## **MEMORANDUM**

## COUNTY OF SAN MATEO PLANNING AND BUILDING DEPARTMENT

**DATE:** March 13, 2019

**TO:** Coastside Design Review Committee (CDRC), Moss Beach

**FROM:** Dennis P. Aguirre, Design Review Officer

**SUBJECT:** Revised CDRC Agenda for March 14, 2019.

Project File Numbers: PLN 2018-00097 (Cox), Cabrillo Highway and Virginia Avenue; and PLN2018-00391 (Love), Sunshine Valley Road; both

in the unincorporated Moss Beach area of San Mateo County

The applicants did not install story poles for the projects prior to the regularly scheduled CDRC meeting of March 14, 2019, as required by the County Policy. Therefore the CDRC's review of the projects will not take place on March 14, 2019 and will be rescheduled for project consideration to the next meeting of April 11, 2019, to provide time for installation of the story poles no later than ten (10) days prior to this next meeting.

As such, the agenda for the March 14, 2019 CDRC meeting has been revised to exclude the above mentioned projects for consideration. The revised agenda has been posted on the San Mateo County Planning Department website at: <a href="https://planning.smcgov.org/events/coastside-design-review-hearing-mar-14-2019">https://planning.smcgov.org/events/coastside-design-review-hearing-mar-14-2019</a>.