addition to an existing mixed-use structure APN(s): 060-072-480** **- Outreach Updates**

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| **Presentation by Erica Adams, Planning and Building Department** | * Seeking a Design Review Permit and Off-Street Parking Exception for fire repair and major remodel of a 2,487 sq. ft. existing mixed-use building with two commercial units and one residential unit. The project would reduce the size of the 2 commercial units to 1,389 sq. ft. and add an additional residential unit, for two residential units totaling 956 sq. ft. * The current Zoning Regulations establishes one covered parking space for a one-bedroom unit and 0.25 guest parking space, per residential unit. * The project provides two covered parking spaces and one additional guest on site. The residential component of the project complies with County Parking requirements with the exception of tandem parking space.   **Motion to provide a recommendation to the Zoning Hearing Officer for the consideration of an off-street parking and waive the requirement for one uncovered parking space for the commercial uses, in association with a remodel and addition to an existing mixed-use structure.**  First Motion: Vice-Chair Blair / Second: Council member George Saman  **Motion passed with unanimous vote.** |
| **Council Members Comment** | * Council member George Saman * Do you know what type of commercial establishment will be there? * Does the County support this? * Do you know what will be there? What type of building? * Council member Juan Carlos Prado * Is there going to be living spaces or is this completely retail downstairs and upstairs? * As for the uncovered parking space, is that for both addresses for both 32003 and 3205 or is it just for one of them? * Are they only seeking one uncovered parking space right now? * There’s a private parking specifically for PCS and restaurant businesses? * Vice-chair Blair Whitney * Is it going to be one or one in a half two stories? * Council member Kathleen Daly * Are we doing anything to help whoever is still living in the corner buildings? If so, we need to help them find a new place to live because of the new developing that will be happening. * Chair Brooks Esser * There’s a tandem parking space behind one of the units, I presume that’s for the guests. * How many spots would be required for the commercial? |
| **Public Comment** | * **P. Durham** – Was curious of how the architect constructed the whole building. She had questions about the building and parking spaces. |

1. **Report Out**

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| **County Executive’s Report,** presented by Adam Ely, Deputy County Executive   * No report out.   **Council Member’s Report**, presented by North Fair Oaks Community Council   * Vice-chair Blair Whitney * Menlo Park Fire Search training – it’s a great training to help with natural disasters and helping your neighbor in those situations. * Redwood City also has a Search Training too. * There’s also a Citizenship Academy, which is a 12 or 15 week training every Wednesday to tour different Counties and their facilities. * Council member Juan Carlos Prado * Attended the Community Outreach meeting about Measure K. It was a great turnout – it was good to see the engagement with the community and County staff, etc. * **Saturday, September 23rd** in North Fair Oaks, will be a gathering at the nearest park on Fair Oaks Avenue. Open to the community. * Council member Kathleen Daly * Once Middlefield Road is done, there possibly can be a Farmer’s Market once or twice a week to include street vendors and small businesses. * Chair Brooks Esser * Attended the Neighborhood Response Team meeting – discussed parking and striping on the side streets. * Middlefield Road Construction two of the 4 Northbound phases are open. Phase 5 and phase 8 are two to go, by the end of September. * Another grant for the businesses to be given from the Board of Supervisors. * Civics 101 Academy is available on the county website if interested. It’s a breakdown of all the offices and departments within the County. |

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| The meeting adjourned at 8:05 p.m.  **Next Council Meeting:** September 28, 2023; 7 p.m. to 9 p.m. |

For more information on future meetings, agendas, minutes, and presentations/presentation materials, please visit: <https://www.smcgov.org/ceo/north-fair-oaks-community-council>