



COUNTY OF SAN MATEO
BOARDS AND COMMISSIONS
 INDEPENDENT CIVILIAN ADVISORY COMMISSION

San Mateo County Regional
 Operations Center,
 501 Winslow Street,
 Redwood City, CA
www.smcgov.org/icac

July 16, 2024

6:00pm

The San Mateo County Independent Civilian Advisory Commission on the Sheriff’s Office will advise the Board of Supervisors in its effort to facilitate public transparency, accountability, and public engagement with respect to the Sheriff’s Office. It will provide a public forum for input from the community regarding the Sheriff’s Office, develop and implement an annual work plan, and make recommendations to the Board of Supervisors.

The Independent Civilian Advisory Commission was held in person at the San Mateo County Regional Operations Center (501 Winslow Street, Redwood City) and by teleconference using zoom: <https://smcgov.zoom.us/j/82968837479>.

1. ROLL CALL

Present: Commissioners - Marco Durazo, Micheal Fisher, William (Bill) McClure, Shirley Melnicoe, Kalimah Salahuddin, Robert Silano, James Simmons. Alternate Commissioner - Alexis Lewis (via zoom).

Absent: Alternate Commissioner - Rebecca Carabez. CARE Liaisons: Bruce Von Herman, Michael Kobuchar, Stanley E Roberts.

Staff Present: Emma Gonzalez, Adam Ely, David Silberman, Megan Gosch, and Jennifer Castro-Lara.

AGENDA

2. Welcome and Introductions

Welcome by Adam Ely, Deputy County Executive	Recognized the members of the public for their advocacy, the law enforcement partners, the Sheriff’s Office, and to the County Attorney for their support. As well as the Office of Community Affairs for organizing the meeting. Recognized Supervisor Slocum and Supervisor Dave Pine who chaired the subcommittee that led to the creating of this commission.
Opening Remarks by Supervisor Slocum	Introduced District 4 Marci Dragon, District 1 Linda Wolin, District 1 Randy Torrijos, Supervisor Noelia Corzo, County Attorney John Nibblin, and Sheriff Christina Corpus.
Swearing-In New Commissioners by Supervisor Slocum	Supervisor Slocum swears-in the new commissioners. Adam Ely makes a few brief introductions: 1. Emma Gonzalez, Director of the Office of Community Affairs, and her team, for helping with the set-up and logistics for this commission; 2. Debbie Schechter for being the facilitator. Lastly, 3. Jennifer Castro the clerk to this commission.
Introduction of	Debbie Schechter is and will be the facilitator for the initial meeting for this

New Commissioners	commission, and for the retreat.
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3. Presentation/Training

Sherriff's Office Overview and Introductions by Sheriff Christina Corpus	<p>Sheriff Christina Corpus discussed programs and initiatives that were launched since taking office in January 2023:</p> <ul style="list-style-type: none"> • Lights On • Officer Survey • Project Guardian • Community Advisors for Responsible Engagement (CARE) • Compassion dogs • I Can Swim • STAR Camp • Firework Buyback <p>Programs and initiatives for the incarcerated population:</p> <ul style="list-style-type: none"> • Behavioral Health Unit • Detox Unit • Narcan Program <p>Programs for staff:</p> <ul style="list-style-type: none"> • Anonymously call to mental health practitioners • Body scans for correctional staff • Daycare center for shift work <p>Introduced Executive Team and Command Staff: Undersheriff Dan Parea, Assistant Sheriff Ryan Monaghan, Captain Bill Fogarty, Captain Frank Dal Porto, Captain Eamonn Allen, Captain Matthew Fox, Captain Richard Cheechov, and Sheriff's Director of Communications Gretchen Spiker. Executive Director of Administration/Chief of Staff - Dr. Victor Aenlle.</p>
Commissioners Comment	<ul style="list-style-type: none"> • Melnicoe: Interested to learn about the in-jail programs. • Salahuddin: Would like to see examples on how the Sheriff's Office is gauging the success of their programs such as the- Community Initiatives and Engagement, Lights On, and the Officer Survey. • Fisher: What is the percentage that we (San Mateo County) are housing for state prisoners? • Durazo: Inquired on the current racial demographics of the Sheriff's Office. • Simmons: How is Project Guardian shared to the public? What does the training of staff entail?
Ralph M. Brown Act and Conflict of Interest	Assistant County Attorney David Silberman introduced the Brown Act and Conflict of Interest.
Commissioners Comment	No comment.

Elected Positions and Roles	Overview and discussion of elected positions. At the next commission meeting, commissioners will vote on a Chair and Vice-Chair.
Commissioners Comment	No comment.
Public Comment	Comments via ZOOM: Karina M, Pat, and Caroline V.

4. Motion: Discussion of On-Boarding

Review Commissioner On-Boarding Process and Binder	<p>The Independent Civilian Advisory Commission will develop a work plan and report annually to the Board of Supervisors.</p> <p>Commissioners received a binder with information that will benefit them throughout their service.</p>
<p>Determine Frequency of On-Boarding Meetings (August – December 2024)</p> <p>Determine Frequency, Date, and Time of Regular Meetings (2025)</p> <p>Determine Retreat Date</p>	<p>Motion to Approve the Frequency of On-Boarding Meeting Dates, Frequency, Date and Times of Regular Meetings, and Retreat Dates listed below.</p> <ul style="list-style-type: none"> • Onboarding Schedule starting August 21, 2024 <ul style="list-style-type: none"> ○ Twice a month on the 1st and 3rd Wednesdays from 6:30pm to 8:30pm. Plus, a 1-day retreat. • Regular Meetings starting January 2025 <ul style="list-style-type: none"> ○ Every month except December (11 times a year) from 6:30pm to 8:30pm • Retreat Date: November 16th from 9:00am – 3:00pm <p>Motion: Bill McClure/Second: Robert Silano</p> <p>Verbal roll call vote was taken: Yes: Durazo, Fisher, McClure, Melnicoe, Salahuddin, Silano, Simmons (7) No: (0) Abstain: (0) Absent: (0)</p> <p>Motion passes.</p>
Public Comment	<p>In-person Comments: Nancy Goodban</p> <p>Comments via ZOOM: Elsa S.</p>

5. General Public Comment

In-person Comments	Bill Newell, Nancy Goodban, Lauren P. McCombs, Kate Phillips, Paul Bocanegra, Trena L. Patton, Jim Lawrence, and Eric Sapp
Comments via Zoom	Joanna R, and Elsa S.

6. Commissioner Announcements

Commissioner's Announcements

- McClure: Anyone who would like to communicate with a commissioner may email them to their commissioner given email.
- Salahuddin: Acknowledges Fixin' San Mateo County, and thanks Jim and Nancy.

7. Adjournment

The meeting adjourned at 8:21 p.m.

Next Commission Meeting: *

Wednesday August 21, 2024, from 6:30pm-8:30pm.

San Mateo County Regional Operations Center (501 Winslow St, Redwood City).

For more information on future meetings, agendas, minutes, and presentations/presentation materials, please visit: www.smcgov.org/icac.