

**From:** [Melissa Andrikopoulos](#)  
**To:** [Nicole Campbell](#)  
**Cc:** [Annabelle Gaiser](#); [Lisa Aozasa](#); [Amy Ow](#); [Madeleine Payumo](#)  
**Subject:** RE: Public Records Request - Microfiche records  
**Date:** Thursday, November 4, 2021 11:46:00 AM

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Hi Nicole,

Planning is coordinating with the staff necessary to facilitate the in person review. Lisa or Maddie will be in touch with you with some potential times.

Thanks,  
Melissa

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**From:** Nicole Campbell <ncampbell@katzoffriggs.com>  
**Sent:** Thursday, November 4, 2021 8:15 AM  
**To:** Melissa Andrikopoulos <mandrikopoulos@smcgov.org>  
**Cc:** Annabelle Gaiser <agaiser@smcgov.org>; Lisa Aozasa <laozasa@smcgov.org>; Amy Ow <aow@smcgov.org>  
**Subject:** Re: Public Records Request - Microfiche records

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Melissa,

Thank you for the opportunity to review the records first. We would like to set up a time for inspection as you suggest. What days next week would work for the inspection?

Best,

Nicole Campbell

Katzoff & Riggs LLP

1500 Park Avenue, Suite 300

Emeryville, CA 94608

(510) 588-5178

[www.katzoffriggs.com](http://www.katzoffriggs.com)

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**From:** Melissa Andrikopoulos <[mandrikopoulos@smcgov.org](mailto:mandrikopoulos@smcgov.org)>  
**Sent:** Friday, October 29, 2021 11:34 AM  
**To:** Nicole Campbell <[ncampbell@katzoffriggs.com](mailto:ncampbell@katzoffriggs.com)>  
**Cc:** Annabelle Gaiser <[agaiser@smcgov.org](mailto:agaiser@smcgov.org)>; Lisa Aozasa <[laozasa@smcgov.org](mailto:laozasa@smcgov.org)>; Amy Ow <[aow@smcgov.org](mailto:aow@smcgov.org)>  
**Subject:** RE: Public Records Request - Microfiche records

Hi Nicole,

Just to confirm before we move forward with the microfilm printing: I recall that you were primarily interested in “conditions of approval” related to the specified building permit numbers. I understand that building permits do not typically contain conditions of approval. In addition, copying the official record of building plans requires an extensive approval/affidavit process (see Cal. Health and Safety Code Section 19851). Again, I don’t think the official building plans will contain conditions of approval – they likely just reflect the plans approved for construction.

In person inspection is not subject to Section 19851.

Do you think it might be worthwhile to set up a time for in person inspection to confirm that you need copies of the building permit files?

Thanks,  
Melissa

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**From:** Nicole Campbell <[ncampbell@katzoffriggs.com](mailto:ncampbell@katzoffriggs.com)>  
**Sent:** Thursday, October 21, 2021 5:16 PM  
**To:** Melissa Andrikopoulos <[mandrikopoulos@smcgov.org](mailto:mandrikopoulos@smcgov.org)>  
**Cc:** Annabelle Gaiser <[agaiser@smcgov.org](mailto:agaiser@smcgov.org)>; Lisa Aozasa <[laozasa@smcgov.org](mailto:laozasa@smcgov.org)>; Amy Ow <[aow@smcgov.org](mailto:aow@smcgov.org)>  
**Subject:** Public Records Request - Microfiche records

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Melissa,

We authorize the cost of the microfiche printing. Please let me know if you need anything further from our office to produce these.

Thank you.,

Nicole Campbell

Katzoff & Riggs LLP

1500 Park Avenue, Suite 300

Emeryville, CA 94608

(510) 588-5178

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**From:** Melissa Andrikopoulos <[mandrikopoulos@smcgov.org](mailto:mandrikopoulos@smcgov.org)>

**Sent:** Tuesday, August 24, 2021 11:51 AM

**To:** Nicole Campbell <[ncampbell@katzoffriggs.com](mailto:ncampbell@katzoffriggs.com)>

**Cc:** Annabelle Gaiser <[agaiser@smcgov.org](mailto:agaiser@smcgov.org)>; Lisa Aozasa <[laozasa@smcgov.org](mailto:laozasa@smcgov.org)>; Amy Ow <[aow@smcgov.org](mailto:aow@smcgov.org)>

**Subject:** RE: Public Records Request

Hi Nicole,

In addition to the records that are being provided at the link, staff has also located potentially responsive records that are currently stored on microfilm. Specifically, I understand that the building files you've requested are stored on the microfilm for each address identified below. The Department uses a service to print microfilm records. Here is an estimate of the associated cost of printing:

- There are about 678 microfilmed documents. The table has the approximate breakdown.

- The charge is \$22.50 for large size/per image printing and \$4.50 for letter size/per image printing.
- To print all 678 documents, assuming these rates, the cost is estimated at \$2,344.50 for all letter size documents and \$3,532.50 for larger than letter size for a total of \$5,877.00.

Address	8.5"x11"	Larger than 8.5"x11"
650 Miramar Drive	136	27
620 Miramar Drive (envelope 1)	151	34
620 Miramar Drive (envelope 2)	58	47
640 Miramar Drive	176	49
Document Total	521	157

Please confirm whether you agree to pay the cost of printing the microfilm.

Thank you,

Melissa