

Case No.:

**San Mateo County Planning and Building Department  
EROSION CONTROL POINT OF CONTACT FORM**

<b>Acknowledgement of Erosion Control Policies for Grading and/or Construction Sites</b>	
<i>Initial</i>	<i>Policy</i>
	Project erosion and sediment control measures shall be maintained as necessary throughout the duration of the permit to be effective, as determined by the building inspector.
	If significant field changes are made (e.g., as requested by the building inspector, to address changing field conditions, etc.), revised plans must be submitted for approval.
	The building inspector has the authority to require additional measures at any time and <u>may cancel any requested inspection</u> if any measures are found to be deficient. A Stop Work Notice may be issued pursuant to the County's Stormwater Enforcement Response Plan until corrections have been made and applicable fees paid for staff enforcement time.
	The site shall be stabilized, either with adequate erosion control or landscaping, as determined by a building inspector, prior to issuance of the Certificate of Occupancy.

I acknowledge the above policies, am responsible for erosion control at the site, and will be the County's main point of contact if corrections are required. I acknowledge that if corrections are not made in a timely manner, the violation will be escalated to a Stop Work Notice and fines will apply.

\_\_\_\_\_  
Name of Project Erosion Control Point of Contact

\_\_\_\_\_  
License (if applicable)

\_\_\_\_\_  
Phone Number (Cell)

\_\_\_\_\_  
Phone Number (Office)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Office Use Only: EC Point of Contact should be added as "Agent" in the building case (with ID in note section that it is the EC Point of Contact).*