

San Mateo County Continuum of Care (CoC) Steering Committee
Special Meeting Including Project Priority List Approval for 2017 NOFA
September 12, 2017
Minutes

Present: Brian Greenberg, Linda Nguyen, Melissa Platte, Fatima Soares, Laura Escobar, Laura Bent, Jennifer Rainwater, Teri Chin, Mary Bedford-Carter, Meg Clark, Sandy Council, Jose Betancourt, Katherine Finnigan, Diane Dworkin, Cheryle Matteo,
Staff/Committee Support: Brian Eggers, Jessica Silverberg, Ruby Tomas, Tammie Sweetser, Kate Bristol

Topic	Discussion
Welcome and Introductions Melissa Platte (MHA)	Melissa Platte called meeting to order at 10:42AM
Vote on potential new committee members Jessica Silverberg (HSA)	<p>CoC Steering Committee voted on potential new committee members.</p> <p>Tanya Tabon, VA Palo Alto will be replacing Allison Ulrich for the Veterans Stakeholder Group Sandy Council, City of San Mateo will be replacing Danielle Thoe for the Entitlement Cities Stakeholder Group Jason Cameron, Veterans Resource Center will be added to the At Large Stakeholder Group Hailey Crumb, Retraining the Village will be added to the At Large Stakeholder Group Rosa Acosta, formally with the City of SSF was removed from the Entitlement Cities Stakeholder Group New City of SSF member to be voted on next committee meeting</p> <p>Linda Nguyen made a motion to add Tanya Tabon, Sandy Council, Jason Cameron and Hailey Crumb to the CoC Steering Committee Teri Chin seconded the motion All members present voted in favor, zero opposed, zero abstained Motion passed.</p>

Topic	Discussion
<p>CoC NOFA Review and Ranking Kate Bristol (Focus Strategies), Jessica Silverberg and Brian Eggers (HSA)</p>	<p>Laura Escobar, as a member of the Review Panel, reported on how the CoC Rating and Ranking Review Panel followed the approved Project Review and Ranking Process and scored the 2017 CoC NOFA Project Priority List.</p> <p>23 projects applications were received. 21 projects for renewal (none requested to reduce their grant or voluntarily reallocated their grant). 2 new Bonus projects</p> <p>Rating and ranking results: 1 new project added to the priority list (Housing Authority PSH), 2 projects were reallocated (1 full project, Samaritan House Safe Harbor TH, and part of another, LifeMoves First Step TH), and 2 new projects created from reallocation funds (Housing Authority PSH and Supportive Services) 19 renewing projects and 1 new project from reallocation funding were placed in Tier 1. 1 renewing project and 2 new projects (one from bonus funding and one from reallocation funding) were placed in Tier 2.</p> <p>CoC Committee members (not CoC NOFA applicants) were asked to approve the CoC 2017 Project Priority List</p> <p>Diane Dworkin made a motion to approve the 2017 CoC Project Priority List, Fatima Soares seconded the motion All members present voted in favor, zero opposed, zero abstained Motion passed.</p> <p>CoC NOFA is due September 28, 2017</p> <p>Handout- San Mateo County CoC Project Priority List- 2017 CoC NOFA</p>

Topic	Discussion
<p>Review & Approval of revisions to the CoC Governance Charter Kate Bristol (Focus Strategies), Jessica Silverberg and Brian Eggers (HSA)</p>	<p>Committee reviewed revised San Mateo County Continuum of Care CoC and HMIS Governance Charter</p> <p>Reviewed revisions regarding CoC Steering Committee Structure and Function, including: adding stakeholder groups, adjusting term limits and election/nomination of members, expanding decision-making abilities for time-sensitive items, and clarifying subcommittees</p> <p>Reviewed revisions regarding San Mateo County CoC Policies and Standards, including: providing more information about the CES provider and implementation, CES prioritization, adding Emergency Shelter and Transitional Housing standards, and adding the anti-discrimination Policy</p> <p>Reviewed revisions regarding the HMIS Policies and Procedures, including: ensuring all project types were included in manual</p> <p>Laura Bent made a motion to approve the revisions of the CoC and HMIS Governance Charter Diane Dworkin seconded the motion All members present voted in favor, zero opposed, zero abstained Motion passed.</p> <p>Handout- San Mateo Continuum of Care CoC and HMIS Governance Charter Proposed Revisions 9/10/17</p>
<p>Adjournment Melissa Platte</p>	<p>Attendees shared various program updates and then Melissa adjourned the meeting at 11:40AM</p>

Next meetings:

October 13, 2017, 10:30-12:00 at the HSA office at 1 Davis Drive, Belmont- Montara Room

San Mateo County CoC Project Priority List – 2017 CoC NOFA

September 8, 2017

Tier	Rank	Project Name	Provider Name	Type	Grant Request	Running Total
1	1	Vendome 2016	LifeMoves	PSH	\$191,257	\$191,257
	2	S+C Belmont Apartments (SP8)	Housing Auth.	PSH	\$196,483	\$387,740
	3	SHP Scattered Sites	Housing Auth.	PSH	\$886,735	\$1,274,475
	4	S+C Sponsor Based (SP2)	Housing Auth.	PSH	\$1,146,966	\$2,421,441
	5	S+C Tenant Based (SP13)	Housing Auth.	PSH	\$69,875	\$2,491,316
	6	RRH 2015	LifeMoves	RRH	\$434,004	\$2,925,320
	7	Casa de Sor Juana Ines	CORA	TH	\$229,668	\$3,154,988
	8	S+C Tenant Based (SP14)	Housing Auth.	PSH	\$64,077	\$3,219,065
	9	S+C Tenant Based (SP10)	Housing Auth.	PSH	\$2,226,452	\$5,445,517
	10	Redwood Family House	LifeMoves	TH	\$133,750	\$5,579,267
	11	PSH (SP16)	Housing Auth.	PSH	\$1,051,041	\$6,630,308
	12	SAYAT Program	MHA	PSH	\$74,666	\$6,704,974
	13	Spring Street Transitional	MHA	TH	\$40,283	\$6,745,257
	14	SAFE	LifeMoves	RRH	\$145,911	\$6,891,168
	15	Family Crossroads	LifeMoves	TH	\$133,750	\$7,024,918
	16	SP 15 (Waverly Place)	Housing Auth.	PSH	\$214,345	\$7,239,263
	17	PSH (SP18)	Housing Auth.	PSH	\$408,031	\$7,647,294
	18	PSH (SP17)	Housing Auth.	PSH	\$602,120	\$8,249,414
	19	SP10 Supportive Services	Housing Authority	PSH	\$74,768	\$8,324,182
	20	HMIS	HSA	HMIS	\$80,110	\$8,404,292
2	21	First Step for Families	LifeMoves	TH	\$429,444	\$8,833,736
	22	SP 16 Expansion	Housing Authority	PSH	\$536,444	\$9,370,180
	23	SP 16 Expansion #2	Housing Authority	PSH	\$107,000	\$9,477,180

*Tier 1 threshold = \$8,404,292.00

**New projects selected to be included in application are highlighted in green

Renewal projects that were reallocated or partially reallocated	Safe Harbor	Samaritan House	TH	\$107,000
	First Step (<i>Partial Reallocation</i>)	LifeMoves	TH	Partial reallocation amount: \$74,768
New project applications received but will not be included in application	HOME	Retraining the Village	TH-RRH	\$89,065

CoC planning grant (not ranked)	CoC Planning/System Coordination	HSA	Plan-ning	\$268,222
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