



Independent Civilian Advisory Commission on the Sheriff’s Office
Regular Meeting: Wednesday, August 21, 2024
6:30 p.m. – 8:30 p.m.

Join the meeting on Zoom:

<https://smcgov.zoom.us/j/89476806651>

The webinar ID: 894 7680 6651

Dial in: + 1 669 900 6833(Local).

This meeting of the Independent Civilian Advisory Commission will be held at the Regional Operations Center. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person visiting the Regional Operations Center located at 501 Winslow St., Redwood City, CA 94063.

ITEM	PRESENTER
1. Roll Call	Clerk
2. General Public Comment – (Limit to two minutes) <i>This item is reserved for persons wishing to address the Independent Civilian Advisory Commission on a topic within the jurisdiction of the Commission but that is not on the agenda. Public comments on matters on the agenda shall be heard at the time the matter is called. Please fill out a speaker slip.</i>	Clerk
3. Presentation: On-Boarding Foundational Information (20 min) <ul style="list-style-type: none"> • Overview of Boards and Commissions <ul style="list-style-type: none"> ○ Role of Commissions ○ Role of Commissioners ○ Role of Alternates and Voting ○ Role of Liaisons ○ Role of County Staff ○ Agenda Setting with Chair • Overview of Independent Civilian Advisory Commission (ICAC) <ul style="list-style-type: none"> ○ Role and Structure of Commission ○ Commission Feedback ○ Role of Facilitator • Clarifying Questions/Input from Commissioners 	County Executive’s Office and County Attorney’s Office

<ul style="list-style-type: none"> • Public Comment (limited to two minutes). Public comment must be related to this agenda item. 	
<p>4. Discussion: Commission On-Boarding Process (20 min)</p> <ul style="list-style-type: none"> ○ Review Proposed On-Boarding Curriculum (August – November) ○ Introduction to Commission Goal Setting and Retreat ○ Group Agreements <ul style="list-style-type: none"> • Clarifying Questions/Input from Commissioners • Public Comment (limited to two minutes). Public comment must be related to this agenda item. 	<p>Facilitator Debbie Schechter</p>
<p>5. Presentation: Voter Registration and Election Services Process to Inmate Population (20 min)</p> <ul style="list-style-type: none"> ○ Voter Education and Outreach Plan ○ Inmate Voting Program (Maguire or Maple Street Correctional Facilities) <ul style="list-style-type: none"> • Clarifying Questions/Input from Commissioners • Public Comment (limited to two minutes). Public comment must be related to this agenda item. 	<p>County Elections Department</p>
<p>6. Presentation: Introduction to Sheriff’s Office Data Dashboard (20 min)</p> <ul style="list-style-type: none"> • Clarifying Questions/Input from Commissioners • Public Comment (limited to two minutes). Public comment must be related to this agenda item. 	<p>Kimberly Honciano, Director of Automation, Sheriff’s Office</p>

<p>7. Motion: Election of Commission Chair and Vice Chair (20 min)</p> <ul style="list-style-type: none"> ○ Review Role of Chair and Vice Chair ○ Term of Appointment – Ending June 30, 2025 ○ Nominations of Chair and/or Vice Chair <ul style="list-style-type: none"> ● Clarifying Questions ● Public Comment (limited to two minutes). Public comment must be related to this agenda item. ● Discussion and Motion 	<p>Facilitator Debbie Schechter</p>
<p>8. Commissioner and Liaison Announcements</p>	<p>DS/Commissioners</p>
<p>9. Adjournment</p>	<p>Clerk</p>

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ADA Requests

Individuals who require special assistance, language access, or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Community affairs by **10:00 a.m. on the day before the meeting** at ICACFeedback@smcgov.org

Solicitar ADA o Acceso al idioma

Las personas que requieran acceso al idioma español, o una modificación o adaptación relacionada con una discapacidad para participar en esta reunión, o que tengan una discapacidad y deseen solicitar un formato alternativo para la reunión, deben comunicarse con Asuntos Comunitarios **antes de las 10:00 a. m. del día antes de la reunión** al ICACFeedback@smcgov.org

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Next Commission Meeting:

Regular Meeting: September 4, 2024 (6:30 to 8:30 pm)

For more information about the ICAC visit our website at: <https://www.smcgov.org/icac>

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

For more information regarding how to participate in the meeting, either in-person or remotely, please refer to the instructions below. In addition, a video broadcast of the meeting can be viewed at:

<https://www.smcgov.org/icac>. Closed Captioning will be provided for all Commission meetings. While watching the video broadcast, please scroll over the video and click “CC” to turn closed captions on.

Public Participation Options:

1. **In-Person:** Meeting may be accessed **in-person** at -
Regional Operations Center located at 501 Winslow St., Redwood City, CA 94063.
2. **Remote:** Meeting may be accessed through **Zoom online** link (see Zoom instructions below) -
<https://smcgov.zoom.us/j/89476806651>. The webinar ID: 894 7680 6651.
3. **Telephone:** Meeting may be accessed **via telephone** by dialing-
1 669 900 6833 (Local). Enter Webinar ID: 894 7680 6651, then press #.

Instructions for Public Comment During Hybrid Meetings:

10. This item is reserved for persons wishing to address the Independent Civilian Advisory Commission on a topic within the jurisdiction of the Commission but that is not on the agenda. Public comments on matters on the agenda shall be heard at the time the matter is called. Please fill out a speaker slip.

Members of the public may provide public comments to the commission as follows:

***Spoken Comments in-Person:**

1. Members of the public who wish to address the Commissioners should complete a speaker’s slip to make a public comment. Speakers will be called to the stand in the order their speaker slip were received. Each speaker will have one minute to speak for each agenda item.

***Spoken Comments Via Teleconference (Zoom):**

1. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
2. When the Clerk calls for the item on which you wish to speak, click on “raise hand” feature. Speakers will be notified shortly before they are called to speak. Each speaker will have one minute to speak for each agenda item.

***Written Public Comment:**

Written public comments may be emailed in advance of the meeting, and such written comments should indicate the specific agenda item on which you are commenting. Please read the following instructions carefully:

1. Your written comment should be emailed to ICACFeedback@smcgov.org by **12:00 p.m. on the day of the meeting**. The Clerk will make every effort to read emails received after that time but cannot guarantee such emails will be read during the meeting, although such emails will still be included in the administrative record.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the one minute allowed for verbal comments, which is approximately 150-200 words.

Instructions for Zoom Access:

During hybrid meetings of the Independent Civilian Advisory Commission, members of the public may address the commission as follows:

1. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
2. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.