



## LOCAL AGENCY FORMATION COMMISSION

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January 8, 2020

**To:** LAFCo Commissioners

**From:** Martha Poyatos, Executive Officer *M. Poyatos*

**Subject:** Application Received and Not Certified as Complete and Ready for Hearing per Government Code Section 56857—Proposed Annexation of 88, 91, 96, and 99 Hillbrook to West Bay Sanitary District. (Information Only)

The Cortese Knox Hertzberg Local Government Local Government Reorganization Act (Act) provides for annexation applications to be submitted by resolution of a city, county, special district or school district or by landowner or registered voter petition. The Act includes provisions that permit a special district to adopt a resolution causing termination of a non-district initiated annexation application if the District makes findings specific to financial or service feasibility concerns. Specifically, Government Code Section 56857 requires that the executive officer place applications for annexation to a district that are not initiated by the District on the next possible agenda to allow the district the opportunity to adopt a resolution opposing the annexation.

The Commission regularly receives applications for annexation to West Bay Sanitary District (WBSD) by landowner petition. The WBSD sphere includes the Cities of Menlo Park and East Palo Alto (Portion), the Towns of Atherton, Portola Valley, and Woodside and adjacent unincorporated areas. Developed parcels in the District's sphere and outside District boundaries are served by septic systems. WBSD has an ordinance that requires parcels within district boundaries, with limited exceptions, to connect to the District's system. Due to this requirement, most property owners choose not to annex to the District until their septic system fails or a proposed expansion or remodeling requires connection to sewer. This application requests annexation of 88, 91, 96, and 99 Hillbrook Drive, Portola Valley to the District. The applicants have submitted their application to LAFCo after discussion with WBSD.

WBSD supports annexations for parcels within their sphere of influence and while it is unlikely the District would oppose annexations, Section 56857 requires the placement on the agenda for information purposes. No action is required by the Commission.

**COMMISSIONERS:** JOSHUA COSGROVE, CHAIR, SPECIAL DISTRICT ▪ WARREN SLOCUM, VICE CHAIR, COUNTY ▪ RICH GARBARINO, CITY ▪ DON HORSLEY, COUNTY ▪ MIKE O'NEILL, CITY ▪ RIC LOHMAN, SPECIAL DISTRICT ▪ ANN DRAPER, PUBLIC

**ALTERNATES:** KATI MARTIN, SPECIAL DISTRICT ▪ HARVEY RARBACK, CITY ▪ JAMES O'NEILL, PUBLIC ▪ DAVE PINE, COUNTY  
MARTHA POYATOS, EXECUTIVE OFFICER ▪ REBECCA ARCHER, LEGAL COUNSEL ▪ ROB BARTOLI, MANAGEMENT

**STAFF:** ANALYST ▪ ANGELA MONTES, CLERK

